



# Radnor Township, PA

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## *2011 Consolidated Fee Schedule*

V.4 - Adopted February 14, 2011 (Ordinance 2011-05)

V.5 - Amended March 28, 2011 (Resolution 2011-35)

V.6 - Amended May 9, 2011 (Resolution 2011-58)

V.7 – Amended July 18, 2011 (Resolutions 2011-93, 2011-94 and 2011-97)

V.8 – Amended September 26, 2011 (Resolution 2011-115)

**Radnor Township, PA**  
Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
For the Year Ending December 31, 2011

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**Table of Contents**

<b>Department</b>	<b>Page Number</b>
Community Development.....	2
Engineering.....	12
Finance / Administration.....	15
Information Technology .....	17
Parks and Recreation.....	19
Police .....	23
Public Works.....	24
 <b>Appendix:</b>	
A. Professional Services Hourly Rates.....	25

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>		
<b>Chapter 120 – Bathing Places</b>		
License Fees – Swimming Pool (outdoor)	\$275.00/pool	\$300.00 /pool
License Fees – Swimming Pool (indoor)	\$325.00/pool	\$350.00 /pool
License Fees – Spa	\$225.00/pool	\$250.00 /pool
License Fees – Wading	\$175.00/pool	\$200.00 /pool
Fee Change Narrative: \$25.00 increase is necessary to better match the cost of providing the permit and represents the first increase in this section in over a decade		

<b>Chapter 125 – Building Construction</b>		
New one and two family dwelling – Residential	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Change in Contractor: New one and two family dwelling – Residential (Per Resolution 2011-97)	New Fee in 2011	10% of existing permit fee or \$20.00 minimum, whichever is greater
Additions, alterations, repairs, demolition, etc – Residential	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Change in Contractor: Additions, alterations, repairs, demolition, etc – Residential (Per Resolution 2011-97)	New Fee in 2011	10% of existing permit fee or \$20.00 minimum, whichever is greater
New Commercial, institution, public land use, recreation, multi-family buildings and fire suppression systems	\$30.00 / \$1,000 up to \$50,000 \$20.00 / \$1,000 for each additional \$1,000	\$30.00 / \$1,000 up to \$50,000 \$20.00 / \$1,000 for each additional \$1,000
Change in Contractor: New Commercial, institution, public land use, recreation, multi-family buildings and fire suppression systems (Per Resolution 2011-97)	New in 2011	10% of existing permit fee or \$30.00 minimum, whichever is greater

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
Commercial: Additions, alterations, repairs, demolition, and fire suppression systems	\$50.00 / first \$1,000, \$25.00 / \$1,000 for each additional \$1,000	\$50.00 / first \$1,000, \$25.00 / \$1,000 for each additional \$1,000
Change in Contractor: Commercial additions, alterations, repairs, demolition, and fire suppression systems (Per Resolution 2011-97)	New in 2011	10% of existing permit fee or \$50.00 minimum, whichever is greater
Certificate of Occupancy – Residential (new)	\$25.00	\$50.00
Certificate of Occupancy – Non-Residential (new)	\$50.00	\$100.00
Code Appeal – Building	New Fee in 2011	\$750.00
Zoning Permit – Fences	\$25.00	\$50.00
Zoning Permit – Accessory Structures less than 200 sq. ft.	\$25.00	\$50.00
Zoning Permit – Agricultural Buildings	\$25.00	\$50.00
Home Occupation – Traffic	\$50.00	\$100.00
Home Occupation – Non-Traffic	\$50.00	\$100.00
Zoning Compliance	\$50.00	\$100.00
Transfer of Real Estate Fee	\$150.00 / property	\$150.00 / property
Transfer of Real Estate Fee – Expedited in 13 days or less (per Res#2011-94)	New Fee in 2011	\$300.00 / property
Transfer of Real Estate – Sidewalk Block Escrow	\$300.00 / block	\$300.00 / block
Plan Review Fee (for any building permit cost in excess of \$15,000/ residential or \$10,000/ commercial as amended per Res# 2011-35) (Payment is due when the permit is issued)	New Fee in 2011	\$95.00 / review

Fee Change Narrative: The various fee increases and new fee introductions are necessary to better match the Townships cost for inspections and plan review. Additionally, new technologies exist that require permitting.

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
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**Chapter 150 – Design and Review Board**

Permit for window sign (new or replacement)	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Permit for awning and wall signs (new or replacement)	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Permit for marquee sign (new or replacement)	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Permit for freestanding sign (new or replacement)	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Permit for temporary banner (max 30 days)	\$30.00	\$50.00
DRB Application Fees for window sign	\$20.00	\$30.00
DRB Application Fees for awning and wall sign	\$30.00	\$50.00
DRB Application Fees for freestanding sign	\$50.00	\$75.00
DRB Application Fees for ground sign	\$50.00	\$75.00
DRB Application Fees for telecommunication antennas	\$100.00	\$200.00
DRB Application Fees for façade change	\$100.00	\$100.00
DRB Application Fees for new building	\$200.00	\$200.00
DRB Application Fees for bldg. additions and accessory structures	\$200.00	\$200.00

Fee Change Narrative: The fees that increase from 2010 to 2011 are necessary to keep up with the increasing price of providing the service and represent the first increase in this area of the fee schedule in 5 years.

