



Homeland  
Security

# Recovering from an Active Shooter Incident

## Establish a Recovery Process

In this dynamic threat environment, it is imperative that organizations not only prepare their staff to respond to a potential incident, but also determine the processes through which recovery takes place. Developing recovery plans and procedures support organizations in more effectively reconstituting services and providing employees with the necessary support following an incident.

The Office of Infrastructure Protection's "Active Shooter Recovery Guide" assists in the proactive implementation of policies and procedures that best position organizations to most effectively recover from an active shooter incident, while providing the best support structure for their employees, contractors, visitors, patrons, family members, and the community at large. The primary principles of the guide are provided below.

## Short-Term Recovery

- Account for personnel and visitors
- Facilitate medical assistance
- Contact family members
- Coordinate with law enforcement and emergency services
- Activate communications outlets for updated information
- Establish Family Assistance Center
- Coordinate retrieval of personal belongings

## Long-Term Recovery

- Enact continuity of operations plan and prepare to reopen facility
- Offer grief counseling
- Connect employees with Employee Assistance Program
- Process workers' compensation claims or other types of financial assistance

To access the guide and other resources,  
visit <https://www.dhs.gov/active-shooter-preparedness>