



# Radnor Township, PA

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## *2012 Consolidated Fee Schedule*

V.1 – Adopted December 12, 2011 (Ordinance 2011-27)

V.2 – Amended February 27, 2012 (Resolution 2012-33)

V.3 – Amended June 18, 2012 (Resolutions 2012-67 and Resolution 2012-68)

V.4 – Amended September 24, 2012 (Resolutions 2012-67, 2012-68 and 2012-115)

**Radnor Township, PA**  
Consolidated Fee Schedule – Chapter 162 Fees  
v.4 September 24, 2012  
For the Year Ending December 31, 2012

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**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees  
 v.4 September 24, 2012  
 For the Year Ending December 31, 2012

Fee Description	2011	2012
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>		
<b>Chapter 120 – Bathing Places</b>		
License Fees – Swimming Pool (outdoor)	\$300.00 /pool	\$300.00 /pool
License Fees – Swimming Pool (indoor)	\$350.00 /pool	\$350.00 /pool
License Fees – Spa	\$250.00 /pool	\$250.00 /pool
License Fees – Wading	\$200.00 /pool	\$200.00 /pool
Fee Change Narrative:		

<b>Chapter 125 – Building Construction</b>		
New one and two family dwelling – Residential	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Change in Contractor: New one and two family dwelling – Residential	10% of existing permit fee or \$20.00 minimum, whichever is greater	10% of existing permit fee or \$20.00 minimum, whichever is greater
Additions, alterations, repairs, demolition, etc – Residential	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Change in Contractor: Additions, alterations, repairs, demolition, etc – Residential	10% of existing permit fee or \$20.00 minimum, whichever is greater	10% of existing permit fee or \$20.00 minimum, whichever is greater
New Commercial, institution, public land use, recreation, multi-family buildings and fire suppression systems	\$30.00 / \$1,000 up to \$50,000 \$20.00 / \$1,000 for each additional \$1,000	\$30.00 / \$1,000 up to \$50,000 \$20.00 / \$1,000 for each additional \$1,000
Change in Contractor: New Commercial, institution, public land use, recreation, multi-family buildings and fire suppression systems	10% of existing permit fee or \$30.00 minimum, whichever is greater	10% of existing permit fee or \$30.00 minimum, whichever is greater

**Radnor Township, PA**  
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Fee Description	2011	2012
Commercial: Additions, alterations, repairs, demolition, and fire suppression systems	\$50.00 / first \$1,000, \$25.00 / \$1,000 for each additional \$1,000	\$50.00 / first \$1,000, \$25.00 / \$1,000 for each additional \$1,000
Change in Contractor: Commercial additions, alterations, repairs, demolition, and fire suppression systems	10% of existing permit fee or \$50.00 minimum, whichever is greater	10% of existing permit fee or \$50.00 minimum, whichever is greater
Certificate of Occupancy – Residential (new)	\$50.00	\$50.00
Certificate of Occupancy – Non-Residential (new)	\$100.00	\$100.00
Code Appeal – Building	\$750.00	\$750.00
Zoning Permit – Fences	\$50.00	\$50.00
Zoning Permit – Accessory Structures less than 200 sq. ft.	\$50.00	\$50.00
Zoning Permit – Agricultural Buildings	\$50.00	\$50.00
Home Occupation – Traffic	\$100.00	\$100.00
Home Occupation – Non-Traffic	\$100.00	\$100.00
Zoning Compliance	\$100.00	\$100.00
Transfer of Real Estate Fee	\$150.00 / property	\$150.00 / property
Transfer of Real Estate Fee – Expedited in 13 days or less	\$300.00 / property	\$300.00 / property
Transfer of Real Estate – Sidewalk Block Escrow	\$300.00 / block	\$300.00 / block
Plan Review Fee (Payment is due when the permit is issued)	\$95.00 / review	\$95.00 / review
Fee Change Narrative:		

**Radnor Township, PA**  
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Fee Description	2011	2012
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<b>Chapter 150 – Design and Review Board</b>		
Permit for window sign (new or replacement)	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Permit for awning and wall signs (new or replacement)	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Permit for marquee sign (new or replacement)	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Permit for freestanding sign (new or replacement)	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Permit for temporary banner (max 30 days)	\$50.00	\$50.00
DRB Application Fees for window sign	\$30.00	\$30.00
DRB Application Fees for awning and wall sign	\$50.00	\$50.00
DRB Application Fees for freestanding sign	\$75.00	\$75.00
DRB Application Fees for ground sign	\$75.00	\$75.00
DRB Application Fees for telecommunication antennas	\$200.00	\$200.00
DRB Application Fees for façade change	\$100.00	\$100.00
DRB Application Fees for new building	\$200.00	\$200.00
DRB Application Fees for bldg. additions and accessory structures	\$200.00	\$200.00
Fee Change Narrative:		

<b>Chapter 156 – Electrical</b>		
Electrician’s License (annual)	\$50.00	\$50.00
Electrical Inspection Agency License	\$100.00	\$100.00

**Radnor Township, PA**  
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Fee Description	2011	2012
Code Appeals Electric	\$750.00	\$750.00
Electrical Permit Fee	\$20.00 / \$1,000 or fraction thereof	\$20.00 / \$1,000 or fraction thereof
Change of Contactor: Commercial and Residential	10% of existing permit fee or \$20.00 minimum, whichever is greater	10% of existing permit fee or \$20.00 minimum, whichever is greater
Low voltage / voice data / alarm	\$20.00 / \$1,000 or fraction thereof	\$20.00 / \$1,000 or fraction thereof
Wind / solar electric	\$20.00 / \$1,000 or fraction thereof	\$20.00 / \$1,000 or fraction thereof
Plan review – 3 <sup>rd</sup> Party Contract Fee	\$75.00 / hour	\$75.00 / hour
Fee Change Narrative:		