**Chapter 156 – Electrical**

Electrician’s License (annual)	\$50.00	\$50.00
Electrical Inspection Agency License	\$100.00	\$100.00

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
Code Appeals Electric	\$100.00	\$750.00
Electrical Permit Fee	\$15.00	\$20.00 / \$1,000 or fraction thereof
Change of Contactor: Commercial and Residential (per Resolution 2011-97)	New Fee in 2011	10% of existing permit fee or \$20.00 minimum, whichever is greater
Low voltage / voice data / alarm	New Fee in 2011	\$20.00 / \$1,000 or fraction thereof
Wind / solar electric	New Fee in 2011	\$20.00 / \$1,000 or fraction thereof
Plan review – 3 <sup>rd</sup> Party Contract Fee	New Fee in 2011	\$75.00 / hour
Fee Change Narrative: Code Appeals fee covers stenography and advertising costs		

<b>Chapter 166 – Fire Prevention</b>		
Bon Fire Permit - For institutional use only (each permit)	\$50.00	\$100.00
Fireworks Permit *	\$150.00	\$150.00
Blasting Permit – Residential	\$75.00	\$150.00 + inspections fee
Blasting Permit – Non-Residential	\$125.00	\$150.00 + inspections fee
Fire Marshall Report	\$25.00	\$50.00
Storage Tanks – Repairs and alterations	\$50.00 / tank	\$50.00 / tank
Storage Tanks – Abandonment or Removal	\$100	\$200.00 / tank
Storage Tanks – Installation	\$150.00	\$200.00 / tank
Code Appeals – Fire Prevention	\$100.00	\$750.00
Change in Contractor: Commercial and Residential (Per Resolution 2011-97)	New Fee in 2011	10% of existing permit fee or \$50.00 minimum, whichever is greater

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
Plan Review Fee	New Fee in 2011	\$95.00
Fee Change Narrative: Fee increase is to better reflect the Township's cost for inspections and plan review		

<b>Chapter 170 – Food Establishment Fees</b>		
License and Inspection Fee for seats: 0-30 seats	\$175.00	\$200.00
License and Inspection Fee for seats: 31-70 seats	\$225.00	\$250.00
License and Inspection Fee for seats: 71-110 seats	\$325.00	\$350.00
License and Inspection Fee for seats: 111-150 seats	\$400.00	\$425.00
License and Inspection Fee for seats: 151-190 seats	\$450.00	\$475.00
License and Inspection Fee for seats: 191-230 seats	\$500.00	\$525.00
License and Inspection Fee for seats: 231-300 seats	\$600.00	\$625.00
License and Inspection Fee for seats: 301 seats and over	\$700.00	\$725.00
License and Inspection Fee for floor area (sq ft): 0-1,500	\$125.00	\$150.00
License and Inspection Fee for floor area (sq ft): 1,501 – 2,500	\$175.00	\$200.00
License and Inspection Fee for floor area (sq ft): 2,501 – 5,000	\$250.00	\$275.00
License and Inspection Fee for floor area (sq ft): 5,001 – 7,500	\$325.00	\$350.00
License and Inspection Fee for floor area (sq ft): 7,501 – 10,000	\$425.00	\$450.00
License and Inspection Fee for floor area (sq ft): 10,001 – 15,000	\$550.00	\$575.00
License and Inspection Fee for floor area (sq ft): 15,000 and over	\$700.00	\$725.00
License Fee for selling ice cream from a motor vehicle	\$50.00	\$100.00

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
Food Vendor (mobile)	\$150.00	\$200.00
Temporary Food Establishment	\$250.00	\$250.00
Special Event Sponsor Fee	(Newly Itemized Fee) \$250.00	\$250.00
Plan Review – Food Establishment	\$50.00	\$100.00 / initial review
Plan Review – Resubmitting Plans	\$25.00	\$50.00
Fee Change Narrative: The fee increases are first in several years. Special event sponsor fee is to recognize, for example, the WBA, who is the organizer of the Fall Festival		

Chapter 178 Historical and Architectural Review Board		
Application to HARB	\$50.00	\$50.00

Chapter 195 – Mechanical		
HVAC License Annual (air cond., heating & refrig., mchs.)	\$50.00	\$50.00
Permit Fee for geothermal / HVAC systems – Residential	\$100.00	\$100.00
Permit Fee to replace, modify or relocate duct work – Residential	\$50.00	\$50.00
Water Well or Non-Potable Water, Irrigation – Residential	New Fee in 2011	\$100.00
Solar Mechanical/Plumbing – Residential	New Fee in 2011	\$150.00
Permit Fee to add, modify or extend radiant/baseboard or other hydro-mechanical systems – Residential	\$50.00	\$50.00
Permit Fee for new or replacement central heating systems - Residential	\$15.00 first 10,000 BTUs, \$5.00 each additional 10,000 BTU's	\$15.00 first 10,000 BTUs, \$5.00 each additional 10,000 BTU's



