

ORDINANCE NO. 2019-14

AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA, AMENDING CHAPTER 162 BY ADOPTING THE
CONSOLIDATED FEE SCHEDULE FOR CALENDAR YEAR 2020 AND
AMENDING SECTION 270-38

Section 1. The Township of Radnor incurs costs and expenses in processing various permits and licenses through its various departments.

Section 2. Section §270-38, "Parking violations and penalties" will be removed in its entirety and be replaced as follows:

- A. Any person who violates any provision of this article shall, upon conviction, be sentenced to pay a fine of not more than that specified for violation in the most current Consolidated Fee Schedule, as enacted and ordained by the Radnor Township Board of Commissioners.

Section 3. The Pennsylvania Municipalities Planning Code authorizes reasonable and necessary charges by the Township's professional consultants based upon its schedule established by ordinance or resolution.

NOW, THEREFORE, it is hereby *ENACTED* and *ORDAINED* that the Board of Commissioners of Radnor Township hereby adopts the attached 2020 Consolidated Fee Schedule effective January 1, 2020, that Section §270-38, "Parking violations and penalties" be updated as described herein, and all ordinances or resolutions which are inconsistent are hereby repealed.


BE IT FURTHER ENACTED and *ORDAINED* that any revisions to the 2020 Consolidated Fee Schedule may be amended or revised by subsequent resolution of the Board of Commissioners.

ENACTED AND ORDAINED this 9th day of December, A.D., 2019.

RADNOR TOWNSHIP

By: 
Name: Lisa Borowski
Title: President

ATTEST:


Name: Robert A. Zienkowski,
Title: Township Manager / Secretary

Radnor Township
PROPOSED LEGISLATION



DATE: November 20, 2018

TO: Board of Commissioners

FROM: William White, Assistant Township Manager and Finance Director

LEGISLATION: Ordinance 2019-14 Adopting the Consolidated Fee Schedule (Chapter §162) for 2020

LEGISLATIVE HISTORY: Chapter §162 requires the Township to adopt a consolidated fee schedule. The last Fee Schedule Ordinance was adopted in December 2018, effective January 1, 2019. This Ordinance will replace the existing fee schedule in its entirety, effective January 1, 2020.

PURPOSE AND EXPLANATION: This Ordinance will replace the existing fee schedule in its entirety upon adoption, with the following highlights:

1. The Fee Schedule is not directly linked to the 2020 budget. The Ordinances will be considered at the same time, but that is more of a function of the calendar than any connection between the two processes.
2. Fee changes are highlighted in yellow and noted in each of the sections of the Fee Schedule under "Fee Change Narrative"
3. At the Solicitor's direction, to help simplify the parking related costs and fees, this ordinance will update Section §270, Article III, Chapter 38, "Parking Violations and Penalties" by removing the detail from the Code and including these related violations and penalties in the Fee Schedule exclusively. If adopted as proposed, code section §270-38 will simply refer to the Consolidated Fee Schedule.

FISCAL IMPACT: There is no direct fiscal impact in passing this fee schedule.

RECOMMENDED ACTION: The Administration respectfully recommends that the Board introduce Ordinance 2019-14 at the November 25 meeting, with an anticipated adoption at the December 9 meeting, making the replacement Consolidated Fee Schedule effective January 1, 2020.

2020 CONSOLIDATED FEE SCHEDULE



Introduced | November 25, 2019
Adopt | December 9, 2019

Amendments:

1. n/a

RADNOR TOWNSHIP, PA 301 Iven Ave, Wayne, PA 19087

Radnor Township, PA
2020 Consolidated Fee Schedule – Chapter 162 Fees
Ordinance 2019-14 | December 9, 2019
Effective January 1, 2020