<b>Chapter 166 – Fire Prevention</b>		
Bon Fire Permit - For institutional use only (each permit)	\$100.00	\$100.00
Fireworks Permit	\$150.00	\$150.00
Blasting Permit – Residential	\$150.00 + inspections fee	\$150.00 + inspections fee
Blasting Permit – Non-Residential	\$150.00 + inspections fee	\$150.00 + inspections fee
Fire Marshall Report	\$50.00	\$50.00
Storage Tanks – Repairs and alterations	\$50.00 / tank	\$50.00 / tank
Storage Tanks – Abandonment or Removal	\$200.00 / tank	\$200.00 / tank
Storage Tanks – Installation	\$200.00 / tank	\$200.00 / tank
Code Appeals – Fire Prevention	\$750.00	\$750.00
Change in Contractor: Commercial and Residential	10% of existing permit fee or \$50.00 minimum, whichever is greater	10% of existing permit fee or \$50.00 minimum, whichever is greater

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Fee Description	2011	2012
Plan Review Fee	\$95.00	\$95.00
Fee Change Narrative:		

<b>Chapter 170 – Food Establishment Fees</b>		
License and Inspection Fee for seats: 0-30 seats	\$200.00	\$200.00
License and Inspection Fee for seats: 31-70 seats	\$250.00	\$250.00
License and Inspection Fee for seats: 71-110 seats	\$350.00	\$350.00
License and Inspection Fee for seats: 111-150 seats	\$425.00	\$425.00
License and Inspection Fee for seats: 151-190 seats	\$475.00	\$475.00
License and Inspection Fee for seats: 191-230 seats	\$525.00	\$525.00
License and Inspection Fee for seats: 231-300 seats	\$625.00	\$625.00
License and Inspection Fee for seats: 301 seats and over	\$725.00	\$725.00
License and Inspection Fee for floor area (sq ft): 0-1,500	\$150.00	\$150.00
License and Inspection Fee for floor area (sq ft): 1,501 – 2,500	\$200.00	\$200.00
License and Inspection Fee for floor area (sq ft): 2,501 – 5,000	\$275.00	\$275.00
License and Inspection Fee for floor area (sq ft): 5,001 – 7,500	\$350.00	\$350.00
License and Inspection Fee for floor area (sq ft): 7,501 – 10,000	\$450.00	\$450.00
License and Inspection Fee for floor area (sq ft): 10,001 – 15,000	\$575.00	\$575.00
License and Inspection Fee for floor area (sq ft): 15,000 and over	\$725.00	\$725.00
License Fee for selling ice cream from a motor vehicle	\$100.00	\$100.00

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Fee Description	2011	2012
Food Vendor (mobile)	\$200.00	\$200.00
Temporary Food Establishment	\$250.00	\$250.00
Special Event Sponsor Fee	\$250.00	\$250.00
Plan Review – Food Establishment	\$100.00 / initial review	\$100.00 / initial review
Plan Review – Resubmitting Plans	\$50.00	\$50.00
Fee Change Narrative:		

Chapter 178 Historical and Architectural Review Board		
Application to HARB	\$50.00	\$50.00

Chapter 195 – Mechanical		
HVAC License Annual (air cond., heating & refrig., mchs.)	\$50.00	\$50.00
Permit Fee for geothermal / HVAC systems – Residential	\$100.00	\$100.00
Permit Fee to replace, modify or relocate duct work – Residential	\$50.00	\$50.00
Water Well or Non-Potable Water, Irrigation – Residential	\$100.00	\$100.00
Solar Mechanical/Plumbing – Residential	\$150.00	\$150.00
Permit Fee to add, modify or extend radiant/baseboard or other hydro-mechanical systems – Residential	\$50.00	\$50.00
Permit Fee for new or replacement central heating systems - Residential	\$15.00 first 10,000 BTUs, \$5.00 each additional 10,000 BTU's	\$15.00 first 10,000 BTUs, \$5.00 each additional 10,000 BTU's



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Fee Description	2011	2012
Permit Fee for new or replacement air cond. central systems – Residential	\$100.00	\$100.00
Permit Fee for new or replacement heat pump – Residential	\$100.00	\$100.00
Permit Fee for all wells driven or mechanical water supply systems for geothermal HVAC systems - Residential	\$100.00	\$100.00
Solar Mechanical / Plumbing – Residential	\$150.00	\$150.00
Change in Contractor: Residential	10% of existing permit fee or \$15.00 minimum, whichever is greater	10% of existing permit fee or \$15.00 minimum, whichever is greater
M/C/I Permit Fee: geothermal/HVAC system wells: 0-10 wells	\$200.00	\$200.00
M/C/I Permit Fee: geothermal/HVAC system wells: 11-30 wells	\$350.00	\$350.00
M/C/I Permit Fee: geothermal/HVAC system wells: 31 or more	\$500.00	\$500.00
M/C/I Permit Fee: new or replacement central heating system (regardless of fuel source, including duct work)	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's
M/C/I Permit Fee: new or replacement air cond. systems incl. duct work	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's
M/C/I Permit Fee: new or replacement heat pump incl. duct work	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's
M/C/I Permit Fee: replace, modify or relocate duct work	\$20.00 for each \$1,000, or portion of cost	\$20.00 for each \$1,000, or portion of cost
M/C/I Permit Fee: refrigeration units (incl. walk in boxes, other units with remote compressors)	\$20.00 first ton or portion thereof, \$10.00 each additional ton, or portion thereof	\$20.00 first ton or portion thereof, \$10.00 each additional ton, or portion thereof