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 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
Permit Fee for new or replacement air cond. central systems – Residential	\$75.00	\$100.00
Permit Fee for new or replacement heat pump – Residential	\$100.00	\$100.00
Permit Fee for all wells driven or mechanical water supply systems for geothermal HVAC systems - Residential	\$50.00	\$100.00
Solar Mechanical / Plumbing – Residential	New Fee in 2011	\$150.00
Change in Contractor: Residential (Per Resolution 2011-97)	New Fee in 2011	10% of existing permit fee or \$15.00 minimum, whichever is greater
M/C/I Permit Fee: geothermal/HVAC system wells: 0-10 wells	\$200.00	\$200.00
M/C/I Permit Fee: geothermal/HVAC system wells: 11-30 wells	\$350.00	\$350.00
M/C/I Permit Fee: geothermal/HVAC system wells: 31 or more	\$500.00	\$500.00
M/C/I Permit Fee: new or replacement central heating system (regardless of fuel source, including duct work)	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's
M/C/I Permit Fee: new or replacement air cond. systems incl. duct work	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's
M/C/I Permit Fee: new or replacement heat pump incl. duct work	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's
M/C/I Permit Fee: replace, modify or relocate duct work	\$20.00 for each \$1,000 or portion of cost	\$20.00 for each \$1,000, or portion of cost
M/C/I Permit Fee: refrigeration units (incl. walk in boxes, other units with remote compressors)	\$20.00 first ton or portion thereof, \$10.00 each additional ton, or portion thereof	\$20.00 first ton or portion thereof, \$10.00 each additional ton, or portion thereof

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
M/C/I Solar Mechanical/Plumbing	New Fee in 2011	\$175.00
M/C/I Water Wells or Non-Potable Water Wells	New Fee in 2011	\$100.00
M/C/I Code Appeals Mechanical – Residential and Commercial	New Fee in 2011	\$750.00
Change in Contractor: Commercial (Per Resolution 2011-97)	New Fee in 2011	10% of existing permit fee or \$30.00 minimum, whichever is greater
Plan Review Fee	New Fee in 2011	\$95.00
Fee Change Narrative: Fee increase is to better reflect the Township's cost for inspections, plan review. Additionally, new technologies exist that require permitting		

<b>Chapter 218 - Plumbing</b>		
Plumber License (annual)	\$50.00	\$50.00
1 & 2 FAMILY DWELLING; permit for new work, alterations, additions, and repairs	\$50.00, \$5.00 each additional fixture	\$75.00 for more than 5 fixtures, \$5.00 each additional fixture
Permit fee for alterations/additions one fixture (minimum fee) – Residential	\$35.00	\$35.00
Permit fee for exterior lateral sewer connection or repair – Residential	\$50.00	\$150.00
Permit fee for interior main drain alteration or replacement (which includes stack vent) – Residential	\$75.00	\$75.00
Permit fee for garbage grinders and dishwashers (new installation or replacement) – Residential	\$15.00 Each	\$15.00 Each
Permit fee for all gas and electric appliances needing gas or plumbing piping – Residential	\$35.00, \$15.00 for each additional	\$75.00 for first unit, \$15.00 for each additional
Permit fee for water service (new or replacement) – Residential	\$25.00	\$75.00
Permit fee for domestic hot water heater (new or replacement) – Residential	\$20.00	\$20.00

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
Permit fee for sewer ejection pump (new or replacement, not incl. conn.) – Residential	\$50.00 pump capacity ≤ 21 gal/min, \$150.00 pump capacity > 21 gal/min	\$50.00 pump capacity ≤ 21 gal/min, \$150.00 pump capacity > 21 gal/min
Permit fee for sewer residential grinder pumps and pit (E-One System)	New Fee in 2011	\$300.00
Change in Contractor: Commercial and Residential (Per Resolution 2011-97)	New Fee in 2011	10% of existing permit fee or \$75.00 minimum, whichever is greater
M/C/I new work, alt., additions not exceeding 5 fixtures	\$65.00, \$5.00 each additional fixture	\$75.00, \$5.00 each additional fixture
M/C/I permit fee for external lateral sewer connection or repair main drain or sewer connection (new)	\$100.00	\$150.00
M/C/I permit fee for main interior drain replacement, alt'n or repair (incl. stack vent)	\$50.00	\$75.00
M/C/I permit fee for sewer ejection pump (new or replacement)	\$50.00, pump capacity ≤ 21 gal/min., \$300.00, pump capacity > 21 gal/min.	\$50.00, pump capacity ≤ 21 gal/min., \$300.00, pump capacity > 21 gal/min.
M/C/I permit fee for all gas and elect. Appl. Requiring plumbing or mech. Install. (new or repl't, incl. gas piping)	\$30.00, \$15.00 for each additional	\$75.00 for first unit, \$15.00 for each additional
M/C/I permit fee for water service (new or replacement)	New Fee in 2011	\$100.00
M/C/I permit fee for each hot water heater (new or replacement)	New Fee in 2011	\$75.00
M/C/I permit fee for interceptors & separators (new or replacement)	New Fee in 2011	\$75.00
M/C/I Permit fee for sewer grinder pumps new or replacement	New Fee in 2011	\$500.00
Code Appeals Plumbing (Residential and Commercial)	New Fee in 2011	\$750.00
Plan Review Fee	New Fee in 2011	\$95.00

Fee Change Narrative: Fee is increasing to better reflect the Township's cost for inspections, plan review. Additionally, new technologies exist that require permitting

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>Chapter 226 – Rental Housing</b>		
Rental Housing Permits <b>(Amended per 2011-58 adopted May 9, 2011)</b>	\$50.00 Each Unit (1-10), \$15.00 Each Additional Unit	<b>\$60.00 Each Unit (1-10), \$40.00 Each Additional Unit</b>
Fee Change Narrative: Rental license fee is under further review at the time of the passage of the Fee Schedule Ordinance. For informational purposes only, the fees for units with 11 or more have not increased in over a decade and any fee increase will support a comprehensive rental housing program.		

