

RESOLUTION 2012-130

A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, FURTHER AMENDING THE 2012 OPERATING AND CAPITAL APPROPRIATIONS

WHEREAS, Chapter §7.08E of the Home Rule Charter allows the Manager, with the approval of the Board to "...transfer part of all of any unencumbered appropriation balance among programs within a department or office"; and

WHEREAS, Chapter §7.08B of the Home Rule Charter allows for supplemental appropriations if, in pertinent part, "the Manager certifies to the Board that there are available for appropriation revenues in excess of those estimated in the budget, the Board may make, by resolution, supplemental appropriations for operating expenses..."; and

WHEREAS, Updated forecasts through September indicate that a portion of certain appropriation line items will go unspent in the General Fund in 2012 as detailed in Exhibit A attached hereto; and

WHEREAS, The 2012 appropriations were previously amended pursuant to Resolution 2012-61 adopted on May 21, 2012 and Resolution 2012-98 adopted on September 24, 2012; and

WHEREAS, The Board of Commissioners adopted Resolution 2012-72 authorizing the Township Manager to execute a contract with AMEC Consulting, Incorporated to perform a Storm Water Fee Study in the amount not to exceed \$248,000; and

WHEREAS, The Board of Commissioners adopted Resolution 2012-88 on July 16, 2012 setting forth the transfers of excess General Fund balances to other funds; and

WHEREAS, The Board of Commissioners wishes to update various 2012 appropriations as detailed in Exhibit A attached hereto in order to appropriately budget for the movement of cash and funding for the AMEC Storm Water Fee Study.

NOW, THEREFORE, it is hereby **RESOLVED** by the Radnor Township Board of Commissioners that the transfer of appropriations are hereby made that supplemental appropriations are hereby authorized in the 2012 operating budget as detailed in the attached exhibit titled, "Supplemental Appropriation Amendment Worksheet" for the following Township Funds:

General Fund #01
Storm Water Management Fund #04

SO RESOLVED, this 22nd day of October, A.D., 2012

RADNOR TOWNSHIP

By: _____
Name: William Spingler
Title: President

ATTEST: _____
Name: Robert A. Zienkowski
Title: Township Manager / Secretary

Radnor Township



PROPOSED LEGISLATION

DATE: October 16, 2012
TO: Board of Commissioners
FROM: William M. White, Director of Finance

LEGISLATION: A resolution to further amending the 2012 appropriations to provide for the movement of cash from the General Fund to the Storm Water Management Fund as detailed in Exhibit A to the Resolution.

LEGISLATIVE HISTORY: The 2012 Operating and Capital Appropriations were adopted by the Board on December 12, 2011 with Ordinance 2011-26. Subsequently, the 2012 appropriations were amended pursuant to Resolution 2012-61 adopted May 22, 2012; and Resolution 2012-98 adopted on September 24, 2012.

Further, the Board authorized the Township Manager to enter into an agreement with AMEC for a storm water management fee study at a cost not to exceed \$248,000. Also, the Board adopted Resolution 2012-88 authorizing the transfer of excess General Fund Balances to various other funds.

PURPOSE AND EXPLANATION: The purpose of the legislation is to amend certain 2012 line items to transfer available appropriations within the General Fund, and to authorize supplemental appropriations within the Storm Water Management Fund as detailed in the Exhibit to the Resolution *in order to appropriate for (1) the AMEC Contract previous authorized pursuant to Resolution 2012-72 and (2) the transfer of excess 2011 General Fund balances pursuant to Resolution 2012-88.* A brief description of the line items involved follows:

General Fund:

- **Administrative Wages:** Available appropriations exist as the result of not hiring the full-time economic development manager as originally included in the 2012 budget
- **Finance Act 511 Legal Services:** Forecast indicate that available appropriations exist as the result of increased management involvement in the program and lower legally involved audit cases
- **Police Medical Insurance Premiums:** Available appropriations exist as the result of the lower than budgeted uniformed police officers
- **Retiree Medical Insurance Premiums:** Available appropriations exist as the result of (1) reductions in the medical invoicing due to Staff management of the benefits and (2) several unexpected members leaving the plan
- **Advance to: Storm Water Management Fund:** The above available appropriations would be transferred to this line item to appropriation for the Advance of funds to the Storm Water Management Fund to pay for the fee study approved pursuant to Resolution 2012-72. It should be emphasized that these funds *will be paid back to the General Fund* in the event that the Storm Water Fee is authorized and funds are collected.

