

RADNOR TOWNSHIP
DISBURSEMENTS FOR APPROVAL – BILL LIST #2016-10A
October 7, 2016

Attached is the list of bills to be approved and broken down by Fund in the following table:

Fund (Fund Number)	2016-10A
General Fund (01)	\$ 185,043.53
Sewer Fund (02)	\$ 625.99
Storm Sewer Management (04)	\$ 50.00
Capital Improvement Fund (05)	\$ 150,279.17
Escrow Fund (10)	\$ 600.00
\$8 Million Settlement Fund (18)	\$ 2,495.90
The Willows Fund (23)	\$ 47.70
Total Accounts Payable Disbursements	\$ 339,142.29
Grand Total – Authorized Disbursement Amount	\$ 339,142.29

The proposed payments have been reviewed by the respective department heads, approved through the Township's purchase order process¹, and then verified and processed by the Finance Department. The non-refund disbursements are within the 2016 budgetary limits (by funds) as set by the Board of Commissioners pursuant to the adoption of the budget at its December 14, 2015 public meeting.



William M. White
Finance Director

¹ Township purchases are required to have an approved purchase order with the exception of payroll, utilities and refunds. Payroll is verified by department heads, submitted to HR for processing, and then is signed off on by the Finance Director. Utilities and refunds are reviewed by department heads and submitted to Finance for processing.

DISBURSEMENTS FOR APPROVAL REPORT #2016-10A

Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FUND 01					
GENERAL FUND					
01	14001	AAA MISC.	MJS 10/16	\$571.65	RET REFUND
TOTAL GENERAL FUND				\$571.65 - \$571.65 = \$0.00	
ADMIN					
01400	4240	OFFICE BASICS, INC.	369400 8/16	\$430.98	8/16 ADMIN OFFICE SUPPLIE
	4360	RAPID RECYCLING INC.	RR 10/16	\$750.00	4 HOUR PAPER SHREDDING EV
	4360	TD CARD-FINANCE	35755198	\$3.47	TOLLFREECONFERENCECALL.CC
	4390	TD CARD-FINANCE	990	\$41.19	ZESTO-LUNCH-BUDGET,CAPIT
TOTAL ADMIN				\$1,225.64	
FINANCE					
01401	4360	ADP, LLC	480797601	\$255.50	10/16 RETIREMENT PAYROLL
	4373	MUNISERVICES, LLC	0000042793	\$3,822.19	8/16 ACT 511 DISCOVERY
	4240	OFFICE BASICS, INC.	369400 8/16	\$181.91	8/16 FIN OFFICE SUPPLIES
	4240	SAFEGUARD BUSINESS SYSTEMS	031687032	\$656.88	10,000 SELF-SEALING ENVEL
TOTAL FINANCE				\$4,916.48	
BLDGS.&GROUNDS					
01403	4210	AQUA PENNSYLVANIA, INC.	1420771 1016	\$19.00	301 IVEN UNIT FOUNTIN
	4210	AQUA PENNSYLVANIA, INC.	1036370 1016	\$568.88	301 IVEN AVE WATER
	4210	AQUA PENNSYLVANIA, INC.	1036372 1016	\$87.20	301 IVEN AVE FIRE SERVICE
	4210	AQUA PENNSYLVANIA, INC.	0203241 1016	\$192.00	235/GARAGE FIRE SERVICE
	4210	AQUA PENNSYLVANIA, INC.	0203662 1016	\$16.00	120 S WAYNE AVE