<b>Chapter 280 – Zoning Hearing Board</b>		
Application fees for Zoning Hearing Board: One and two family dwellings	\$550.00	\$550.00
Application fees for Zoning Hearing Board: Rooming house, multi-family	\$550.00	\$550.00
Application fees for Zoning Hearing Board: Non-res. uses (incl. comm., planned instit'l and public land use)	\$700.00	\$700.00
Application fees for Zoning Hearing Board: Challenge to the validity of map or ordinance	\$7,500.00	\$7,500.00
Application fees to Board of Commissioners: Application to amend zoning map/ord.	\$1,000.00	\$1,000.00
Application fees to Board of Commissioners: Application for conditional use	\$750.00	\$750.00
Application fees to Board of Commissioners: Curative Amendment	\$7,500.00	\$7,500.00
Appeals from Zoning Officer or Township Engineer	\$500.00	\$500.00
Fee for postponement or continuance of a public hearing when requested following publication of the required legal notice.	\$150.00	\$200.00
Zoning Books	\$30.00	\$30.00
Fee Change Narrative: Fee increase because while the other Zoning Hearing Board fees have increased, the charge for postponement has not		

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>Other – Community Development</b>		
Code Appeals Application Fee	\$100.00	\$750.00
Act 46 Permit Extension Fee	New Fee in 2011	\$100.00
Inter-municipal Transfer of Liquor License	\$1,000.00	\$1,000.00
Bellevue Park and Walk and Waynewood Parking - Quarterly	\$60.00	\$60.00
Bellevue Park and Walk and Waynewood Parking - Biannual	\$114.00	\$114.00
Bellevue Park and Walk and Waynewood Parking - Annual	\$216.00	\$216.00
PA State Assessed Training Fee, Building, Plumbing, Mechanical, Electrical	\$4.00 per permit	\$4.00 per permit
Zoning Maps	\$15.00	\$15.00
Plan Review Fee	New Fee In 2011	\$95.00
* Code Official Overtime Rate	New Fee In 2011	\$95.00 Per Hour
Administrative Refund Fee (Changed Per Resolution 2011-93)	New Fee In 2011	10% or a minimum of \$10.00
Change of Contractor	New Fee In 2011	Fee Non-Refundable
Fee Change Narrative: Fee increase is to better reflect the Township's cost for inspections, plan review.		

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>ENGINEERING</b>		
<b>Grading Permit Fees</b>		
Grading Permit Application Minor	\$40.00	\$45.00
Grading Permit Application	\$125.00/first 50 cubic yards of cut and fill +\$200.00/51 to 1,000 cy of cut and fill +\$200.00 each additional 1,000 cy cut and fill	\$125.00/first 50 cubic yards of cut and fill +\$200.00 - 51 to 1,000 cy of cut and fill +\$200.00 each additional 1,000 cy cut and fill
Grading Permit Application Requiring Storm Water Management	\$500.00 / 0-1000 cy of cut and fill	\$500.00 / 0-1000 cy of cut and fill
Grading Permit Application Requiring Ground Water Recharge	\$200.00	\$200.00

<b>Subdivision/Land Development</b>		
Sketch Plan	\$300.00	\$300.00
Reverse Subdivision	\$350.00	\$350.00
Lot Line Change	\$350.00	\$350.00
Lot Consolidation	\$350.00	\$350.00
Professional Escrow Account*	\$1,000.00	\$1,000.00
Minor Subdivision (5 lots or less)	\$950 per plan +\$100.00 per lot	\$950 per plan +\$150.00 per lot
Professional Escrow Account*	\$2,500.00	\$2,500.00
Major Subdivision ( more than 5 lots)	\$2,000 per plan + \$100.00 per lot	\$2,000 per plan + \$150.00 per lot
Professional Escrow Account*	\$3,500.00	\$3,500.00

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
Multi-Family Dwellings	\$1,500 per plan + \$500.00 per unit	\$1,500 per plan + \$500.00 per unit
Professional Escrow Account*	\$5,000.00	\$5,000.00
Land Development (under 1 acre)	\$950.00 per plan + \$350.00 each building + \$100.00 per acre	\$950.00 per plan + \$350.00 each building + \$100.00 per acre
Professional Escrow Account*	\$3,500.00	\$3,500.00
Land Development (1 acres or more)	\$1,250.00 per plan + \$350.00 each building + \$100.00 each acre	\$1,250.00 per plan + \$350.00 each building + \$100.00 each acre
Professional Escrow Account*	\$5,000.00	\$5,000.00
Inspections of Improvement	\$60.00/inspection (Inspector) \$80.00/inspection (Engineer)	\$65.00/inspection (Inspector) \$85.00/inspection (Engineer)
Review of Development Plans Commercial: Landscaping and other improvements	Inside/Outside Professional - see attached list in appendix A	Inside/Outside Professional - see attached list in appendix A
* All Professional Escrow Accounts shall be required to be deposited with the Township at the time of the initial plan application pursuant to the Township's Professional Services Agreement. The Township-incurred professional fees shall be billed in accordance with the attached Professional Services Fee Schedule.		