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Radnor Township, PA
 2020 Consolidated Fee Schedule – Chapter 162 Fees
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Fee Description	2019	2020
Community Development Department		
Chapter 120 Bathing Places		
License Fees – Swimming Pool (outdoor)	\$300.00 per pool	\$300.00 per pool
License Fees – Swimming Pool (indoor)	\$350.00 per pool	\$350.00 per pool
License Fees – Spa	\$250.00 per pool	\$250.00 per pool
License Fees – Wading	\$200.00 per pool	\$200.00 per pool
Chapter 125 Building Construction		
General Contractor's License (annual)	\$50.00	\$50.00
RESIDENTIAL		
New one and two-family dwelling	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Additions, alterations, repairs, demolition, etc.	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
COMMERCIAL - Commercial, institution, public land use, recreation, multi-family		
New buildings and fire suppression systems	\$30.00 / \$1,000 up to \$50,000	\$30.00 / \$1,000 up to \$50,000
	\$20.00 / \$1,000 for each additional 1,000	\$20.00 / \$1,000 for each additional 1,000
Additions, alterations, repairs, demolition, to existing buildings and fire suppression systems	\$50.00 / first \$1,000, \$25.00 / \$1,000 for each additional \$1,000	\$50.00 / first \$1,000, \$25.00 / \$1,000 for each additional \$1,000
Signs, to include: window, awning, wall, marquee, freestanding (new or replacement)	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Certificate of Occupancy – Residential (new)	\$50.00	\$50.00
Certificate of Occupancy – Non-Residential (new)	\$100.00	\$100.00
Zoning Permit – Fences, Accessory Structures less than 200 sq.ft., Agricultural Buildings, Propane Tanks	\$75.00	\$75.00
Home Occupation – Traffic	\$150.00	\$150.00
Home Occupation – Non-Traffic	\$100.00	\$100.00
Zoning Compliance	\$100.00	\$100.00

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Fee Description	2019	2020
Chapter 150 Design and Review Board		
Permit for Temporary banner (max 30 days)	\$50.00	\$50.00
DRB Application Fees for signs	\$100.00	\$100.00
DRB Application Fees for telecommunication antennas	\$200.00	\$200.00
DRB Application Fees for façade change	\$100.00	\$100.00
DRB Application Fee for new building	\$200.00	\$200.00
DRB Application Fees for building additions and accessory structures	\$200.00	\$200.00
DRB Application Fees for Outdoor Dining application (furnishings and accessories)	\$100.00	\$100.00
Fee Change Narrative: n/a		
Chapter 156 Electrical		
Electrician's License (annual)	\$50.00	\$50.00
Electrical Inspection Agency License	\$100.00	\$100.00
Electrical Permit Fee	\$20.00 / \$1,000 or fraction thereof	\$20.00 / \$1,000 or fraction thereof
Low voltage / voice data / alarm	\$20.00 / \$1,000 or fraction thereof	\$20.00 / \$1,000 or fraction thereof
Wind / solar electric	\$20.00 / \$1,000 or fraction thereof	\$20.00 / \$1,000 or fraction thereof
Plan review – 3 rd Party Contract Fee	\$75.00 / hour	\$75.00 / hour
Chapter 166 Fire Prevention		
Bon Fire Permit - For institutional use only (each permit)	\$100.00	\$100.00
Fireworks Permit	\$500.00	\$500.00
Blasting Permit – Residential	\$150.00	\$150.00
Blasting Permit – Non-Residential	\$150.00	\$150.00
Fire Marshall Report - Residential	\$50.00	\$50.00
Fire Marshall Report – Non-Residential	\$100.00	\$100.00
Storage Tanks – Repairs and alterations	\$50.00 / tank	\$50.00 / tank
Storage Tanks – Abandonment or Removal	\$200.00 / tank	\$200.00 / tank
Storage Tanks – Installation	\$200.00 / tank	\$200.00 / tank
Fee Change Narrative: n/a		