LESS: Real Estate Tax Refund | \$571.65

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
01403...	4210	AQUA PENNSYLVANIA, INC.	0178405 1016	\$227.90	235 E LANCASTER AVE
	4360	KROFF CHEMICAL COMPANY, INC.	CT0019902	\$300.00	10/16 WATER TREATMENT
	4210	PECO ENERGY	00106 10/16	\$41.73	235/GARAGE GAS
	4210	PECO ENERGY	00602 10/16	\$28.42	235/GARAGE SHED GAS
TOTAL BLDGS.&GROUNDS				\$1,481.13	
INFO TECHNOLOGY					
01404	4360	EGOV STRATEGIES, LLC	8-1736	\$1,800.00	Q2 HOSTING OF ONLINE
	4250	MICRO CENTER A/R	7097083	\$59.98	9/16 IT SUPPLIES
TOTAL INFO TECHNOLOGY				\$1,859.98	
POLICE					
01410	4340	CAREER TRACK	20678826	\$149.00	TRAINING FRONT DESK SAFET
	4340	CAREER TRACK	20678823	\$149.00	TRAINING FRONT DESK SAFET
	4340	CAREER TRACK	20678825	\$149.00	TRAINING FRONT DESK SAFET
	4340	DARK HORSE ASSOCIATES	DHA 10/16	\$100.00	DARK HORSE LAW ENFORCEMEN
	4250	HARDWARE PLUS II, INC	231866	\$7.99	9/16 POLICE PARTS
	4250	HARDWARE PLUS II, INC	231865	\$7.99	9/16 POLICE PARTS
	4126	NEW YORK LIFE INSURANCE COMPANY	44716016-16	\$217.26	WHOLE LIFE GHS
	4240	OFFICE BASICS, INC.	369400 8/16	\$115.02	8/16 POLICE OFFICE SUPPLI
	4240	OFFICE BASICS, INC.	369400 8/16	\$3.31	8/16 POLICE OFFICE SUPPLI
	4530	PARTS SERVICE, LLC	18142 8/16	\$272.25	8/16 POLICE PARTS
	4530	PARTS SERVICE, LLC	18142 8/16	\$641.27	8/16 POLICE PARTS
	4510	PETROLEUM TRADERS CORPORATION	1047977	\$2,860.53	8/26 POLICE GAS
	4340	TD CARD - POLICE - BLOCK	19831	\$235.32	RAMADA-STATE POLICE ACCID
	4340	TD CARD - POLICE - BLOCK	19833	\$235.32	RAMADA-STATE POLICE ACCID
TOTAL POLICE				\$5,143.26	

DISBURSEMENTS FOR APPROVAL REPORT #2016-10A

Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FIRE					
01413	4391	BRYN MAWR FIRE COMPANY	BMFC 10/16	\$25,687.50	Q4 2016 CONTRIBUTION
	4510	PETROLEUM TRADERS CORPORATION	1047983	\$267.77	8/26 FIRE DIESEL
	4510	PETROLEUM TRADERS CORPORATION	1047977	\$110.04	8/26 FIRE GAS
	4393	RADNOR FIRE COMPANY	RFC 10/16	\$201.25	Q4 2016 CONTRIBUTION
TOTAL FIRE				\$26,266.56	
COMM.DEVPT.					
01416	4360	KEYSTONE MUNICIPAL SERVICES, INC.	24878	\$4,284.00	9/12-9/23 BUILD CODES
	4360	KEYSTONE MUNICIPAL SERVICES, INC.	24879	\$2,436.00	9/12-9/23 APT CODES
	4240	OFFICE BASICS, INC.	369400 8/16	\$167.96	8/16 COMM DEV OFFICE SUPP
	4510	PETROLEUM TRADERS CORPORATION	1047977	\$184.98	8/26 COM DEV GAS
TOTAL COMM.DEVPT.				\$7,072.94	
SOLID WASTE					
01424	4126	NEW YORK LIFE INSURANCE COMPANY	48869783-16	\$466.25	WHOLE LIFE JVI
	4530	PARTS SERVICE, LLC	18142 8/16	\$88.58	8/16 REFUSE PARTS
	4510	PETROLEUM TRADERS CORPORATION	1047983	\$2,009.70	8/26 REFUSE DIESEL
	4510	PETROLEUM TRADERS CORPORATION	1047977	\$146.42	8/26 REFUSE GAS
TOTAL SOLID WASTE				\$2,710.95	
ENGINEERING					
01429	4364	ROCKWELL ASSOCIATES, LLC	422	\$580.00	7/16 HAZARD TREE INSPECTI
	4365	ROCKWELL ASSOCIATES, LLC	422	\$200.00	301 COUNTRYVIEW
TOTAL ENGINEERING				\$780.00	<i>- \$200.00 = \$0.00</i>