Storm Water Management Fund: As a result of the advanced monies from the General Fund, the Storm Water Fund budget will be amended to include appropriations sufficient to pay for the AMEC storm water fee study (not to exceed \$248,000).

FISCAL IMPACT: The fiscal impact is summarized in Exhibit A attached to the Resolution. The impact to the estimated ending fund balance of the following funds is anticipated to be as follows; noting that the advanced funds from the General Fund to pay for the AMEC contract are expected to be paid back in 2013 or 2014 (at the latest):

	General Fund	Sewer Fund	Capital Fund	Uniform Pension	Civilian Pension	Post-Employment
Revenue Adjustments	\$ -	\$ 248,000	\$931,113	\$155,186	\$155,186	\$1,862,230
Expenditure Adjustments	3,103,715	248,000	-	-	-	-
Net Increase / (Decrease) in Est. ending Fund Balance	(3,103,715)	\$ -	\$931,113	\$155,186	\$155,186	\$1,862,230

RECOMMENDED ACTION: The Administration respectfully requests that the Board approve Resolution 2012-130 at the October 22, 2012 Board of Commissioner meeting.

Exhibit A
Supplemental Appropriation Amendment Worksheet
To Resolution #2012-130

Fund	Account	Name	Authorizing Resolution	Original Budget	Proposed Amendment	Amended Budget	Full Year Forecast	Projected Full Year Variance
01	400.4010	Administration Wages	To fund 2012-72	303,800	\$ (34,000)	269,800	263,490	6,310
01	401.4371	Finance Act 511 Legal Services	To fund 2012-72	116,070 ¹	(44,000)	72,070	58,083	13,986
01	410.4125	Police Medical Insurance Premiums	To fund 2012-72	1,091,793	(70,000)	1,021,793	1,001,225	20,568
01	471.4325	Retire Medical Insurance Premiums	To fund 2012-72	1,727,166	(100,000)	1,627,166	1,626,026	1,140
01	490.5009	Advance To: Storm Water Mgmt. Fund	2012-72	-	248,000	248,000	248,000	-
01	490.5001	Transfer To: Capital Fund #05	2012-88	-	931,113	931,113	931,113	-
01	490.5007	Transfer To: Police Pension Fund #07	2012-88	-	155,186	155,186	155,186	-
01	490.5011	Transfer To: Civilian Pension Fund #11	2012-88	-	155,186	155,186	155,186	-
01	490.5013	Transfer To: Other Post-Employment Fund	2012-88	-	1,862,230	1,862,230	1,862,230	-
General Fund Expenditures Subtotal					\$ 3,103,715			

Fund	Account	Name	Original Budget	Proposed Amendment	Amended Budget	Full Year Forecast	Projected Full Year Variance
04	390.3019	Advance In: General Fund	-	248,000	248,000	248,000	-
Storm Water Management Fund Revenue Subtotal				\$248,000			
04	423.4370	Storm Water Professional Services	-	248,000	248,000	248,000	-
Storm Water Management Fund Expenditure Subtotal				\$248,000			

Fund #	Fund Name	Name	Authorizing Resolution	Original Budget	Proposed Amendment	Amended Budget	Full Year Forecast	Projected Full Year Variance
05	Capital	Transfer From: Gen Fund: Excess Fund Bal	2012-88	-	931,113	931,113	931,113	-
07	Police Pension	Transfer From: Gen Fund: Excess Fund Bal	2012-88	n/a ²	155,186	n/a ²	n/a ²	-
11	Civilian Pension	Transfer From: Gen Fund: Excess Fund Bal	2012-88	n/a ²	155,186	n/a ²	n/a ²	-
TBD	Post-Employmt.	Transfer From: Gen Fund: Excess Fund Bal	2012-88	n/a ³	1,862,230	n/a	n/a	-

¹ The Finance Department – Act 511 Legal Services expense line item included a beginning budget, as adopted by the Board of Commissioners of \$105,000 plus a carry forward encumbrance of \$11,070 which totals the above referenced beginning budget of \$116,070. Carry forward encumbrances represent obligated, but unspent portions of the prior year’s budget and, in this case, covered lagging invoice payments for services already rendered.

² The Township is not required to budget for the Uniform and Civilian Pension Funds since they are considered “Agency” Funds and not under the budgetary control of the Board of Commissioners (since the activity is mandated by Collective Bargaining and other Ordinances)

³ The Post Employment Benefit Fund has not been officially created yet. The Finance Director and Solicitor are in the final stages of creating the necessary legislation and necessary amendments to the Investment Policy and expect to have this at the November 12, 2012 meeting.