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Fee Description	2011	2012
M/C/I Solar Mechanical/Plumbing	\$175.00	\$175.00
M/C/I Water Wells or Non-Potable Water Wells	\$100.00	\$100.00
M/C/I Code Appeals Mechanical – Residential and Commercial	\$750.00	\$750.00
Change in Contractor: Commercial	10% of existing permit fee or \$30.00 minimum, whichever is greater	10% of existing permit fee or \$30.00 minimum, whichever is greater
Plan Review Fee	\$95.00	\$95.00
Fee Change Narrative:		

<b>Chapter 218 - Plumbing</b>		
Plumber License (annual)	\$50.00	\$50.00
1 & 2 FAMILY DWELLING; permit for new work, alterations, additions, and repairs	\$75.00 for more than 5 fixtures, \$5.00 each additional fixture	\$75.00 for more than 5 fixtures, \$5.00 each additional fixture
Permit fee for alterations/additions one fixture (minimum fee) – Residential	\$35.00	\$35.00
Permit fee for exterior lateral sewer connection or repair – Residential	\$150.00	\$150.00
Permit fee for interior main drain alteration or replacement (which includes stack vent) – Residential	\$75.00	\$75.00
Permit fee for garbage grinders and dishwashers (new installation or replacement) – Residential	\$15.00 Each	\$15.00 Each
Permit fee for all gas and electric appliances needing gas or plumbing piping – Residential	\$75.00 for first unit, \$15.00 for each additional	\$75.00 for first unit, \$15.00 for each additional
Permit fee for water service (new or replacement) – Residential	\$75.00	\$75.00
Permit fee for domestic hot water heater (new or replacement) – Residential	\$20.00	\$20.00

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Fee Description	2011	2012
Permit fee for sewer ejection pump (new or replacement, not incl. conn.) – Residential	\$50.00 pump capacity ≤ 21 gal/min, \$150.00 pump capacity > 21 gal/min	\$50.00 pump capacity ≤ 21 gal/min, \$150.00 pump capacity > 21 gal/min
Permit fee for sewer residential grinder pumps and pit (E-One System)	\$300.00	\$300.00
Change in Contractor: Commercial and Residential	10% of existing permit fee or \$75.00 minimum, whichever is greater	10% of existing permit fee or \$75.00 minimum, whichever is greater
M/C/I new work, alt., additions not exceeding 5 fixtures	\$75.00, \$5.00 each additional fixture	\$75.00, \$5.00 each additional fixture
M/C/I permit fee for external lateral sewer connection or repair main drain or sewer connection (new)	\$150.00	\$150.00
M/C/I permit fee for main interior drain replacement, alt'n or repair (incl. stack vent)	\$75.00	\$75.00
M/C/I permit fee for sewer ejection pump (new or replacement)	\$50.00, pump capacity ≤ 21 gal/min., \$300.00, pump capacity > 21 gal/min.	\$50.00, pump capacity ≤ 21 gal/min., \$300.00, pump capacity > 21 gal/min.
M/C/I permit fee for all gas and elect. Appl. Requiring plumbing or mech. Install. (new or repl't, incl. gas piping)	\$75.00 for first unit, \$15.00 for each additional	\$75.00 for first unit, \$15.00 for each additional
M/C/I permit fee for water service (new or replacement)	\$100.00	\$100.00
M/C/I permit fee for each hot water heater (new or replacement)	\$75.00	\$75.00
M/C/I permit fee for interceptors & separators (new or replacement)	\$75.00	\$75.00
M/C/I Permit fee for sewer grinder pumps new or replacement	\$500.00	\$500.00
Code Appeals Plumbing (Residential and Commercial)	\$750.00	\$750.00
Plan Review Fee	\$95.00	\$95.00

Fee Change Narrative:

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Fee Description	2011	2012
<b>Chapter 226 – Rental Housing</b>		
Rental Housing Permits	\$60.00 Each Unit (1-10), \$40.00 Each Additional Unit	\$60.00 Each Unit (1-10), \$40.00 Each Additional Unit
Fee Change Narrative:		
<b>Chapter 280 – Zoning Hearing Board</b>		
Application fees for Zoning Hearing Board: One and two family dwellings	\$550.00	\$550.00
Application fees for Zoning Hearing Board: Rooming house, multi-family	\$550.00	\$550.00
Application fees for Zoning Hearing Board: Non-res. uses (incl. comm., planned instit'l and public land use)	\$700.00	\$700.00
Application fees for Zoning Hearing Board: Challenge to the validity of map or ordinance	\$7,500.00	\$7,500.00
Application fees to Board of Commissioners: Application to amend zoning map/ord.	\$1,000.00	\$1,000.00
Application fees to Board of Commissioners: Application for conditional use	\$750.00	\$750.00
Application fees to Board of Commissioners: Curative Amendment	\$7,500.00	\$7,500.00
Appeals from Zoning Officer or Township Engineer	\$500.00	\$500.00
Fee for postponement or continuance of a public hearing when requested following publication of the required legal notice.	\$200.00	\$200.00
Zoning Books	\$30.00	\$30.00
Fee Change Narrative:		