LESS: Development Escrow Reimb. | +200.00

DISBURSEMENTS FOR APPROVAL REPORT #2016-10A

Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
HWY-GEN.SVS.					
01430	4530	PARTS SERVICE, LLC	18142 8/16	\$309.78	8/16 HIGHWAY PARTS
	4510	PETROLEUM TRADERS CORPORATION	1047977	\$833.95	8/26 HIGHWAY GAS
	4510	PETROLEUM TRADERS CORPORATION	1047983	\$669.43	8/26 HIGHWAY DIESEL
TOTAL HWY-GEN.SVS.				\$1,813.16	
TOOL&MCHNRY.RPR					
01437	4510	PETROLEUM TRADERS CORPORATION	1047977	\$49.29	8/26 MECHANICS GAS
	4510	PETROLEUM TRADERS CORPORATION	1047983	\$21.31	8/26 MECHANICS DIESEL
TOTAL TOOL&MCHNRY.RPR				\$70.60	
LIBRARY					
01440	4380	RADNOR MEMORIAL LIBRARY	RML 10/16	\$75,393.41	10/16 CONTRIBUTION
TOTAL LIBRARY				\$75,393.41	
P & R ADMIN					
01450	4240	OFFICE BASICS, INC.	369400 8/16	\$154.79	8/16 REC OFFICE SUPPLIES
TOTAL P & R ADMIN				\$154.79	
PARKS MAINT.					
01451	4210	AQUA PENNSYLVANIA, INC.	0199265 1016	\$43.46	D'ANTON PARK
	4210	AQUA PENNSYLVANIA, INC.	0203664 1016	\$70.70	S DEVON BASKETBALL COURT
	4210	AQUA PENNSYLVANIA, INC.	0203659 1016	\$60.70	400 S DEVON AVE
	4210	AQUA PENNSYLVANIA, INC.	0203665 1016	\$91.70	418 FAIRVIEW
	4210	AQUA PENNSYLVANIA, INC.	0209488 1016	\$16.00	WILLOWS COTTAGE WATER

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01451...	4210	AQUA PENNSYLVANIA, INC.	0203687 1016	\$25.00	ECKE PARK
	4210	AQUA PENNSYLVANIA, INC.	0204227 1016	\$27.50	416 E LANCASTER AVE
	4210	AQUA PENNSYLVANIA, INC.	0203703 1016	\$2,345.06	831 VALLEY FORGE RD
	4430	BERWYN LAWNMOWER LLC	1232	\$19.43	9/16 MOWER PARTS
	4430	BERWYN LAWNMOWER LLC	1230	\$53.20	9/16 MOWER PARTS
	4126	NEW YORK LIFE INSURANCE COMPANY	48869570-16	\$405.35	WHOLE LIFE JBK
	4530	PARTS SERVICE, LLC	18142 8/16	\$1,015.84	8/16 PARK PARTS
	4510	PETROLEUM TRADERS CORPORATION	1047977	\$457.63	8/26 PARKS GAS
	4510	PETROLEUM TRADERS CORPORATION	1047983	\$632.98	8/26 PARKS DIESEL
TOTAL PARKS MAINT.				\$5,264.55	
SHADE TREES					
01453	4360	HORGAN TREE EXPERTS	4843A	\$2,200.00	117 BROWNING LANE
	4360	HORGAN TREE EXPERTS	4842A	\$450.00	RT 320 AND CONESTOGA RD
TOTAL SHADE TREES				\$2,650.00	
REC. PROGRAMS					
01454	4330	BOING! BOUNCE RENTALS	1243	\$1,060.00	PUMPKIN PATCH INFLATABLES
	4330	HAPPY HOOFERS PONY RIDES	HHPR 10/16	\$1,350.00	PUMPKIN PATCH PONY RIDES
	4360	JAMES BURKARDT	JB 10/16	\$275.00	PUMPKIN PATCH BALLOON TWI
	4260	ORIENTAL TRADING COMPANY, INC.	679658265-01	\$1,558.88	PUMPKIN PATCH SUPPLIES
	4360	PRPS, INC.	PRPS 10/16	\$460.90	9/16 DISCOUNT TICKETS
TOTAL REC. PROGRAMS				\$4,704.78	
SULPIZIO GYM					
01455	4210	AQUA PENNSYLVANIA, INC.	0203674 1016	\$132.90	SULPIZIO GYM

