2017 CONSOLIDATED FEE SCHEDULE

Adopted January 3, 2017 | Ordinance 2016-16

Amendments:

1. Resolution 2017-08 | January 23, 2017

RADNOR TOWNSHIP, PA 301 Iven Ave, Wayne, PA 19087

Table of Contents

Department **Page Number**

Community Development 2

Engineering 10

Finance / Administration 13

Information Technology 14

Parks and Recreation 16

Police 20

Public Works 21

Appendix

A. Professional Service Hourly Rates (2017) 22

Fee Description	2016	2017
Community Development Department		
Chapter 120 | Bathing Places		
License Fees – Swimming Pool (outdoor)	$300.00 per pool	$300.00 per pool
License Fees – Swimming Pool (indoor)	$350.00 per pool	$350.00 per pool
License Fees – Spa	$250.00 per pool	$250.00 per pool
License Fees – Wading	$200.00 per pool	$200.00 per pool
Chapter 125 | Building Construction		
RESIDENTIAL		
New one and two family dwelling	$20.00 / $1,000.00	$20.00 / $1,000.00
Additions, alterations, repairs, demolition, etc.	$20.00 / $1,000.00	$20.00 / $1,000.00
COMMERCIAL - Commercial, institution, public land use, recreation, multi-family		
New buildings and fire suppression systems	$30.00 / $1,000 up to $50,000 $20.00 / $1,000 for each additional 1,000	$30.00 / $1,000 up to $50,000 $20.00 / $1,000 for each additional 1,000
Additions, alterations, repairs, demolition, to existing buildings and fire suppression systems	$50.00 / first $1,000, $25.00 / $1,000 for each additional $1,000	$50.00 / first $1,000, $25.00 / $1,000 for each additional $1,000
Signs, to include: window, awning, wall, marquee, freestanding (new or replacement)	$20.00 / $1,000.00	$20.00 / $1,000.00
Certificate of Occupancy – Residential (new)	$50.00	$50.00
Certificate of Occupancy – Non-Residential (new)	$100.00	$100.00
Zoning Permit – Fences, Accessory Structures less than 200 sq.ft., Agricultural Buildings, Propane Tanks	$75.00	$75.00

Fee Description	2016	2017
Home Occupation – Traffic	$150.00	$150.00
Home Occupation – Non-Traffic	$100.00	$100.00
Zoning Compliance	$100.00	$100.00
Fee Change Narrative: **1.** Propane tanks were not previously listed in fee schedule. Improvements involving these types of tanks require review by staff and the fee will off-set a portion of that cost.		
Chapter 156 | Electrical		
Electrician's License (annual)	$50.00	$50.00
Electrical Inspection Agency License	$100.00	$100.00
Electrical Permit Fee	$20.00 / $1,000 or fraction thereof	$20.00 / $1,000 or fraction thereof
Low voltage / voice data / alarm	$20.00 / $1,000 or fraction thereof	$20.00 / $1,000 or fraction thereof
Wind / solar electric	$20.00 / $1,000 or fraction thereof	$20.00 / $1,000 or fraction thereof
Plan review – 3rd Party Contract Fee	$75.00 / hour	$75.00 / hour
Chapter 166 | Fire Prevention		
Bon Fire Permit - For institutional use only (each permit)	$100.00	$100.00
Fireworks Permit	$150.00	$150.00
Blasting Permit – Residential	$150.00	$150.00
Blasting Permit – Non-Residential	$150.00	$150.00
Fire Marshall Report - Residential	$50.00	$50.00
Fire Marshall Report – Non-Residential	$100.00	$100.00
Storage Tanks – Repairs and alterations	$50.00 / tank	$50.00 / tank
Storage Tanks – Abandonment or Removal	$200.00 / tank	$200.00 / tank
Storage Tanks – Installation	$200.00 / tank	$200.00 / tank

Fee Description	2016	2017
Chapter 170 | Food Establishment Fees		
Indoor Dining:		
License and Inspection Fee for seats: 0-30 seats	$200.00	$200.00
License and Inspection Fee for seats: 31-70 seats	$250.00	$250.00
License and Inspection Fee for seats: 71-110 seats	$350.00	$350.00
License and Inspection Fee for seats: 111-150 seats	$425.00	$425.00
License and Inspection Fee for seats: 151-190 seats	$475.00	$475.00
License and Inspection Fee for seats: 191-230 seats	$525.00	$525.00
License and Inspection Fee for seats: 231-300 seats	$625.00	$625.00
License and Inspection Fee for seats: 301 seats and over	$725.00	$725.00
License and Inspection Fee for floor area (sq ft): 0-1,500	$150.00	$150.00
License and Inspection Fee for floor area (sq ft): 1,501 – 2,500	$200.00	$200.00
License and Inspection Fee for floor area (sq ft): 2,501 – 5,000	$275.00	$275.00
License and Inspection Fee for floor area (sq ft): 5,001 – 7,500	$350.00	$350.00
License and Inspection Fee for floor area (sq ft): 7,501 – 10,000	$450.00	$450.00
License and Inspection Fee for floor area (sq ft): 10,001 – 15,000	$575.00	$575.00
License and Inspection Fee for floor area (sq ft): 15,000 and over	$725.00	$725.00
License Fee for selling ice cream from a motor vehicle (excludes vendors requiring Department of Agriculture approval	$100.00	$100.00
Food Vendor (mobile and vendors requiring Department of Agriculture approval)	$200.00	$200.00
Temporary Food Establishment	$125.00	$125.00
Special Event Sponsor Fee	$250.00	$250.00
Plan Review – Food Establishment	$150.00 / initial review	$150.00 / initial review
Plan Review – Resubmitting Plans	$75.00	$75.00
Re-inspection for a failed inspection	50% of initial fee	50% of initial fee
Annual Outdoor Dining Renewal	$150.00	$150.00
Indoor Dinning Application Renewal Late Fee	75% of license fee	75% of license fee
Outdoor Dining Application Renewal Late Fee	$70.00	$70.00
Chapter 178 | Historical and Architectural Review Board ("HARB")		
Application to HARB	$50.00	$50.00