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Fee Description	2011	2012
<b>Other – Community Development</b>		
Code Appeals Application Fee	\$750.00	\$750.00
Act 46 Permit Extension Fee	\$100.00	\$100.00
Inter-municipal Transfer of Liquor License	\$1,000.00	\$1,000.00
Bellevue Park and Walk and Waynewood Parking - Quarterly	\$60.00	\$60.00
Bellevue Park and Walk and Waynewood Parking - Biannual	\$114.00	\$114.00
Bellevue Park and Walk and Waynewood Parking - Annual	\$216.00	\$216.00
PA State Assessed Training Fee, Building, Plumbing, Mechanical, Electrical	\$4.00 per permit	\$4.00 per permit
Zoning Maps	\$15.00	\$15.00
Plan Review Fee	\$95.00	\$95.00
Code Official Overtime Rate	\$95.00 Per Hour	\$95.00 Per Hour
Administrative Refund Fee	10% or a minimum of \$10.00	10% or a minimum of \$10.00
Change of Contractor	Fee Non-Refundable	Fee Non-Refundable
Dormitory Inspection Fee (Res#2012-67, June 18, 2012)	Fee Introduced at \$100 but not adopted	<b>\$24.00 per room</b>
Fee Change Narrative: Resolution 2012-67, Adopted by the Board of Commissioners on June 18, 2012 established the Dormitory Inspection Fee		

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Fee Description	2011	2012
<b>ENGINEERING</b>		
<b>Grading Permit Fees</b>		
Grading Permit Application Minor	\$45.00	\$45.00
Grading Permit Application	\$125.00/first 50 cubic yards of cut and fill +\$200.00 - 51 to 1,000 cy of cut and fill +\$200.00 each additional 1,000 cy cut and fill	\$125.00/first 50 cubic yards of cut and fill +\$200.00 - 51 to 1,000 cy of cut and fill +\$200.00 each additional 1,000 cy cut and fill
Grading Permit Application Requiring Storm Water Management	\$500.00 / 0-1000 cy of cut and fill	\$500.00 / 0-1000 cy of cut and fill
Grading Permit Application Requiring Ground Water Recharge	\$200.00	\$200.00

<b>Subdivision/Land Development</b>		
Sketch Plan	\$300.00	\$300.00
Reverse Subdivision	\$350.00	\$350.00
Lot Line Change	\$350.00	\$350.00
Lot Consolidation	\$350.00	\$350.00
Professional Escrow Account*	\$1,000.00	\$1,000.00
Minor Subdivision (5 lots or less)	\$950 per plan +\$150.00 per lot	\$950 per plan +\$150.00 per lot
Professional Escrow Account*	\$2,500.00	\$2,500.00
Major Subdivision ( more than 5 lots)	\$2,000 per plan + \$150.00 per lot	\$2,000 per plan + \$150.00 per lot

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Fee Description	2011	2012
Professional Escrow Account*	\$3,500.00	\$3,500.00
Multi-Family Dwellings	\$1,500 per plan + \$500.00 per unit	\$1,500 per plan + \$500.00 per unit
Professional Escrow Account*	\$5,000.00	\$5,000.00
Land Development (under 1 acre)	\$950.00 per plan +\$350.00 each building + \$100.00 per acre	\$950.00 per plan +\$350.00 each building + \$100.00 per acre
Professional Escrow Account*	\$3,500.00	\$5,000.00
Land Development (1 acres or more)	\$1,250.00 per plan + \$350.00 each building +\$100.00 each acre	\$1,250.00 per plan + \$350.00 each building +\$100.00 each acre
Professional Escrow Account*	\$5,000.00	\$7,500.00
Inspections of Improvement	\$65.00/inspection (Inspector) \$85.00/inspection (Engineer)	\$65.00/inspection (Inspector) \$85.00/inspection (Engineer)
Review of Development Plans Commercial: Landscaping and other improvements	Inside/Outside Professional - see attached list in appendix A	Inside/Outside Professional - see attached list in appendix A

\* All Professional Escrow Accounts shall be required to be deposited with the Township at the time of the initial plan application pursuant to the Township's Professional Services Agreement. The Township-incurred professional fees shall be billed in accordance with the attached Professional Services Fee Schedule.

<b>Sewage Enforcement</b>		
Sewage Enforcement Officer Permits	\$750.00 per application (includes inspection)	\$750.00 per application (includes inspection)
Sewage Enforcement Officer Permits (additional perc tes)	\$350.00	\$350.00
Sewage Enforcement Officer Permits (repairs to existing system)	\$300.00	\$300.00
Fee Change Narrative:		

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Fee Description	2011	2012
<b>Other</b>		
Subdivision Code Book	\$25.00	\$25.00
Sidewalk Plans for Bids	Determined by Bid	Determined by Bid
Sidewalk Replacement Permit Fee	1-10 blocks \$50.00	1-10 blocks \$50.00
	11-20 blocks \$100.00	11-20 blocks \$100.00
	21+ blocks \$125.00	21+ blocks \$125.00
Sewer TV Inspection	\$400.00/half day + \$75.00 per hour \$600.00/full day (4 to 8 hours) \$100.00/hour each hour	\$400.00/half day + \$75.00 per hour \$600.00/full day (4 to 8 hours) \$100.00/hour each hour
Clearing Permits	\$20.00/acre-minimum charge \$80.00	\$20.00/acre-minimum charge \$80.00
Fee Change Narrative:		