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Fee Description	2019	2020
Chapter 170 Food Establishment Fees		
Indoor Dining:		
License and Inspection Fee for seats: 0-30 seats	\$200.00	\$200.00
License and Inspection Fee for seats: 31-70 seats	\$250.00	\$250.00
License and Inspection Fee for seats: 71-110 seats	\$350.00	\$350.00
License and Inspection Fee for seats: 111-150 seats	\$425.00	\$425.00
License and Inspection Fee for seats: 151-190 seats	\$475.00	\$475.00
License and Inspection Fee for seats: 191-230 seats	\$525.00	\$525.00
License and Inspection Fee for seats: 231-300 seats	\$625.00	\$625.00
License and Inspection Fee for seats: 301 seats and over	\$725.00	\$725.00
License and Inspection Fee for floor area (sq ft): 0-1,500	\$150.00	\$150.00
License and Inspection Fee for floor area (sq ft): 1,501 – 2,500	\$200.00	\$200.00
License and Inspection Fee for floor area (sq ft): 2,501 – 5,000	\$275.00	\$275.00
License and Inspection Fee for floor area (sq ft): 5,001 – 7,500	\$350.00	\$350.00
License and Inspection Fee for floor area (sq ft): 7,501 – 10,000	\$450.00	\$450.00
License and Inspection Fee for floor area (sq ft): 10,001 – 15,000	\$575.00	\$575.00
License and Inspection Fee for floor area (sq ft): 15,000 and over	\$725.00	\$725.00
License Fee for selling ice cream from a motor vehicle (excludes vendors requiring Department of Agriculture approval)	\$100.00	\$100.00
Food Vendor (mobile and vendors requiring Department of Agriculture approval)	\$200.00	\$200.00
Temporary Food Establishment	\$125.00	\$125.00
Special Event Sponsor Fee	\$250.00	\$250.00
Plan Review – Food Establishment	\$150.00 / initial review	\$150.00 / initial review
Plan Review – Resubmitting Plans	\$75.00	\$75.00
Re-inspection for a failed inspection	50% of initial fee	50% of initial fee
Annual Outdoor Dining Renewal	\$150.00	\$150.00
Indoor Dining Application Renewal Late Fee	75% of license fee	75% of license fee
Outdoor Dining Application Renewal Late Fee	\$70.00	\$70.00

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Fee Description	2019	2020
Chapter 178 Historical and Architectural Review Board (“HARB”)		
Application to HARB	\$50.00	\$50.00
Chapter 195 Mechanical		
HVAC License Annual (air cond., heating & refriger., mchs.)	\$50.00	\$50.00
RESIDENTIAL – one and two-family		
Geothermal / HVAC systems	\$100.00	\$100.00
Replace, modify or relocate duct work	\$50.00	\$50.00
Water Well or Non-Potable Water, Irrigation	\$100.00	\$100.00
Solar Mechanical/Plumbing	\$150.00	\$150.00
Add, modify or extend radiant/baseboard or other hydro-mechanical systems	\$50.00	\$50.00
New or replacement central heating systems	\$15.00 first 10,000 BTUs, \$5.00 each additional 10,000 BTU's	\$15.00 first 10,000 BTUs, \$5.00 each additional 10,000 BTU's
New or replacement air cond. central systems	\$100.00	\$100.00
New or replacement heat pump	\$100.00	\$100.00
All well driven or mechanical water supply systems for geothermal HVAC systems	\$100.00	\$100.00
Solar Mechanical / Plumbing	\$150.00	\$150.00
COMMERCIAL - Commercial, institution, public land use, recreation, multi-family		
Geothermal/HVAC system wells: 0-10 wells	\$200.00	\$200.00
Geothermal/HVAC system wells: 11-30 wells	\$350.00	\$350.00
Geothermal/HVAC system wells: 31 or more	\$500.00	\$500.00
New or replacement central heating system (regardless of fuel source, including duct work)	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's (fee capped at 1,000,000 BTU's)	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's (fee capped at 1,000,000 BTU's)