Fee Description	2016	2017
Chapter 195 | Mechanical		
HVAC License Annual (air cond., heating & refrig., mchs.)	$50.00	$50.00
RESIDENTIAL – one and two-family		
Geothermal / HVAC systems	$100.00	$100.00
Replace, modify or relocate duct work	$50.00	$50.00
Water Well or Non-Potable Water, Irrigation	$100.00	$100.00
Solar Mechanical/Plumbing	$150.00	$150.00
Add, modify or extend radiant/baseboard or other hydro-mechanical systems	$50.00	$50.00
New or replacement central heating systems	$15.00 first 10,000 BTUs, $5.00 each additional 10,000 BTU's	$15.00 first 10,000 BTUs, $5.00 each additional 10,000 BTU's
New or replacement air cond. central systems	$100.00	$100.00
New or replacement heat pump	$100.00	$100.00
All well driven or mechanical water supply systems for geothermal HVAC systems	$100.00	$100.00
Solar Mechanical / Plumbing	$150.00	$150.00
COMMERCIAL - Commercial, institution, public land use, recreation, multi-family		
Geothermal/HVAC system wells: 0-10 wells	$200.00	$200.00
Geothermal/HVAC system wells: 11-30 wells	$350.00	$350.00
Geothermal/HVAC system wells: 31 or more	$500.00	$500.00
New or replacement central heating system (regardless of fuel source, including duct work)	$30.00 for 10,000 BTUs, $10.00 each additional 10,000 BTU's	$30.00 for 10,000 BTUs, $10.00 each additional 10,000 BTU's (fee capped at 1,000,000 BTU's)
New or replacement air cond. systems incl. duct work	$30.00 for 10,000 BTUs, $10.00 each additional 10,000 BTU's	$30.00 for 10,000 BTUs, $10.00 each additional 10,000 BTU's (fee capped at 1,000,000 BTU's)
New or replacement heat pump incl. duct work	$30.00 for 10,000 BTUs, $10.00 each additional 10,000 BTU's	$30.00 for 10,000 BTUs, $10.00 each additional 10,000 BTU's

Fee Description	2016	2017
Replace, modify or relocate duct work	$20.00 for each $1,000, or portion of cost	$20.00 for each $1,000, or portion of cost
Refrigeration units (incl. walk in boxes, other units with remote compressors)	$20.00 first ton or portion thereof, $10.00 each additional ton, or portion thereof	$20.00 first ton or portion thereof, $10.00 each additional ton, or portion thereof
Solar Mechanical/Plumbing	$175.00	$175.00
Water Wells or Non-Potable Water Wells	$100.00	$100.00
Chapter 218 | Plumbing		
Plumber License (annual)	$50.00	$50.00
RESIDENTIAL - one and two family		
New work, alterations, additions, and repairs	$75.00 for more than 5 fixtures, $5.00 each additional fixture	$75.00 for more than 5 fixtures, $5.00 each additional fixture
Alterations/additions/repairs one fixture (minimum fee)	$35.00	$35.00
Pipe Repair	New in 2017	$75.00
Exterior lateral sewer connection or repair	$150.00	$150.00
Interior main drain alteration or replacement (which includes stack vent)	$75.00	$75.00
Garbage grinders and dishwashers (new installation or replacement)	$15.00 Each	$15.00 Each
All gas and electric appliances needing gas or plumbing piping	$75.00 for first unit, $15.00 for each additional	$75.00 for first unit, $15.00 for each additional
Water service (new or replacement)	$75.00	$75.00
Domestic hot water heater (new or replacement)	$20.00	$20.00
Sewer ejection pump (new or replacement, not incl. connections.)	$50.00 pump capacity 21 gal/min, $150.00 pump capacity > 21 gal/min	$50.00 pump capacity 21 gal/min, $150.00 pump capacity > 21 gal/min
Sewer grinder pumps and pit (E-One System)	$300.00	$300.00