Sewage Enforcement		
Sewage Enforcement Officer Permits	\$600.00 per application (includes inspection)	\$750.00 per application (includes inspection)
Sewage Enforcement Officer Permits (additional permits)	\$250.00	\$350.00
Sewage Enforcement Officer Permits (repairs to existing system)	\$200.00	\$300.00
Fee Change Narrative: The increases in the 2011 fees are necessary due to the increased cost of providing the permitting		

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>Other</b>		
Subdivision Code Book	\$25.00	\$25.00
Sidewalk Plans for Bids	Determined by Bid	Determined by Bid
Sidewalk Replacement Permit Fee	1-10 blocks \$50.00 11-20 blocks \$100.00 21+ blocks \$125.00	1-10 blocks \$50.00 11-20 blocks \$100.00 21+ blocks \$125.00
Sewer TV Inspection	\$400.00/half day + \$75.00 per hour \$600.00/full day (4 to 8 hours) \$100.00/hour each hour	\$400.00/half day + \$75.00 per hour \$600.00/full day (4 to 8 hours) \$100.00/hour each hour
Clearing Permits	\$15/acre-minimum charge \$60	\$20.00/acre-minimum charge \$80.00
Fee Change Narrative: Increases are necessary due to the increased cost of providing the permit		

<b>Plotter Services</b>		
8.5" x 11" or 9" x 12"	\$1.00 (b/w) \$4.00 (color)	\$1.50 (b/w) \$5.00 (color)
11" x 14"	\$2.00 (b/w) \$6.00 (color)	\$3.00 (b/w) \$9.00 (color)
11" x 17" or 12" x 18"	\$8.00 (b/w) \$10.00 (color)	\$10.00 (b/w) \$12.00 (color)
17" x 22" or 18" x 24"	\$12.00 (b/w) \$14.00 (color)	\$15.00 (b/w) \$18.00 (color)
22" x 34" or 24" x 36"	\$16.00 (b/w) \$18.00 (color)	\$20.00 (b/w) \$22.00 (color)
34" x 44" or 36" x 48"	\$20.00 (b/w) \$35.00 (color)	\$22.00 (b/w) \$35.00 (color)
Fee Change Narrative: The increases represent the increased cost to operate the plotter printer		



**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>FINANCE &amp; ADMINISTRATION</b>		
<b>Sewer Fees</b>		
Sewer Rent (per 1,000 gallons of water used) – See Ordinance 2010-42	\$5.41	\$5.57
Sewer Rent Certification Fee (annual)	\$7.50	\$7.50
Expedited Fee Surcharge (if request submitted within 48 hours of desired date / time)	\$20.00	\$20.00
Sewer Connection Fee – New Residential	\$850.00	\$850.00
Sewer Connection Fee – New Commercial	\$1,250.00	\$1,250.00
Sewer Connection Fee – New Multi-Family (0-10 units)	\$500.00 / unit	\$500.00 / unit
Sewer Connection Fee – New Multi-Family (11 or more units)	\$400.00 / unit	\$400.00 / unit
Minimum Sewer Service Charge	\$65.00	\$65.00
Delinquent Sewer: Filing of Lien	\$125.00 Attorney \$18.50 Filing	\$125.00 Attorney \$18.50 Filing
Delinquent Sewer: Writ of Scire Facias	\$100.00 Attorney \$22.50 Filing	\$100.00 Attorney \$22.50 Filing
Delinquent Sewer: Entering of Judgment	\$150.00 Attorney \$13.50 Filing	\$150.00 Attorney \$13.50 Filing
Sheriff Sale	Actual Cost	Actual Cost

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>Other – Finance Department</b>		
Business Privilege and Mercantile License Fee	\$10.00	\$10.00
Postage: Non-Resident	Actual Cost	Actual Cost
Returned Check	\$30.00	\$50.00
Refund Fee (see note below)	\$10.00 /refund	10% per refund, with a minimum of \$10.00
Public Document Copy Charges (Right to Know Requests)	\$0.25 /one sided page	\$0.25 /one sided page
Public Document CD Creation Charges (Right to Know Requests)	\$5.00 each	\$5.00 each
Certification of Record (Right to Know Requests)	\$1.00	\$1.00
Fee Change Narrative: The returned check and refund fee changes represent the Township’s efforts to charge market rates for these types of activities.		
Refund Fee: The policy of the Finance Department is that refunds for overpayment of real estate tax and sewer tax will only be subject to the \$10.00 refund fee. Any business tax refunds based on estimated prepayments or resulting from audits will not be subject to any refund fee.		

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>INFORMATION TECHNOLOGY</b>		
<b>Room Rentals</b>		
<p><b>General:</b> The Township offers three (x3) conference rooms for rental. Rates double on Saturday, Sunday, and Township holidays. Contact Township for Conference Room and Equipment Rental policy and room availability. Please see the <u><a href="#">Information Technology Policy for Rental and Use of Township Conference Rooms &amp; Equipment</a></u> for fee waiver opportunities.</p>		
Friends Meeting Room (ground floor) – capacity 40	\$50/hour	\$50.00/hour (plus \$200.00 deposit)
Radnorshire Room (first floor) – capacity 125	\$100/hour	\$100.00/hour (plus \$400.00 deposit)
Radnorshire Room (first floor) – capacity 125 - Tenant rental	\$250.00/event	\$250.00/event
Powys Room (first floor) – capacity 15	\$35/hour	\$35.00/hour (plus \$140.00 deposit)
<p>Fee Change Narrative: Room rental deposit fees added to cover any damages incurred or when cleanup (by the Township) is required.</p>		