<b>Plotter Services</b>		
8.5" x 11" or 9" x 12"	\$1.50 (b/w) \$5.00 (color)	\$1.50 (b/w) \$5.00 (color)
11" x 14"	\$3.00 (b/w) \$9.00 (color)	\$3.00 (b/w) \$9.00 (color)
11" x 17" or 12" x 18"	\$10.00 (b/w) \$12.00 (color)	\$10.00 (b/w) \$12.00 (color)
17" x 22" or 18" x 24"	\$15.00 (b/w) \$18.00 (color)	\$15.00 (b/w) \$18.00 (color)
22" x 34" or 24" x 36"	\$20.00 (b/w) \$22.00 (color)	\$20.00 (b/w) \$22.00 (color)
34" x 44" or 36" x 48"	\$22.00 (b/w) \$35.00 (color)	\$22.00 (b/w) \$35.00 (color)
Fee Change Narrative:		



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Fee Description	2011	2012
<b>FINANCE &amp; ADMINISTRATION</b>		
<b>Sewer Fees</b>		
Sewer Rent (per 1,000 gallons of water used) – See Ordinance 2011-26	\$5.57	\$5.74
Sewer Rent Certification Fee (annual)	\$7.50	\$7.50
Expedited Fee Surcharge (if request submitted within 48 hours of desired date / time)	\$20.00	\$20.00
Sewer Connection Fee – New Residential	\$850.00	\$850.00
Sewer Connection Fee – New Commercial	\$1,250.00	\$1,250.00
Sewer Connection Fee – New Multi-Family (0-10 units)	\$500.00 / unit	\$500.00 / unit
Sewer Connection Fee – New Multi-Family (11 or more units)	\$400.00 / unit	\$400.00 / unit
Minimum Sewer Service Charge	\$65.00	\$65.00
Delinquent Sewer: Filing of Lien	\$125.00 Attorney \$18.50 Filing	\$125.00 Attorney \$18.50 Filing
Delinquent Sewer: Writ of Scire Facias	\$100.00 Attorney \$22.50 Filing	\$100.00 Attorney \$22.50 Filing
Delinquent Sewer: Entering of Judgment	\$150.00 Attorney \$13.50 Filing	\$150.00 Attorney \$13.50 Filing
Sheriff Sale	Actual Cost	Actual Cost

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Fee Description	2011	2012
<b>Other – Finance Department</b>		
Business Privilege and Mercantile License Fee	\$10.00	\$10.00
Postage: Non-Resident	Actual Cost	Actual Cost
Returned Check	\$50.00	\$50.00
Refund Fee (see note below)	10% per refund, with a minimum of \$10.00	10% per refund, with a minimum of \$10.00
Public Document Copy Charges (Right to Know Requests)	\$0.25 /one sided page	\$0.25 /one sided page
Public Document CD Creation Charges (Right to Know Requests)	\$5.00 each	\$5.00 each
Certification of Record (Right to Know Requests)	\$1.00	\$1.00
Fee Change Narrative:		
Refund Fee: The policy of the Finance Department is that refunds for overpayment of real estate tax and sewer tax will only be subject to the \$10.00 refund fee. Any business tax refunds based on estimated prepayments or resulting from audits will not be subject to any refund fee.		

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees  
 v.4 September 24, 2012  
 For the Year Ending December 31, 2012

Fee Description	2011	2012
<b>INFORMATION TECHNOLOGY</b>		
<b>Room Rentals</b>		
<p><b>General:</b> The Township offers three (x3) conference rooms for rental. Rates double on Saturday, Sunday, and Township holidays. Contact Township for Conference Room and Equipment Rental policy and room availability. Please see the <i>Information Technology Police for Rental and Use of Township Conference Rooms &amp; Equipment</i> for fee waiver opportunities.</p>		
Friends Meeting Room (ground floor) – capacity 40	\$50.00/hour (plus \$200.00 deposit)	\$50.00/hour (plus \$200.00 deposit)
Radnorshire Room (first floor) – capacity 125	\$100.00/hour (plus \$400.00 deposit)	\$100.00/hour (plus \$400.00 deposit)
Radnorshire Room (first floor) – capacity 125 - Tenant rental	\$250.00/event	\$250.00/event
Powys Room (first floor) – capacity 15	\$35.00/hour (plus \$140.00 deposit)	\$35.00/hour (plus \$140.00 deposit)
Fee Change Narrative:		

<b>Hourly Equipment and Staffing Fees</b>		
<p><b>General:</b> Conference rooms offer additional equipment features such as a podium, microphones, special seating configurations, additional tables, A/V equipment, TV/DVD/VCR and wireless internet. A/v equipment rentals require staffing, a minimum of two (x2) hour charge, and rates double after four (x4) hours. Contact Township for Conference Room and Equipment Rental policy and staffing availability.</p>		
IT Staff Member (as needed)	\$50.00 /hour	\$50.00 /hour
Room setup and breakdown (for equipment, configuration, etc.)	\$50.00 /hour	\$50.00 /hour
Room cleanup (trash, non-requested setup, etc.)	\$100.00 /hour	\$100.00 /hour
Podium (Radnorshire room only – no microphone)	\$0.00	\$0.00
Microphones – 21 conference room and 1 podium microphones	\$50.00 /hour	\$50.00 /hour
Wireless Microphones – 2 handheld and 2 lavaliers (combo of any 2)	\$30.00 /hour	\$30.00 /hour
Projectors – 2 HD DLP Projectors	\$70.00 /hour (each)	\$70.00 /hour (each)
Monitors – 13 LCD monitors for viewing projections/DVD/VCR	\$20.00 /hour	\$20.00 /hour