Fee Description	2016	2017
COMMERCIAL - Commercial, institution, public land use, recreation, multi-family		
New work, alt., additions not exceeding 5 fixtures	$75.00, $5.00 each additional fixture	$75.00, $5.00 each additional fixture
External lateral sewer connection or repair main drain or sewer connection (new)	$150.00	$150.00
Pipe Repair	NEW FOR 2017	$100.00
Garbage grinders and dishwashers (new installation or replacement)	NEW FOR 2017	$30.00 Each
Main interior drain replacement, alterations or repair (incl. stack vent)	$75.00	$75.00
Sewer ejection pump (new or replacement)	$50.00, pump capacity <= 21 gal/min., $300.00, pump capacity > 21 gal/min.	$50.00, pump capacity <= 21 gal/min., $300.00, pump capacity > 21 gal/min.
All gas and elect. Appl. Requiring plumbing or mech. Install. (new or replacement, incl. gas piping)	$75.00 for first unit, $15.00 for each additional	$75.00 for first unit, $15.00 for each additional
Water service (new or replacement)	$100.00	$100.00
Each hot water heater (new or replacement)	$75.00	$75.00
Interceptors & separators (new or replacement)	$75.00	$75.00
Sewer grinder pumps new or replacement	$500.00	$500.00

Fee Change Narrative:

1. **Pipe repair (Residential and Commercial):** Added to offset costs associated with inspection of work to ensure code compliance. Commercial garbage grinders and dishwashers was part of the fee schedule in years past and was accidentally deleted. This item is being added back in to cover costs associated with inspections of work to ensure code compliance.

Fee Description	2016	2017
Chapter 226 | Rental Housing		
Rental Housing Permits	$60.00 Each Unit (1-10) $40.00 Each Additional Unit	$60.00 Each Unit (1-10) $40.00 Each Additional Unit
Rental Housing Appeals Board	$2,500.00 plus $500 for each subsequent hearing	$2,500.00 plus $500 for each subsequent hearing
Re-inspection after 2nd failed inspection	$100.00	$100.00
Application Late Fee:		
July 1st to July 31st	$100.00	$100.00
On or After August 1st	$150.00	$150.00
Chapter 280 | Zoning Hearing Board		
Application fees for Zoning Hearing Board: One and two family dwellings, Rooming house, multi-family	$550.00 plus $275 for each add'l hearing	$550.00 plus $275 for each add'l hearing
Application fees for Zoning Hearing Board: Non-res. uses (incl. comm., planned, institutional, and public land use)	$900.00 plus $450 for each add'l hearing	$900.00 plus $450 for each add'l hearing
Application fees for Zoning Hearing Board: Challenge to the validity of map or ordinance	$7,500.00 plus $450 for each add'l hearing	$7,500.00 plus $450 for each add'l hearing
Application fees to Board of Commissioners: Application to amend zoning map/ord.	$1,500.00 plus $750 for each add'l hearing	$1,500.00 plus $750 for each add'l hearing
Application fees to Board of Commissioners: Application for conditional use	$1,500.00 plus $750 for each add'l hearing	$1,500.00 plus $750 for each add'l hearing
Application fees to Board of Commissioners: Curative Amendment	$7,500.00 plus $750 for each add'l hearing	$7,500.00 plus $750 for each add'l hearing
Appeals from Zoning Officer or Township Engineer – Residential	$550.00 plus $275 for each add'l hearing	$550.00 plus $275 for each add'l hearing

Fee Description	2016	2017
Appeals from Zoning Officer or Township Engineer – Non-Residential	$900.00 plus $450 for each add'l hearing	$900.00 plus $450 for each add'l hearing
Fee for postponement of a public hearing when requested following publication of the required legal notice.	$200.00	$200.00
Zoning Books	$30.00	$30.00
Other Community Development		
Code Appeals Application Fee – Building, Electrical, Fire Prevention, Mechanical, Plumbing, Property Maintenance	$750.00	$750.00
Inter-municipal Transfer of Liquor License	$1,500.00 plus $750 for each additional hearing	$1,500.00 plus $750 for each additional hearing
PA State Assessed Training Fee, Building, Plumbing, Mechanical, Electrical	$4.00 / permit	$4.00 / permit
Administration of PA state Assessed Training Fee	$2.00 / permit	$2.00 / permit
Zoning Maps	$15.00	$15.00
Plan Review Fee (Payment is due when the permit is issued)	$95.00	$95.00
Code Official Overtime Rate	$100.00 / hour	$100.00 / hour
Administrative Refund Fee	$10% or $30.00, whichever is greater	$10% or $30.00, whichever is greater
Dormitory Inspection Fee	$24.00 / room	$24.00 / room
Appeal of Health Enforcement Notice to Board of Health:		
Single Family Residential	$550.00	$550.00
Multi-Family Residential and Non-Residential'	$900.00	$900.00
Residential Change in Contractor | New one and two family dwelling	10% of existing permit fee or $20.00, whichever is greater	10% of existing permit fee or $20.00, whichever is greater
Change in Contractor: Commercial, institution, public land use, recreation, multi-family buildings and fire suppression systems	Varied	10% of existing permit fee or $50.00 minimum, whichever is greater

Fee Change Narrative:

1. **Commercial Change of Contractor:** Fees varied between $30 and $75 in the different permit categories; which created confusion and inconsistencies.