<b>Hourly Equipment and Staffing Fees</b>		
<p><b>General:</b> Conference rooms offer additional equipment features such as a podium, microphones, special seating configurations, additional tables, A/V equipment, TV/DVD/VCR and wireless internet. A/v equipment rentals require staffing, a minimum of two (x2) hour charge, and rates double after four (x4) hours. Contact Township for Conference Room and Equipment Rental policy and staffing availability.</p>		
IT Staff Member (as needed)	New Fee in 2011	\$50.00 /hour
Room setup and breakdown (for equipment, configuration, etc.)	New Fee in 2011	\$50.00 /hour
Room cleanup (trash, non-requested setup, etc.)	New Fee in 2011	\$100.00 /hour
Podium (Radnorshire room only – no microphone)	New Fee in 2011	\$0.00
Microphones – 21 conference room and 1 podium microphones	New Fee in 2011	\$50.00 /hour
Wireless Microphones – 2 handheld and 2 lavalier (combo of any 2)	New Fee in 2011	\$30.00 /hour
Projectors – 2 HD DLP Projectors	New Fee in 2011	\$70.00 /hour (each)

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
Monitors – 13 LCD monitors for viewing projections/DVD/VCR	New Fee in 2011	\$20.00 /hour
Document Camera – View hard docs on large screens	New Fee in 2011	\$60.00 /hour
DVD/VCR	New Fee in 2011	\$15.00 /hour
Laptop Use	New Fee in 2011	\$40.00 /hour
DVD Copy – Recording event on DVD (limit 1)	New Fee in 2011	\$15.00 /hour
Digital Format – Recording event in other digital format (limit 1)	New Fee in 2011	\$15.00 /hour
Portable Projector	New Fee in 2011	\$50.00 /hour
50” Plasma TV Usage	New Fee in 2011	\$70.00 /hour
Graphics – Character generated graphics inserted on screen	New Fee in 2011	\$10.00 /hour

Fee Change Narrative: Hourly equipment and staffing fees are being added to cover the cost of any damages, usage and wear and tear of audio / visual equipment and to cover the Township’s cost of providing staffing to operate the equipment.

**Package Fees**

**General:** Conference rooms, a/v equipment, and staffing rentals are available as a package rental. Package rentals require staffing, a minimum of two (x2) hour charge and rates double after four (x4) hours. Contact Township for Conference Room and Equipment Rental policy and staffing availability.

Powys Room Only – 50” Plasma and laptop	New Fee in 2011	\$100.00 /hour plus a \$140.00 deposit
Radnorshire Room (no recording) – Microphones, laptop, projector, setup and breakdown	New Fee in 2011	\$250.00 /hour plus a \$400.00 deposit
Radnorshire Room (recording) – Microphones, laptop, projector, DVD recording, setup and breakdown	New Fee in 2011	\$350.00 /hour plus a \$400.00 deposit

Fee Change Narrative: Package rental fees are being added to facilitate the rental of rooms and audio / visual equipment and to cover the Township’s cost of providing staffing to operate the equipment.

**Film and Video Production Fees**

**General:** The film and video production permit is designed to provide effective coordination of events, including the filming and videotaping of television, film, commercial, non-profit, and feature productions.

Film and video production permit	\$250.00 /production	\$250.00 /production
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**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>PARKS &amp; RECREATION</b>		
<b>Summer Day Camps</b>		
Full-Day Camp - 6 weeks (amended per Resolution 2011-35 adopted March 28, 2011)	\$800 per participant	<del>\$800</del> per participant <b>\$1,000 (2011-35)</b>
Half-Day Camp - 6 weeks (amended per Resolution 2011-35 adopted March 28, 2011)	\$575 per participant	<del>\$575</del> per participant <b>\$750 (2011-35)</b>
Tot-Lot Program - 6 weeks	\$600 per participant	\$600 per participant
Tot-Lot Program - 3 weeks	\$450 per participant	\$450 per participant
Fee Change Narrative: Each of these sections was increased in 2009. Therefore, the proposal in 2011 is to keep the rates the same as the increased 2010 rates. The increases in 2010 were as follows: Full-Day Camp fee increased by \$200.00, Half-Day Camp fee increased by \$125.00, Tot-Lot Program - 6 weeks increased by \$125.00, and Tot-Lot Program - 3 weeks increased by \$100.00. All changes were reviewed and approved by the Parks & Recreation Board.		

<b>Radnor Basketball Program</b>		
Radnor Youth Basketball League Program (amended per Res# 2011-115 adopted 9/26/2011)	\$120 per participant	<del>\$120</del> per part. <b>\$130.00 (2011-115)</b>
Radnor Youth Basketball Hoops Clinic (amended per Res# 2011-115 adopted 9/26/2011)	\$80 per participant	<del>\$80</del> per part. <b>\$90.00 (2011-115)</b>
Fee Change Narrative: In 2010, the Youth Basketball League Program fee increased by \$10.00 per participant. Then, for 2011, the fee was increased again by \$10.00 pursuant to Resolution #2011-115.		

**Parks & Recreation Programming – General**

In addition to those listed above, many additional programs are offered by the Parks and Recreation Department and are determined at the time when the Department plans the program. Please refer to the seasonal brochures and flyers produced by the Parks and Recreation Department for specifics pricing information.