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees  
 v.4 September 24, 2012  
 For the Year Ending December 31, 2012

Fee Description	2011	2012
Document Camera – View hard docs on large screens	\$60.00 /hour	\$60.00 /hour
DVD/VCR	\$15.00 /hour	\$15.00 /hour
Laptop Use	\$40.00 /hour	\$40.00 /hour
DVD Copy – Recording event on DVD (limit 1)	\$15.00 /hour	\$15.00 /hour
Digital Format – Recording event in other digital format (limit 1)	\$15.00 /hour	\$15.00 /hour
Portable Projector	\$50.00 /hour	\$50.00 /hour
50” Plasma TV Usage	\$70.00 /hour	\$70.00 /hour
Graphics – Character generated graphics inserted on screen	\$10.00 /hour	\$10.00 /hour
Fee Change Narrative:		

Package Fees		
<b>General:</b> Conference rooms, a/v equipment, and staffing rentals are available as a package rental. Package rentals require staffing, a minimum of two (x2) hour charge and rates double after four (x4) hours. Contact Township for Conference Room and Equipment Rental policy and staffing availability.		
Powys Room Only – 50” Plasma and laptop	\$100.00 /hour plus a \$140.00 deposit	\$100.00 /hour plus a \$140.00 deposit
Radnorshire Room (no recording) – Microphones, laptop, projector, setup and breakdown	\$250.00 /hour plus a \$400.00 deposit	\$250.00 /hour plus a \$400.00 deposit
Radnorshire Room (recording) – Microphones, laptop, projector, DVD recording, setup and breakdown	\$350.00 /hour plus a \$400-00 deposit	\$350.00 /hour plus a \$400-00 deposit
Fee Change Narrative:		

Film and Video Production Fees		
<b>General:</b> The film and video production permit is designed to provide effective coordination of events, including the filming and videotaping of television, film, commercial, non-profit, and feature productions.		
Film and video production permit	\$250.00 /production	\$250.00 /production

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees  
 v.4 September 24, 2012  
 For the Year Ending December 31, 2012

Fee Description	2011	2012
<b>PARKS &amp; RECREATION</b>		
<b>Summer Day Camps</b>		
Full-Day Camp - 6 weeks	\$1,000 per participant	\$1,000 per participant
Half-Day Camp - 6 weeks	\$750 per participant	\$750 per participant
Extended Day Camp – 6 weeks (Amended Res# 2012-33)	New Program in 2012	<b>\$1,450 per participant</b>
Tot-Lot Program - 6 weeks (Amended Res# 2012-33)	\$600 per participant	<b>\$650 per participant</b>
Tot-Lot Program - 3 weeks (Amended Res# 2012-33)	\$450 per participant	<b>\$500 per participant</b>

Fee Change Narrative: The Recreational Programming Department is pleased to announce a new “extended day camp” option that will offer additional afternoon hours. Please see the Township website or contact the Recreational Programming Department for more information.

<b>Radnor Basketball Program</b>		
Radnor Youth Basketball League Program	\$130 per participant	\$130 per participant
Radnor Youth Basketball Hoops Clinic	\$90 per participant	\$90 per participant
Fee Change Narrative:		

**Parks & Recreation Programming – General**

In addition to those listed above, many additional programs are offered by the Parks and Recreation Department and are determined at the time when the Department plans the program. Please refer to the seasonal brochures and flyers produced by the Parks and Recreation Department for specifics pricing information.

<b>Administrative Fees</b>		
Administrative/Refund Fee	10% of total fee paid; minimum \$10.00 charge	10% of total fee paid; minimum \$10.00 charge
Non-Resident Participation Fee	\$30 per person per registration	\$30 per person per registration

Fee Change Narrative:

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees  
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 For the Year Ending December 31, 2012

Fee Description	2011	2012
<b>Parks, Picnic Areas, Fields, and Facilities</b>		
Fenimore Woods Pavilion Rental	\$75 Resident \$150 Non-resident/Companies	\$75 Resident \$150 Non-resident/Companies
Picnic Area Rental (non-pavilion)	\$55 Resident	\$55 Resident
New fee to cover administrative, permitting and impact costs for facility	\$75 Non-resident/Companies	\$75 Non-resident/Companies
<del>Adult Softball / Soccer Field Permit</del>	\$275 per team	Repealed (Res#2012-32)
<del>Adult Softball / Soccer Field Permit</del>	\$60 per night	Repealed (Res#2012-32)
Field Permitting Fee <span style="color: red;">(Amended Resolution 2012-115, September 24, 2012)</span>	n/a	\$60 per field, per usage / one-time usage fee
Note: These fees do not apply to the established Radnor Community Sports Organizations – Radnor Wayne Little League; Radnor Soccer Club; Radnor Boys Lacrosse; Radnor Girls Lacrosse.		
Softball Field Lights	\$20 per hour	Omitted if SGMA is terminated
Encke Turf Field Lights	\$50 per hour	Omitted if SGMA is terminated
Field Permitting Fee – Community Youth Sports & Non-Profit Organizations / Programs	No Fee Proposed for 2011	Repealed (Res#2012-32)
<del>Field Permitting Fee – For Profit / Restricted Groups, Organizations or Programs</del>	No Fee Proposed for 2011	Repealed (Res#2012-32)
Field Permitting Fee – For-Profit, Restricted Groups, Private Educational Institutions, Organizations, and/or Programs <span style="color: red;">(Amended Resolution 2012-115, September 24, 2012)</span>	n/a	\$15 per person/per season (not to exceed 10-week period)
Note: These fees do not apply to the established Radnor Community Sports Organizations – Radnor Wayne Little League; Radnor Soccer Club; Radnor Boys Lacrosse; Radnor Girls Lacrosse.		
General Note: Athletic fields will be evaluated for permitted use at the discretion of the Recreation Department in cooperation with the Public Works Department.		