Fee Description	2016	2017
Engineering Department		
Grading Permit		
Transfer of Real Estate – Sidewalk Block Escrow	$300.00 / block	$300.00 / block
Grading Permit Application Minor	$475.00	$495.00
Grading Permit Application The permit fee includes the submission review, and the allowance of one plan re-submission, and two site inspections. During the review process, the applicant will provide an escrow amount to cover the cost of trees required by the Shade Tree Commission, erosion and sedimentation control, and a contingency for additional inspections and/or additional plan review. Hourly rates can be found in Appendix A	$150.00 for first 50 cubic yards (“cy”) of cut and fil; Plus $200.00 for 51 to 1,000 cy of cut and fill; Plus $200.00 each additional 1,000 cy of cut and fill	$150.00 for first 50 cubic yards (“cy”) of cut and fil; Plus $200.00 for 51 to 1,000 cy of cut and fill; Plus $200.00 each additional 1,000 cy of cut and fill
Grading Permit Application Requiring Stormwater Management The permit fee includes the submission review, and the allowance of one plan re-submission, and two site inspections. During the review process, the applicant will provide an escrow amount to cover the cost of trees required by the Shade Tree Commission, erosion and sedimentation control, and a contingency for additional inspections and/or additional plan review. Hourly rates can be found in Appendix A	$500.00 / 0 to 1,000 cy of cut and fill	$500.00 / 0 to 1,000 cy of cut and fill
Grading Permit Application Requiring Ground Water Recharge The permit fee includes the submission review, and the allowance of one plan re-submission, and two site inspections. During the review process, the applicant will provide an escrow amount to cover the cost of trees required by the Shade Tree Commission, erosion and sedimentation control, and a contingency for additional inspections and/or additional plan review. Hourly rates can be found in Appendix A	$200.00	$220.00

Fee Description	2016	2017
Fee Change Narrative: 1. It is anticipated that the entire grading permit fee schedule will be revamped in 2017. The current RFP for engineering services requires the chosen consultant to provide a flat fee for grading permit review, based upon a review of the existing permits, and Township negotiation of price. The increase reflects anticipated hourly rate increases in consultants and staff.		
Subdivision / Land Development ("SALDO")		
Sketch Plan	$300.00	$300.00
Reverse Subdivision	$350.00	$350.00
Lot Line Change	$350.00	$350.00
Lot Consolidation	$350.00	$350.00
Professional Escrow Account*	$1,000.00	$1,300.00
Minor Subdivision (5 lots or less)	$950.00 / plan; plus $150.00 / lot	$950.00 / plan; plus $150.00 / lot
Professional Escrow Account*	$7,000.00	$7,000.00
Major Subdivision (more than 5 lots)	$2,000.00 / plan; plus $150.00 / lot	$2,000.00 / plan; plus $150.00 / lot
Professional Escrow Account*	$15,000.00	$15,000.00
Multi-Family Dwellings	$1,500.00 / plan; plus $500.00 / unit	$1,500.00 / plan; plus $500.00 / unit
Professional Escrow Account*	$10,000.00	$10,000.00
Land Development (under 1 acre)	$1,100 / plan; plus $350.00 each building; plus $100.00 / acre	$1,100 / plan; plus $350.00 each building; plus $100.00 / acre
Professional Escrow Account*	$10,000.00	$10,000.00
Land Development (1 acres or more)	$1,500 per plan; plus $350.00 each building; plus $100.00 each acre	$1,500 per plan; plus $350.00 each building; plus $100.00 each acre
Professional Escrow Account*	$15,000.00	$15,000.00

Fee Description	2016	2017
Inspections of Improvement	Inspection (Staff) | $65.00 Inspection (Engineer) | See rates in Appendix A	Inspection (Staff) | $67.00 Inspection (Engineer) | See rates in Appendix A
Review of Development Plans | Commercial: Landscaping and other improvements	Inside or Outside Professional: See rates in Appendix A	Inside or Outside Professional: See rates in Appendix A
Transfer of Real Estate Fee	$150.00 / property	$150.00 / property
Transfer of Real Estate Fee – Expedited in 13 days or less	$300.00 / property	$300.00 / property
Notes: All professional escrow funds are required to be deposited with the Township at the time of the initial plan application pursuant to the Township's Professional Services Agreement. The Township-incurred professional fees shall be billed in accordance with the Professional Service Fees in Appendix A. All SALDO application's fees are for one review with provided comments. Additional plan reviews, resubmissions, consultant fees, legal fees, etc. are to be paid from the escrow account, following the first review. The escrow account must be replenished when the balance of the account is at 20% of the original escrow amount.		
Fee Change Narrative: 1. **Professional Escrow Account:** This change reflects the Township costs for revisions to the plan. (It is anticipated that the entire SALDO fee schedule will be revamped in 2017. It is anticipated that after the Engineering RFPs are received, and the firm chosen, the SALDO fee schedule will be based on new fees, and the process stream lined). 2. **Inspections of Improvement:** This change anticipates rate changes in 2017.		
Sewage Enforcement		
Sewage Enforcement Officer Permits	$750.00 per application (includes inspection)	$750.00 per application (includes inspection)
Sewage Enforcement Officer Permits (additional perc test)	$350.00	$350.00
Sewage Enforcement Officer Permits (repairs to existing system)	$300.00	$300.00
Other Engineering		
Sidewalk Replacement Permit Fee	1 – 10 Blocks | $50.00 11 – 20 Blocks | $100.00 21+ Blocks | $125.00	1 – 10 Blocks | $50.00 11 – 20 Blocks | $100.00 21+ Blocks | $125.00