<b>Administrative Fees</b>		
Administrative/Refund Fee	\$10.00 per refund	10% of total fee paid; minimum \$10.00 charge
Non-Resident Participation Fee	\$25 per person per registration	\$30 per person per registration
Fee Change Narrative: The Non-Resident fees increased by \$15.00 per participant in 2010; the proposed increase for 2011 is \$5.00. Further, in an effort to recover more of the administrative costs associated with refunds, the refund fee has been amended as well. All changes were reviewed and approved by the Parks & Recreation Board.		

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
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<b>Parks, Picnic Areas, Fields, and Facilities</b>		
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Fenimore Woods Pavilion Rental	\$75 Resident \$150 Non-resident/Companies	\$75 Resident \$150 Non-resident/Companies
Picnic Area Rental (non-pavilion)	New Fee in 2011	\$55 Resident
New fee to cover administrative, permitting and impact costs for facility	New Fee in 2011	\$75 Non-resident/Companies
Adult Softball / Soccer Field Permit	\$275 per team	\$275 per team
Adult Softball / Soccer Field Permit	\$60 per night	\$60 per night
Softball Field Lights	\$20 per hour	\$20 per hour
Encke Turf Field Lights	\$50 per hour	\$50 per hour
Youth Sports Program Field Maintenance Fee	\$10 per participant	No Fee Proposed for 2011

Fee Change Narrative: New fees are being created in 2011 to cover administrative, permitting and impact costs for facility. In 2010, the softball field permit per team fee increased by \$25, the softball field permit per night fee increased by \$10, the softball field lights increased by \$10 per hour, and the Encke Turf Field lights increased by \$5 per hour. Therefore, no further increases are included for 2011. All changes were reviewed and approved by the Parks & Recreation Board.

<b>Advertising Fees</b>		
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Business Card Advertising in Brochure	\$200 per advertisement	\$200 per advertisement
License Fee Advertising Banner for Encke Fields	\$2,000 per field	\$2,000 per field

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>Willows Fees</b>		
Friday Rental	\$2,925 (Resident) \$3,900 (Non-Resident)	\$2,925 (Resident) \$3,900 (Non-Resident)
Friday Rental (January / February)	\$1,500 (Resident) \$2,000 (Non-Resident)	\$1,500 (Resident) \$2,000 (Non-Resident)
Saturday Rental	\$3,225 (Resident) \$4,300 (Non-Resident)	\$3,225 (Resident) \$4,300 (Non-Resident)
Saturday Rental (January / February)	\$1,575 (Resident) \$2,100 (Non-Resident)	\$1,575 (Resident) \$2,100 (Non-Resident)
Sunday Rental	\$2,925 (Resident) \$3,900 (Non-Resident)	\$2,925 (Resident) \$3,900 (Non-Resident)
Sunday Rental (January / February)	\$1,500 (Resident) \$2,000 (Non-Resident)	\$1,500 (Resident) \$2,000 (Non-Resident)
Additional Hour (Friday, Saturday and Sunday Only)	\$500 per hour	\$500 per hour
* Rates for Friday, Saturday and Sunday are based on 5 hours of usage		
Weekday (Monday – Thursday) Rental	\$900 (Resident) \$1,200 (Non-Resident)	\$900 (Resident) \$1,200 (Non-Resident)
Weekday (Monday – Thursday) Rental : Non-Profit Rate	\$300 (Resident) \$400 (Non-Resident)	\$500 (Resident) \$600 (Non-Resident)
Additional Hour (Weekday/ Monday – Thursday Rental)	\$100 per hour	\$100 per hour
* Rates for Weekday (Monday – Thursday Rentals) are based on 4 hours of usage		
Caterer Fee (\$150 set-up plus \$200 kitchen use)	\$350 per event	\$350 per event
Photo Permit for Mansion / Park / Grounds (Non-Resident)	\$75 per hour	\$75 per hour
Weekday (Monday – Thursday) Corporate Meeting Fee (Resident or Non-Resident)	\$500 full day (8am – 4 pm)	\$500 full day (8am – 4 pm)
Weekday (Monday – Thursday) Corporate Meeting Fee (Resident or Non-Resident)	\$250 half day (8am – 12pm)	\$250 half day (8am – 12pm)
Fee Change Narrative: The Weekday (Monday-Thursday) rates increased in 2010 to better align with the cost of providing the service. All changes were reviewed and approved by the Parks & Recreation Board.		

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>Radnor Activity Center (RAC) at Sulpizio Gym Permit Usage Fees</b>		
Group 1 - Community service and/or recreation groups which are comprised of or serve the citizens of Radnor Township. Civic clubs, charitable organizations, youth sports associations and other organizations of like character, not for profit and devoted to community interest.		
Group 1: Full Gym per hour	\$40.00 (Resident) \$80.00 (Non-Resident)	\$50.00 (Resident) \$90.00 (Non-Resident)
Group 2 - Non-civic business groups operating for the benefit or profit of a restricted group.		
Group 2: Full Gym per hour	\$70.00 (Resident) \$140.00 (Non-Resident)	\$100.00 (Resident) \$150.00 (Non-Resident)
Birthday party – 2 hour party with event manager	\$200.00 (Resident) \$250.00 (Non-Resident)	\$240.00 (Resident) \$300.00 (Non-Resident)
RAC – Room Add-on Fee to Gym Rental	New Fee in 2011	\$25.00 flat fee
RAC – Room Rental / No Gym	New Fee in 2011	\$35.00 per hour
Fee Change Narrative: The increases in 2011 are necessary to generate additional revenues needed to cover the operational costs of the facility and overhead. All changes were reviewed and approved by the Parks & Recreation Board.		