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Fee Description	2019	2020
New or replacement air cond. systems incl. duct work	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's (fee capped at 1,000,000 BTU's)	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's (fee capped at 1,000,000 BTU's)
New or replacement heat pump incl. duct work	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's
Replace, modify or relocate duct work	\$20.00 for each \$1,000, or portion of cost	\$20.00 for each \$1,000, or portion of cost
Refrigeration units (incl. walk in boxes, other units with remote compressors)	\$20.00 first ton or portion thereof, \$10.00 each additional ton, or portion thereof	\$20.00 first ton or portion thereof, \$10.00 each additional ton, or portion thereof
Solar Mechanical/Plumbing	\$175.00	\$175.00
Water Wells or Non-Potable Water Wells	\$100.00	\$100.00
Chapter 218 Plumbing		
Plumber License (annual)	\$50.00	\$50.00
RESIDENTIAL - one and two family		
New work, alterations, additions, and repairs	\$75.00 for more than 5 fixtures, \$5.00 each additional fixture	\$75.00 for more than 5 fixtures, \$5.00 each additional fixture
Alterations/additions/repairs one fixture (minimum fee)	\$35.00	\$35.00
Pipe Repair	\$75.00	\$75.00
Exterior lateral sewer connection or repair	\$150.00	\$150.00
Interior main drain alteration or replacement (which includes stack vent)	\$75.00	\$75.00
Garbage grinders and dishwashers (new installation or replacement)	\$15.00 Each	\$15.00 Each

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Fee Description	2019	2020
All gas and electric appliances needing gas or plumbing piping	\$75.00 for first unit, \$15.00 for each additional	\$75.00 for first unit, \$15.00 for each additional
Water service (new or replacement)	\$75.00	\$75.00
Domestic hot water heater (new or replacement)	\$20.00	\$20.00
Sewer ejection pump (new or replacement, not incl. connections.)	\$50.00 pump capacity 21 gal/min, \$150.00 pump capacity > 21 gal/min	\$50.00 pump capacity 21 gal/min, \$150.00 pump capacity > 21 gal/min
Sewer grinder pumps and pit (E-One System)	\$300.00	\$300.00
COMMERCIAL - Commercial, institution, public land use, recreation, multi-family		
New work, alt., additions not exceeding 5 fixtures	\$75.00, \$5.00 each additional fixture	\$75.00, \$5.00 each additional fixture
External lateral sewer connection or repair main drain or sewer connection (new)	\$150.00	\$150.00
Pipe Repair	\$100.00	\$100.00
Garbage grinders and dishwashers (new installation or replacement)	\$30.00 Each	\$30.00 Each
Main interior drain replacement, alterations or repair (incl. stack vent)	\$75.00	\$75.00
Sewer ejection pump (new or replacement)	\$50.00, pump capacity <= 21 gal/min., \$300.00, pump capacity > 21 gal/min.	\$50.00, pump capacity <= 21 gal/min., \$300.00, pump capacity > 21 gal/min.
All gas and elect. Appl. Requiring plumbing or mech. Install. (new or replacement, incl. gas piping)	\$75.00 for first unit, \$15.00 for each additional	\$75.00 for first unit, \$15.00 for each additional
Water service (new or replacement)	\$100.00	\$100.00
Each hot water heater (new or replacement)	\$75.00	\$75.00
Interceptors & separators (new or replacement)	\$75.00	\$75.00
Sewer grinder pumps new or replacement	\$500.00	\$500.00
Fee Change Narrative: n/a		

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Fee Description	2019	2020
Chapter 226 Rental Housing Rental Housing Permits	\$60.00 Each Unit (1-10) \$40.00 Each Additional Unit	\$60.00 Each Unit (1-10) \$40.00 Each Additional Unit
Rental Housing Appeals Board	\$2,500.00 plus \$500 for each subsequent hearing	\$2,500.00 plus \$500 for each subsequent hearing
Re-inspection after 2 nd failed inspection	\$100.00	\$100.00
Application Late Fee: July 1 st to July 31 st On or After August 1 st	\$100.00 \$150.00	\$100.00 \$150.00
Chapter 280 Zoning Hearing Board		
Application fees for Zoning Hearing Board: One- and two-family dwellings, Rooming house, multi-family	\$550.00 plus \$275 for each add'l hearing	\$550.00 plus \$275 for each add'l hearing
Application fees for Zoning Hearing Board: Non-res. uses (incl. comm., planned, institutional, and public land use)	\$900.00 plus \$450 for each add'l hearing	\$900.00 plus \$450 for each add'l hearing
Application fees for Zoning Hearing Board: Challenge to the validity of map or ordinance	\$7,500.00 plus \$450 for each add'l hearing	\$7,500.00 plus \$450 for each add'l hearing
Application fees to Board of Commissioners: Application to amend zoning map/ord.	\$1,500.00 plus \$750 for each add'l hearing	\$1,500.00 plus \$750 for each add'l hearing
Application fees to Board of Commissioners: Application for conditional use	\$1,500.00 plus \$750 for each add'l hearing	\$1,500.00 plus \$750 for each add'l hearing
Application fees to Board of Commissioners: Curative Amendment	\$7,500.00 plus \$750 for each add'l hearing	\$7,500.00 plus \$750 for each add'l hearing