Fee Description	2016	2017
Clearing Permits | If inspections are required, they will be charged in accordance with Appendix A.	$250.00 / acre with a minimum charge of $80.00	$250.00 / acre with a minimum charge of $80.00
Plotter Services		
8.5" x 11" or 9" x 12"	$1.50 (b/w) | $5.00 (color)	$1.50 (b/w) | $5.00 (color)
11" x 14"	$3.00 (b/w) | $9.00 (color)	$3.00 (b/w) | $9.00 (color)
11" x 17" or 12" x 18"	$10.00 (b/w) | $12.00 (color)	$10.00 (b/w) | $12.00 (color)
17" x 22" or 18" x 24"	$15.00 (b/w) | $18.00 (color)	$15.00 (b/w) | $18.00 (color)
22" x 34" or 24" x 36"	$20.00 (b/w) | $22.00 (color)	$20.00 (b/w) | $22.00 (color)
34" x 44" or 36" x 48"	$22.00 (b/w) | $35.00 (color)	$22.00 (b/w) | $35.00 (color)

Finance and Administration		
Stormwater and Sanitary Sewer Fees		
Sanitary Sewer Rent	$5.90 per 1,000 gallons' water used	$5.90 per 1,000 gallons' water used
Sanitary Sewer Rent Delinquent Charges	1% monthly beginning June 1 through march 1 applied on the full outstanding balance from the previous month	1% monthly beginning June 1 through march 1 applied on the full outstanding balance from the previous month
Stormwater Fee	29.00 per unit	29.00 per unit
Stormwater Fee Delinquent Charges	0.5% monthly beginning March 1 through December 1 applied on the full outstanding balance from the previous month	0.5% monthly beginning March 1 through December 1 applied on the full outstanding balance from the previous month
Sanitary or Stormwater Certification Fee	$7.50	$7.50
Expedited Sanitary or Stormwater Certification Fee Surcharge (if request submitted within 48 hours of desired date / time)	$20.00	$20.00
Sanitary Sewer Connection Fee | New Residential	$850.00	$850.00
Sanitary Sewer Connection Fee | New Commercial	$1,250.00	$1,250.00
Sanitary Sewer Connection Fee | New Multi-family (0-10 units)	$500.00 per unit	$500.00 per unit

Fee Description	2016	2017
Sanitary Sewer Connection Fee | New Multi-family (11 or more units)	$400.00 per unit	$400.00 per unit
Minimum Sewer Service Charge	$65.00	$65.00
Filing of Lien (to include, but not limited to, Sanitary Sewer Rent, Stormwater Fee, or Property Maintenance Costs)	$125.00 Attorney Fee $18.50 Filing Fee	$125.00 Attorney Fee $18.50 Filing Fee
Writ of Scire Facias (for delinquent accounts)	$100.00 Attorney Fee $22.50 Filing Fee	$100.00 Attorney Fee $22.50 Filing Fee
Entering of Judgement (for delinquent accounts)	$150.00 Attorney Fee $13.50 Filing Fee	$150.00 Attorney Fee $13.50 Filing Fee
Sheriff Sale	Actual Cost	Actual Cost
Other Finance Department		
Business Privilege and Mercantile License Fee	$10.00	$10.00
Postage | Non-Residential	Actual Cost	Actual Cost
Returned Check	$50.00	$50.00
Refund Fee	10% per refund, with a minimum of $10.00	10% per refund, with a minimum of $10.00
Public Document Copy Charges (Right-to-know Requests)	$0.25 per one sided page	$0.25 per one sided page
Public Document CD Creation Charges (Right-to-know Requests)	$5.00 each	$5.00 each
Certification of Record (Right-to-know Requests)	$1.00	$1.00

Information Technology		
Room Rentals		
General: The Township offers three (x3) conference rooms for rental. Rates double on Saturday, Sunday, and Township holidays. Contact Township for Conference Room and Equipment Rental policy and room availability. Please see the *Information Technology Police for Rental and Use of Township Conference Rooms & Equipment* for fee waiver opportunities.		
Friends Meeting Room (ground floor) – capacity 40	$50.00 per hour	$50.00 per hour
Radnorshire Room (first floor) – capacity 125	$100.00 per hour	$100.00 per hour
Radnorshire Room (first floor) – capacity 125 - Tenant rental	$250.00 per hour	$250.00 per hour
Powys Room (first floor) – capacity 15	$35.00 per hour	$35.00 per hour