**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>POLICE DEPARTMENT</b>		
Alarm Registration Fee	\$100.00	\$100.00
Accident Report Fee	\$15.00	\$15.00
Fingerprinting Fee	\$10 per card	\$20.00 first card,\$10.00 for additional card
Picture Fee	\$30.00 each	\$30.00 each
Incident Report Fee	\$15.00	As allowed under Pennsylvania Right to Know Law
Parking Permit Fee – Residential Permits	\$5.00 Residents \$25.00 Non-Residents \$3.00 Temporary	\$10.00 Residents \$25.00 Non-Residents \$5.00 Temporary
Peddling & Soliciting Fee	\$100.00	\$100.00
Police Protection / Extra Duty Fee	Patrol Overtime Rate plus 30% of overtime wages paid	Patrol Overtime Rate plus 70% of overtime wages paid
Police Vehicle at location Fee (owner request)	\$25.00 /hour / vehicle	\$25.00 /hour / vehicle
Video Tape/DVD Fee	\$75.00 /copy	\$75.00 /copy
Records Check Fee	\$30.00 written, \$15.00 verbal	\$30.00 written, \$15.00 verbal
Police Service Fee (Notarized letter)	\$45.00 /service	\$45.00 /service
Expungement Fee	\$100.00	\$100.00
Meter Bag Fee	\$10.00 /day /meter	\$10.00 /day /meter
Fee Change Narrative: The fingerprinting fee was increased (1 <sup>st</sup> card fee) to better recover initial incurred cost to provide the service. The Parking permit fee increases represent the first increase in this area of the fee structure since 1990 and are necessary to better align the cost with providing the permitting service. The Extra Duty fee increase is necessary to better match the fee with the cost of paying for the Officers time (wages and benefits).		

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

Fee Description	2010	2011
<b>Fines</b>		
False Alarms	\$50.00 – 2 <sup>nd</sup> Occurrence \$100.00 3 <sup>rd</sup> or More Occurrences	\$70.00 – 2 <sup>nd</sup> Occurrence \$140.00 3 <sup>rd</sup> or More Occurrences
Parking Meter Fine	\$15.00 plus \$25.00 for late permits	\$15.00 plus \$25.00 for late permits
Fee Change Narrative: The increased false alarm rate is based on the average police hourly rate for one hour. The increase in 2011 is the first increase in this section since 1989.		

<b>PUBLIC WORKS DEPARTMENT</b>
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Road Opening Permit	\$150.00 / 100 ft. cut.	\$150.00 / 100 ft. cut.
Bulk Trash Collection	\$25 < 5 items or 150 lbs total weight +\$25 each additional 5 items +\$25 each item over 150 lbs +\$10 each item with Freon +\$5 each item with propane	\$25 < 5 items or 150 lbs total weight +\$25 each additional 5 items +\$25 each item over 150 lbs +\$10 each item with Freon +\$5 each item with propane
Recycling Can Fee	\$20.00 per can	\$20.00 per can
Rear Yard Trash Collection Fee – single and multi-family units with less than 9 attached units (The 20% increase is a result of the RFP that was advertised by the Township)	\$350.00 per year	\$420.00 per house per year
Rear Yard Trash Collection Fee – Nine (+9) attached units (must have 100% participation for all connected units for discount), again the 20% increase is to stay consistent with the 20% increase of the full rear yard collection rate)	\$200.00 per unit per year	\$240.00 per unit per year
Dumpster	\$75.00 + \$10.00 per day	\$75.00 + \$10.00 per day
Utility Pole	\$50.00	\$50.00
Special Event Personnel	New Fee in 2011	\$75.00 per hour

Fee Change Narrative: The 20% increase in rear-yard trash collection better aligns the Township's fee with those in the private sector (for both the less than 9 unit homes and the 9+ unit, attached homes). The new dumpster, utility pole and special event personnel fees are meant to capture the cost of providing specific services outside of the normal scope of the Public Works Department.

**Radnor Township, PA**  
Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
For the Year Ending December 31, 2011

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**APPENDIX A**

**Professional Services Hourly Rates**

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees \*Amended V.8\*  
 For the Year Ending December 31, 2011

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**Hourly Rates for Township Staff**

Engineering	\$100.00
Community Development Director	\$90.00
Planner	\$65.00
Parks & Recreation Director	\$75.00
Information Technology	\$50.00

**Hourly Rates for Outside Professional Services**

Zoning Administration	\$90.00
Building Construction (Commercial & Residential)	\$65.00
Plan Review Services (Commercial & Residential)	\$65.00
Plumbing Construction Inspection (Commercial & Residential)	\$65.00
Mechanical Construction Inspection (Commercial & Residential)	\$65.00
Administrative Support	\$50.00
Code Enforcement Services – Miscellaneous (not associated with Act 45)	\$65.00
Fire Marshal Services	\$65.00
Fire Inspection Administration	
Property Maintenance / Apartment Inspections	
Code Legislation Support Services (preparing new Ordinances, as requested)	\$90.00
Expert Testimony (other than Zoning Hearing Board where the Township has designated an outside inspection firm as the Zoning Officer / Administrator)	\$95.00
Landscape Architecture Services	\$95.00

**Hourly Rates for Legal Fees**

Real Estate	
Includes all real estate, subdivision and land development matter arising from formal applications filed with the Township.	\$175.00