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
TOTAL SULPIZIO GYM				\$132.90	
SPECIAL SRVCS.					
01464	4386	SURREY SERVICES FOR SENIORS, INC.	SSS 10/16	\$12,167.75	Q4 2016 CONTRIBUTION
	4387	WAYNE SENIOR CENTER	WSC 10/16	\$30,663.00	Q4 2016 CONTRIBUTION
TOTAL SPECIAL SRVCS.				\$42,830.75	
TOTAL FUND 01				\$185,043.53	

(571.65) Less: Real Estate Tax Refund
 (200.00) Less: Development Escrow
\$ 184,271.88 Net General Fund Exp

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FUND 02					
SEWER OPER.					
02421	4126	NEW YORK LIFE INSURANCE COMPANY	47097082-16	\$229.77	WHOLE LIFE JTM
	4530	PARTS SERVICE, LLC	18142 8/16	\$23.99	8/16 SEWER PARTS
	4510	PETROLEUM TRADERS CORPORATION	1047977	\$308.30	8/26 SEWER GAS
	4510	PETROLEUM TRADERS CORPORATION	1047983	\$63.93	8/26 SEWER DIESEL
TOTAL SEWER OPER.				\$625.99	
TOTAL FUND 02				\$625.99	

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FUND 04					
STORMWATER ADMIN.					
04423	43609	AAA MISC.	SS 10/16	\$50.00	REBATE 1 RAIN BARREL
TOTAL STORMWATER ADMIN.				\$50.00	
TOTAL FUND 04				\$50.00	

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FUND 05					
ADMIN					
05400	4831	MICRO CENTER A/R	7097083	\$189.99	MONITOR REPLACEMENTS
TOTAL ADMIN				\$189.99	
BLDGS.&GROUNDS					
05403	4820	WAYNE SENIOR CENTER	4098	\$14,308.00	REIMBURSEMENT FOR NEW WIN
	4820	WAYNE SENIOR CENTER	4144	\$18,225.22	REIMBURSEMENT FOR NEW WIN
	4820	WAYNE SENIOR CENTER	0916	\$21,240.00	REIMBURSEMENT FOR NEW WIN
	4820	WAYNE SENIOR CENTER	5945	\$556.96	REIMBURSEMENT FOR NEW WIN
TOTAL BLDGS.&GROUNDS				\$54,330.18	
FIRE					
05413	4830	BRYN MAWR FIRE COMPANY	BMFC 10/16	\$20,759.00	Q4 2016 CONTRIBUTION
	4830	RADNOR FIRE COMPANY	RFC 10/16	\$75,000.00	Q4 2016 CONTRIBUTION
TOTAL FIRE				\$95,759.00	
TOTAL FUND 05				\$150,279.17	

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FUND 10					
ESCROW FUND					
10494	4920	AAA MISC.	DLD 10/16	\$600.00	206 POPLAR AVE SIDEALK ES
TOTAL ESCROW FUND				\$600.00	
TOTAL FUND 10				\$600.00	

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FUND 18					
ADMIN.					
18400	4831	MICRO CENTER A/R	7095670	\$2,495.90	4 TYLER TRAINING LAPTOPS
TOTAL ADMIN.				\$2,495.90	
TOTAL FUND 18				\$2,495.90	

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
FUND 23					
WILLOWS					
23452	4210	AQUA PENNSYLVANIA, INC.	0209487 1016	\$47.70	WILLOWS MANSION WATER
TOTAL WILLOWS				\$47.70	
TOTAL FUND 23				\$47.70	

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Budget Unit	Account Code	Vendor Name	Invoice Number	Amount	Description
TOTAL ALL FUNDS				\$339,142.29	