Fee Description	2016	2017
Hourly Equipment and Staffing Fees		
General: Conference rooms offer additional equipment features such as a podium, microphones, special seating configurations, additional tables, A/V equipment, TV/DVD/VCR and wireless internet. A/V equipment rentals require staffing, a minimum of two (x2) hour charge, and rates double after four (x4) hours. Contact Township for Conference Room and Equipment Rental policy and staffing availability.		
IT Staff Member (as needed)	$50.00 /hour	$50.00 /hour
Room setup and breakdown (for equipment, configuration, etc.)	$50.00 /hour	$50.00 /hour
Room cleanup (trash, non-requested setup, etc.)	$100.00 /hour	$100.00 /hour
Podium (Radnorshire room only – no microphone)	$0.00	$0.00
Microphones – 21 conference room and 1 podium microphones	$50.00 /hour	$50.00 /hour
Wireless Microphones – 2 handhelds and 2 lavalieres (combo of any 2)	$30.00 /hour	$30.00 /hour
Projectors – 2 HD DLP Projectors	$70.00 /hour (each)	$70.00 /hour (each)
Monitors – 13 LCD monitors for viewing projections/DVD/VCR	$20.00 /hour	$20.00 /hour
Document Camera – View hard docs on large screens	$60.00 /hour	$60.00 /hour
DVD/VCR	$15.00 /hour	$15.00 /hour
Laptop Use	$40.00 /hour	$40.00 /hour
DVD Copy – Recording event on DVD (limit 1)	$15.00 /hour	$15.00 /hour
Digital Format – Recording event in other digital format (limit 1)	$15.00 /hour	$15.00 /hour
Portable Projector	$50.00 /hour	$50.00 /hour
50” Plasma TV Usage	$70.00 /hour	$70.00 /hour
Graphics – Character generated graphics inserted on screen	$10.00 /hour	$10.00 /hour
Package Fees		
General: Conference rooms, A/V equipment and staffing rentals are available as a package rental. Package rentals require staffing, a minimum of two (x2) hour charge and rates double after four (x4) hours. Contact Township for Conference Room and Equipment Rental Policy and staffing availability.		
Powys Room Only – 50” Plasma and laptop	$100.00 per hour	$100.00 per hour
Radnorshire Room (no recording) – Microphones, laptop, projector, setup and breakdown	$250.00 per hour	$250.00 per hour
Radnorshire Room (recording) – Microphones, laptop, projector, DVD recording, setup and breakdown	$350.00 per hour	$350.00 per hour

Fee Description	2016	2017
Film and Video Production Fees		
General: The film and video production permit is designed to provide effective coordination of events, including the filming and videotaping of television, film, commercial, non-profit, and feature productions.		
Film and video production permit	$250.00 per production	$250.00 per production
Parks and Recreation (As amended | Resolution 2017-08, January 23, 2017)		
General Programming and Events		
Programming and event fees are determined and allocated on an ongoing basis as they are planned. Specific programming and event identification remains under continual development, generally on a seasonal basis and once applicable direct costs are determined. Fees for those specific programs and events are set to cover the direct costs along with attempting to recover the associated overhead for the corresponding program or event. In the majority of circumstances, the direct costs of programming and events are not incurred unless the proceeds collected cover those costs. The Recreation Department determines the fees for programming and events on an ongoing basis throughout the developmental process.		
Administrative Fees		
Refund Fee (as amended Res #2017-08)	10% of total fee paid, or a minimum of $10.00 charge	10% of the total fee paid, or a minimum of $10.00 charge
Non-Resident Program or Event Participation Fee (as amended Res #2017-08)	$30.00 per person per registration	$30.00 per person per registrant
Parks, Picnic Areas, Fields, and Facilities		
Fenimore Woods (existing) (as amended Res #2017-08) Clem Macrone Park Pavilion Rental (Proposed New in 2017) (as amended Res #2017-08)	$75.00 Resident $150.00 Non-Resident/ Companies	$75.00 Resident $150.00 Non-Resident/Companies
~~Fenimore Woods Pavilion Rental | Restroom Facility Key Replacement Fee~~ (as amended Res #2017-08)	$15.00 per key	Eliminated in 2017
~~Fenimore Woods Pavilion Rental | Sports Kit Rental~~ (as amended Res #2017-08)	$25.00 per kit	Eliminated in 2017
Picnic | Court | Park Area Rentals (as amended Res #2017-08)	$55.00 Resident $75.00 Non-Resident/ Companies	$55.00 Resident $100.00 Non-Resident / Companies

Fee Description	2016	2017
Photo Permit for Township Park Grounds (New in 2017: Expanding the Fee to all Township Parks and added a Non-Resident/ Companies fee) (as amended Res #2017-08)	$75.00 per hour	$75.00 per hour $100.00 Non-Resident / Companies per hour
Field Permitting Fee (to cover the permitting costs for athletic fields) (New in 2017: Non-Resident/ Companies fee to cover the administrative cost of scheduling/ managing athletic fields.) (as amended Res #2017-08)	$60.00 per field per usage / one-time usage fee	$60.00 per field/ Three-hour usage $100.00 per field/ Three-hour usage for Non-Resident / Companies
Adult League Team Field Permit (Softball, Soccer, Baseball, etc.) [The above fee applies to programs that utilize both Township fields and School District Fields] (as amended Res #2017-08)	$100.00 per season Not-to-exceed 10-week period	$100.00 per season Not-to-exceed 10-week period
Adult League Team Field Permit (Softball, Soccer, Baseball, etc) [The above fee applies to all new requests with full seasonal usage at Township fields] (as amended Res #2017-08)	$275.00 per season Not-to-exceed 10-week period	$275.00 per season Not-to-exceed 10-week period
Field Permitting Fee – For Profit /Restricted Groups, Private Educational Institutions, Organizations or Programs (as amended Res #2017-08) [Field Permitting fees do not apply to Radnor Community Youth Sports Organizations that include Radnor Soccer Club, Radnor Wayne Little League and Radnor Girls/Boys Lacrosse.] [Exceptions for this fee will consist of Radnor Township Restricted Groups, Private Educational Institutions, Organizations or Programs that provide the Township with the equivalent usage of its facility. These occurrences will be documented and provided to the Parks Board & BOC as they are recommended.]	$15.00 per person per season Not-to-exceed 10-week period	$15.00 per person per season Not-to-exceed 10-week period