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees  
 v.4 September 24, 2012  
 For the Year Ending December 31, 2012

Fee Description	2011	2012
<b>Advertising Fees</b> (not applicable to the Township Newsletter)		
Business Card Advertising in Brochure	\$200 per advertisement	\$200 per advertisement
Single Edition Publication - Business Card Advertising in Township/Department Publication for Commercial Business	<< new in 2012 >>	\$225 per advertisement
Single Edition Publication - ¼ page Advertising in Township/Department Publication for Commercial Business	<< new in 2012 >>	\$450 per advertisement
Single Edition Publication - ½ page Advertising in Township/Department Publication for Commercial Business	<< new in 2012 >>	\$650 per advertisement
Single Edition - Full page Advertising in Township/Department Publication for Commercial Business (does not include inside front or back cover)	<< new in 2012 >>	\$950 per advertisement
License Fee Advertising Banner for Encke Fields	\$2,000 per field	\$2,000 per field
<b>Fee Change Narrative:</b> The above fees for advertising in Township/Recreation Department Publications are being implemented in order to cover the associated costs for production and printing.		

<b>Promotional Signage</b>		
Under review	<< new in 2012 >>	Under review
<b>Fee Change Narrative:</b> The above fees for advertising in Township/Recreation Department Publications are being implemented in order to cover the associated costs for production and printing.		

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees  
 v.4 September 24, 2012  
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Fee Description	2011	2012
<b>Willows Fees</b>		
Friday Rental	\$2,925 (Resident) \$3,900 (Non-Resident)	\$2,925 (Resident) \$3,900 (Non-Resident)
Friday Rental (January / February)	\$1,500 (Resident) \$2,000 (Non-Resident)	\$1,500 (Resident) \$2,000 (Non-Resident)
Saturday Rental	\$3,225 (Resident) \$4,300 (Non-Resident)	\$3,225 (Resident) \$4,300 (Non-Resident)
Saturday Rental (January / February)	\$1,575 (Resident) \$2,100 (Non-Resident)	\$1,575 (Resident) \$2,100 (Non-Resident)
Sunday Rental	\$2,925 (Resident) \$3,900 (Non-Resident)	\$2,925 (Resident) \$3,900 (Non-Resident)
Sunday Rental (January / February)	\$1,500 (Resident) \$2,000 (Non-Resident)	\$1,500 (Resident) \$2,000 (Non-Resident)
Additional Hour (Friday, Saturday and Sunday Only)	\$500 per hour	\$500 per hour
* Rates for Friday, Saturday and Sunday are based on 5 hours of usage		
Weekday (Monday – Thursday) Rental	\$900 (Resident) \$1,200 (Non-Resident)	\$900 (Resident) \$1,200 (Non-Resident)
Weekday (Monday – Thursday) Rental : Non-Profit Rate	\$500 (Resident) \$600 (Non-Resident)	\$500 (Resident) \$600 (Non-Resident)
Additional Hour (Weekday/ Monday – Thursday Rental)	\$100 per hour	\$100 per hour
* Rates for Weekday (Monday – Thursday Rentals) are based on 4 hours of usage		
Caterer Fee (\$150 set-up plus \$200 kitchen use)	\$350 per event	\$350 per event
Photo Permit for Mansion / Park / Grounds (Non-Resident)	\$75 per hour	\$75 per hour
Weekday (Monday – Thursday) Corporate Meeting Fee (Resident or Non-Resident)	\$500 full day (8am – 4 pm)	\$500 full day (8am – 4 pm)
Weekday (Monday – Thursday) Corporate Meeting Fee (Resident or Non-Resident)	\$250 half day (8am – 12pm)	\$250 half day (8am – 12pm)



**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees  
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Fee Description	2011	2012
<b>Radnor Activity Center (RAC) at Sulpizio Gym Permit Usage Fees</b>		
Group 1 - Community service and/or recreation groups which are comprised of or serve the citizens of Radnor Township. Civic clubs, charitable organizations, youth sports associations and other organizations of like character, not for profit and devoted to community interest.		
Group 1: Full Gym per hour	\$50.00 (Resident) \$90.00 (Non-Resident)	\$50.00 (Resident) \$90.00 (Non-Resident)
Group 2 - Non-civic business groups operating for the benefit or profit of a restricted group.		
Group 2: Full Gym per hour	\$100.00 (Resident) \$150.00 (Non-Resident)	\$100.00 (Resident) \$150.00 (Non-Resident)
Birthday party – 2 hour party with event manager	\$240.00 (Resident) \$300.00 (Non-Resident)	\$240.00 (Resident) \$300.00 (Non-Resident)
RAC – Room Add-on Fee to Gym Rental	\$25.00 flat fee	\$25.00 flat fee
RAC – Room Rental / No Gym	\$35.00 per hour	\$35.00 per hour
Fee Change Narrative:		