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Appeals from Zoning Officer or Township Engineer – Residential	\$550.00 plus \$275 for each add'l hearing	\$550.00 plus \$275 for each add'l hearing
Appeals from Zoning Officer or Township Engineer – Non-Residential	\$900.00 plus \$450 for each add'l hearing	\$900.00 plus \$450 for each add'l hearing
Fee for postponement of a public hearing when requested following publication of the required legal notice.	\$200.00	\$200.00
Zoning Books	\$30.00	\$30.00
Other Community Development		
Code Appeals Application Fee – Building, Electrical, Fire Prevention, Mechanical, Plumbing, Property Maintenance	\$750.00	\$750.00
Inter-municipal Transfer of Liquor License	\$1,500.00 plus \$750 for each additional hearing	\$1,500.00 plus \$750 for each additional hearing
PA State Assessed Training Fee, Building, Plumbing, Mechanical, Electrical	\$4.50 / permit	\$4.50 / permit
Administration of PA state Assessed Training Fee	\$2.00 / permit	\$2.00 / permit
Zoning Maps	\$15.00	\$15.00
Plan Review Fee (Payment is due when the permit is issued)	\$95.00	\$95.00
Code Official Overtime Rate	\$100.00 / hour	\$100.00 / hour
Administrative Refund Fee	\$10% or \$30.00, whichever is greater	\$10% or \$30.00, whichever is greater
Dormitory Inspection Fee	\$24.00 / room	\$24.00 / room
Appeal of Health Enforcement Notice to Board of Health:		
Single Family Residential	\$550.00	\$550.00
Multi-Family Residential and Non-Residential'	\$900.00	\$900.00
Residential Change in Contractor New one and two-family dwelling	10% of existing permit fee or \$20.00, whichever is greater	10% of existing permit fee or \$20.00, whichever is greater
Change in Contractor: Commercial, institution, public land use, recreation, multi-family buildings and fire suppression systems	10% of existing permit fee or \$50.00 minimum, whichever is greater	10% of existing permit fee or \$50.00 minimum, whichever is greater

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Fee Description	2019	2020
Fee for work without permits	\$200 const. cost up to \$10,000 \$330 const. cost \$10,000 to \$25,000 \$650 const. cost \$25,000 to \$50,000 \$1,250 const cost over \$50,000	\$200 const. cost up to \$10,000 \$330 const. cost \$10,000 to \$25,000 \$650 const. cost \$25,000 to \$50,000 \$1,250 const cost over \$50,000
Re-inspection after 2nd failed Residential inspections for: Blasting, Footing, Foundation, Backfill, Slab, Rough, Framing, Energy, Drywall, Sprinkler, Rough In/Duct Testing, Underslab, Rough In, Shower Pan, Sewer Lateral (New Construction), Water Service (New Construction), Steel/Bonding & Final/Barrier (pools), Wire/Flashing/Barrier (stucco), Final	New for 2020	\$100
Re-inspection after 2nd failed Commercial inspections for: Footing, Foundation, Backfill, Slab, Rough, Framing, Above Ceiling, Energy, Close Up/Drywall, Sprinkler, Alarm, Rough In/Duct Testing, Underslab, Rough In, Shower Pan, Sewer Lateral (New Construction), Water Service (New Construction), Wire/Flashing/Barrier (stucco), Steel/Bonding & Final/Barrier (pools), Final	New for 2020	\$200
Fee Change Narrative: 1. There has been a growing trend where our Inspectors are showing up to a site for a schedule inspection and the work is either not yet complete or done in such a manner that the contractors appear to be hoping the inspector will not take a careful look at the work. In some instances, inspectors are re-inspecting the same work 3 or 4 times. This is a tremendous waste of Township resources and prevents Department Staff from addressing other priorities. The intent of the fee is two-fold; 1) cover the cost of sending Township inspectors out for the same inspection numerous times; and 2) act as a deterrent to contractors to complete the project as per the approved plans and in a workman like manner.		