Fee Description	2016	2017
Radnor Memorial Park Turf Field Permit Fee: [Fee was originally developed and structured within the Radnor Memorial Turf/Agnes Irwin School Lease Agreement.] (as amended Res #2017-08)		
• Radnor Residents / Radnor Non-Profit Organizations or Programs	$60.00 per usage | One-time usage fee	$75.00 per Three-Hour usage
• Radnor Private Educational Institutions, Organizations or Programs	$75.00 per hour	$75.00 per hour
• Non-Radnor Residents / Non-Radnor Non-Profit Organizations, Educational Institutions, or Programs		$125.00 per hour
• For-Profit Businesses or Non-Resident Groups	$150.00 per hour	$175.00 per hour
[The above fees do not apply to Radnor Community Youth Sports Organizations that include Radnor Soccer Club, Radnor Wayne Little League and Radnor Girls/Boys Lacrosse.]		
Radnor Memorial Park Turf Field Lights Fee (as amended Res #2017-08)	$18.00 per hour	$18.00 per hour
Advertising Fee (not applicable to the Township Newsletter)		
Business Card Advertising in Brochure (as amended Res #2017-08)	$200.00 per Advertisement	$200.00 per Advertisement
Single Edition Publication | Business Card Advertising in Township / Department Publication for Commercial Business (as amended Res #2017-08)	$225.00 per Advertisement	$225.00 per Advertisement
Single Edition Publication - ¼ page Advertising in Township/Department Publication for Commercial Business (as amended Res #2017-08)	$450.00 per Advertisement	$450.00 per Advertisement
Single Edition Publication - ½ page Advertising in Township/Department Publication for Commercial Business (as amended Res #2017-08)	$650.00 per Advertisement	$650.00 per Advertisement
Single Edition - Full page Advertising in Township/Department Publication for Commercial Business (does not include inside front or back cover) (as amended Res #2017-08)	$950.00 per Advertisement	$950.00 per Advertisement
License Fee Advertising Banner for Encke Fields (as amended Res #2017-08)	$2,000.00 per Field	$2,000.00 per Field

Fee Description	2016	2017
Radnor Activity Center ("RAC") at Sulpizio Gym Permit Fees		
~~Group 1 | Community service and/or recreation groups which are comprised of or serve the citizens of Radnor Township:~~		
~~Group 1: Full Gym per hour~~ (as amended Res #2017-08)	~~$50.00 Resident~~ ~~$90.00 Non-Resident~~	See Proposed Fee Structure below
~~Group 2: Non-civic business groups operating for the benefit or profit of a restricted group:~~		
~~Group 2: Gull Gym per hour~~ (as amended Res #2017-08)	~~$100.00 Resident~~ ~~$150.00 Non-Resident~~	See Proposed Fee Structure below
~~Birthday Party: 2-hour party with event supervisor~~ (as amended Res #2017-08)	~~$275.00 Resident~~ ~~$305.00 Non-Resident~~	See Proposed Fee Structure below
Full Gymnasium Rentals • Radnor Residents / Radnor Non-Profit Organizations or Programs [The above fees do not apply to Radnor Community Youth Sports Organization that include the Radnor Youth Basketball League, Radnor Soccer Club, Radnor Wayne Little League and Radnor Girls/Boys Lacrosse] (as amended Res #2017-08) • Radnor Township Community Youth Sports Organizations operating as non-profit entities only (New fee in 2017) (as amended Res #2017-08) • Radnor Township Community Youth Sports Organizations – For-profit contracted vendors operating on behalf of the non-profit Community Youth Sports Organization (New fee in 2017) (as amended Res #2017-08) • Non-Radnor Residents / Non-Radnor Non-Profit Organizations or Groups (as amended Res #2017-08) • Radnor Township Businesses, Educational Institutions, Organizations, or Programs (as amended Res #2017-08) • Non-Radnor Businesses, Educational Institutions, Organizations, or Programs (as amended Res #2017-08)	New Proposed Fee Structure for 2017	$60.00 per hour $15.00 per hour $35.00 per hour $110.00 per hour $110.00 per hour $200.00 per hour
Birthday Party / Gymnasium: 2-hour party with event leader and party room (as amended Res #2017-08)	New Proposed Fee Structure for 2017	$300.00 Resident $350.00 Non-Resident
RAC: Room Add-on Fee to Gym Rental (as amended Res #2017-08)	$25.00 Flat Fee	$25.00 flat fee
~~RAC: Room Rental / No Gym~~ (as amended Res #2017-08)	~~$35.00 per hour~~	Eliminated in 2017