**Radnor Township, PA**  
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Fee Description	2011	2012
<b>POLICE DEPARTMENT</b>		
Alarm Registration Fee	\$100.00	\$100.00
Accident Report Fee	\$15.00	\$15.00
Fingerprinting Fee	\$20.00 first card,\$10.00 for additional card	\$20.00 first card,\$10.00 for additional card
Picture Fee	\$30.00 each	\$30.00 each
Incident Report Fee	As allowed under Pennsylvania Right to Know Law	As allowed under Pennsylvania Right to Know Law
Parking Permit Fee – Residential Permits	\$10.00 Residents \$25.00 Non-Residents \$5.00 Temporary	\$10.00 Residents \$25.00 Non-Residents \$5.00 Temporary
Peddling & Soliciting Fee	\$100.00	\$100.00
Police Protection / Extra Duty Fee	Patrol Overtime Rate plus 70% of overtime wages paid	Patrol Overtime Rate plus 70% of overtime wages paid
Police Vehicle at location Fee (owner request)	\$25.00 /hour / vehicle	\$25.00 /hour / vehicle
Video Tape/DVD Fee	\$75.00 /copy	\$75.00 /copy
Records Check Fee	\$30.00 written, \$15.00 verbal	\$30.00 written, \$15.00 verbal
Police Service Fee (Notarized letter)	\$45.00 /service	\$45.00 /service
Expungement Letter Fee	\$100.00	\$100.00
Meter Bag Fee	\$10.00 /day /meter	\$10.00 /day /meter
Fee Change Narrative:		

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees  
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Fee Description	2011	2012
<b>Fines</b>		
False Alarms	\$70.00 – 2 <sup>nd</sup> Occurrence \$140.00 3 <sup>rd</sup> or More Occurrences	\$70.00 – 2 <sup>nd</sup> Occurrence \$140.00 3 <sup>rd</sup> or More Occurrences
Parking Meter Fine	\$15.00 plus \$25.00 for late permits	\$15.00 plus \$25.00 for late payments
School Crossing Guards (Res#2012-68, Adopted June 18, 2012)	New Fee in 2012	<b>\$16.25 / hour</b>
Fee Change Narrative: Resolution 2012-68, adopted by the Board of Commissioners at the June 18, 2012 meeting, established an hourly rate for school crossing guards for 2012 at cost.		

<b>PUBLIC WORKS DEPARTMENT</b>		
Road Opening Permit	\$150.00 / 100 ft. cut.	\$150.00 / 100 ft. cut.
Bulk Trash Collection	\$25 < 5 items or 150 lbs total weight +\$25 each additional 5 items +\$25 each item over 150 lbs +\$10 each item with Freon +\$5 each item with propane	\$25 < 5 items or 150 lbs total weight +\$25 each additional 5 items +\$25 each item over 150 lbs +\$10 each item with Freon +\$5 each item with propane
Recycling Can Fee	\$20.00 per can	\$20.00 per can
Rear Yard Trash Collection Fee – single and multi-family units with less than 9 attached units (The 20% increase is a result of the RFP that was advertised by the Township)	\$420.00 per house per year	\$420.00 per house per year
Rear Yard Trash Collection Fee – Nine (+9) attached units (must have 100% participation for all connected units for discount), again the 20% increase is to stay consistent with the 20% increase of the full rear yard collection rate)	\$240.00 per unit per year	\$240.00 per unit per year
Dumpster	\$75.00 + \$10.00 per day	\$75.00 + \$10.00 per day
Utility Pole	\$50.00	\$50.00
Special Event Personnel	\$75.00 per hour	\$75.00 per hour
Fee Change Narrative:		

**Radnor Township, PA**  
Consolidated Fee Schedule – Chapter 162 Fees  
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**APPENDIX A**  
**Professional Services Hourly Rates**

**Radnor Township, PA**  
Consolidated Fee Schedule – Chapter 162 Fees  
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For the Year Ending December 31, 2012

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**Hourly Rates for Township Staff**

Engineering	\$125.00
Community Development Director	\$90.00
Planner	\$65.00
Recreational Programming Director	\$75.00
Information Technology	\$50.00

**Hourly Rates for Outside Professional Services**

Zoning Administration	\$90.00
Building Construction (Commercial & Residential)	\$65.00
Plan Review Services (Commercial & Residential)	\$65.00
Plumbing Construction Inspection (Commercial & Residential)	\$65.00
Mechanical Construction Inspection (Commercial & Residential)	\$65.00
Administrative Support	\$50.00
Code Enforcement Services – Miscellaneous (not associated with Act 45)	\$65.00
Fire Marshal Services	\$65.00
Fire Inspection Administration	
Property Maintenance / Apartment Inspections	
Code Legislation Support Services (preparing new Ordinances, as requested)	\$90.00
Expert Testimony (other than Zoning Hearing Board where the Township has designated an outside inspection firm as the Zoning Officer / Administrator)	\$95.00
Landscape Architecture Services	\$95.00

**Hourly Rates for Legal Fees**

Real Estate	
Includes all real estate, subdivision and land development matter arising from formal applications filed with the Township.	\$175.00