Fee Change Narrative: See Resolution 2017-08

Fee Description	2016	2017
Police Department		
General Fees		
Alarm Registration Fee	$100.00	$100.00
Accident Report Fee	$15.00	$15.00
Fingerprinting Fee	$30.00 first card | $20.00 for each add'l	$30.00 first card | $20.00 for each add'l
Picture Fee	$30.00 each	$30.00 each
Incident Report Fee	As allowed per PA Right-to-know	As allowed per PA Right-to-Know
Parking Permit Fee | Residential Permits	$25.00 Residential $75.00 Non-Residential $5.00 Temporary Parking per day	$25.00 Residential $75.00 Non-Residential $10.00 Senior Citizens $5.00 Temporary Parking Per Day
Parking Permit Fee | Louella Park and Walk	$190.00 Half Year $375.00 Full Year	$190.00 Half Year $375.00 Full Year
Meter Bag Fee/Parking Space Reservation	$10.00 per day per parking space	$10.00 per day per parking space
Peddling and Solicitation Fee	$110.00	$110.00
Extra Duty Fee | Detail Rate	1.70 x Patrolman Overtime Rate	1.70 X Patrolman Overtime Rate
Police Vehicle at Location Fee (owner request)	$25.00 per hour per vehicle	$25.00 per hour per vehicle
Video Tape / DVD Fee	$75.00 per copy	$75.00 per copy
Records Check Fee	$30.00 Written $15.00 Verbal	$30.00 Written $15.00 Verbal
Police Service Fee | Notarized Document	$45.00 per service	$45.00 per service
Expungement Letter Fee	$100.00	$100.00
K9 Services (Note: This only applies to non-emergency calls for service)	During Shift | $100.00 per hour 2 or 4 hour minimum at P.D. discretion Non-Shift | Paid at Detail Rate (above) 2 or 4 hour minimum at P.D. discretion	During Shift | $100.00 per hour 2 or 4 hour minimum at P.D. discretion Non-Shift | Paid at Detail Rate (above) 2 or 4 hour minimum at P.D. discretion

Fee Description	2016	2017
False Alarms Fine	$70.00 | 2nd Occurrence $140.00 3rd or more occurrences	$70.00 | 2nd Occurrence $140.00 3rd or more occurrences
Parking Fine	$20.00 if paid on time $25.00 additional for late payments	$20.00 if paid on time $25.00 additional for late payments

Fee Change Narrative:

1. **Parking Permit | Residential Permits**: Added a discounted permit amount for senior citizens

Public Works Department		
General Fees		
Road Opening Permit	$150.00 per 100 ft cut	$150.00 per 100 ft cut
Bulk Trash Collection	$25.00 | Less than 5 items or 150 lbs Add'l $25.00 each additional 5 items Add'l $25.00 each item over 150 lbs Add'l $10.00 each item with Freon Add'l $5.00 each item with Propane	$25.00 | Less than 5 items or 150 lbs Add'l $25.00 each additional 5 items Add'l $25.00 each item over 150 lbs Add'l $10.00 each item with Freon Add'l $5.00 each item with Propane
Recycling Can Replacement	$20.00 per can	$20.00 per can
Rear Yard Trash Collection (single and multi-family units with less than 9 attached units)	$420.00 per house/unit per year	$420.00 per house/unit per year
Real Yard Trash Collection (multi-family units with greater than 9 attached units)	$240.00 per unit per year	$240.00 per unit per year

Appendix A

Professional Services Hourly Rates

Township Staff	2017 Approved Rate
Township Manager	$125.00 per hour
Public Works Director	$112.00 per hour
Finance Director	$120.00 per hour
Police Superintendent	$115.00 per hour
Police Lieutenants	$110.00 per hour
Community Development Director	$90.00 per hour
Recreational Programming Director	$90.00 per hour
Planner	$85.00 per hour
Information Technology	$65.00 per hour
Engineering Inspector	$85.00 per hour

Gannett Fleming, Inc.	2017 Approved Rate
Senior Project -Manager	$160 per hour
Project Engineer	$125 per hour
Staff Engineer	$110 per hour
Engineering Technician	$95 per hour
Field Technician	$80 per hour
Clerical	$65 per hour
Specialty Engineers, Scientists and Planners (as needed)	TBD

Gilmore & Associates, Inc.	2016 Approved Rate
Principal III	$170 per hour
Principal II	$155 per hour
Principal I	$140 per hour
Consulting Professional V	$135 per hour
Consulting Professional IV	$130 per hour
Consulting Professional III	$125 per hour
Consulting Professional II	$120 per hour
Consulting Professional I	$115 per hour
Design Technician V	$110 per hour
Design Technician IV	$100 per hour
Design Technician III	$95 per hour

Design Technician II	$90 per hour
Design Technician I	$85 per hour
Construction Representative III	$105 per hour
Construction Representatives II	$95 per hour
Construction Representatives I	$85 per hour
Surveying Crew	$145 per hour
Project Assistant	$80 per hour
Grim, Biehn & Thatcher	**2016 Approved Rate**
Township Solicitor	$185 per hour
John B. Rice, Esquire	
Peter H. Nelson, Esquire	
Stephen J. Kramer, Esquire	
RETTEW	**2016 Approved Rate**
Senior Professional/Project Manager 2	$143 per hour
Professional III/Project Manager 1	$127 per hour
Professional II/III	$105 per hour
Professional II/Technician III	$92 per hour
Professional I/Technician II	$79 per hour
Key Personnel:	$70 per hour
Steve Gabriel, Project Manager 3, Primary Contact	$155 per hour
Joel Young, Group Manager/Land Development	$155 per hour
John Schick, Project Manager 3, Transportation	$155 per hour