Engineering Department			
Grading Permit			\$120.00
Shed Permit Fee - to be used for installation or replacement of a storage shed only			\$120.00
Grading Permit Application Minor (<500 SF NEW Impervious or disturbance)			\$510.00
<p>This permit is for smaller projects where construction is less than 500 SF of new impervious surface or site disturbance. There is a \$50 permit application fee. Plan review, and inspection cost is \$460. *Should the cost of reviews and/or inspections exceed \$460, the applicant will be required to pay the overage before the project is approved. <u>A Certificate of Occupancy will not be issued unless all improvements are installed, inspected, and approved by the Township.</u></p>			Permit Application Fee \$50 Plan review & inspection \$460
Grading Permit Application (500 SF < NEW Impervious or Disturbance < 1,500SF)			\$1,500 (combined application fee and Professional Services Account)
<p>This application is to be used when NEW impervious is greater than 500 SF, but less than 1,500 SF. A groundwater recharge system is required to mitigate this amount of NEW impervious. The permit application fee is \$50. Plan reviews, and inspections cost is \$1,450. No escrow is required for the improvements; <u>a Certificate of Occupancy will not be issued unless all improvements are installed, inspected, and approved by the Township.</u></p> <p>The applicant is required to pay all cost overages; i.e. if the balance of the account, after deducting current review fees is less than \$500, the applicant will be required to deposit additional funds to keep the balance at \$1,500. All unused funds will be returned to the applicant upon inspection and approval of the project</p>			Permit Application Fee \$50 Plan review and inspections \$1,450
Stormwater Management Permit Application (for projects with >1,500 NEW impervious or disturbance)			\$3,050 (combined application fee and professional services account)
<p>The cost of the permit application fee is \$50. A professional services (PSA) account will be funded by the applicant with a balance of \$3,000. The review process, inspections, SWM Agreement, legal, and other communications will be billed per the attached fee schedule, and reimbursed by the applicant funded PSA. For single lot construction, an escrow for non-dedicated improvements is not required; a Certificate of Occupancy will not be issued unless all improvements are installed, inspected, and approved by the Township. An escrow account will be required for improvements dedicated to the Township.</p> <p>Professional Services Account Required. The applicant is required to pay all cost overages; upon the balance of the PSA reaching \$1,000, applicant will be required to deposit appropriate funds to keep balance at \$3,000. All unused funds will be returned to the applicant upon completion of project</p>			Permit Application Fee \$50 Professional Service Agreement \$3,000*

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Subdivision / Land Development (“SALDO”)			
<p>Sketch Plan, Reverse Subdivision, Lot line Change, Lot Consolidation.</p> <p>The application fee is \$50. This application requires a \$3,950 professional services (engineering, legal) account. Upon the balance of the PSA reaching \$1,000, applicant will be required to deposit appropriate funds to keep balance at \$4,000. All unused funds will be returned to the applicant upon completion of project. A signed deposit slip is required at the time of application submission</p> <p>* Upon the balance of the PSA reaching \$1,000, applicant will be required to deposit appropriate funds to keep balance at \$4,000. All unused funds will be returned to the applicant upon completion of project.</p>	<p>\$4,400 combined application fee and PSA</p>	<p>Application Fee \$50 Professional Services Agreement \$3,950*</p>	
<p>ALL LAND DEVELOPMENT (minor, major, multi-family, etc.) . The permit application fee is \$50. The professional services account fee is \$16,950. All reviews and legal invoices are billed against the PSA; when the balance of the PSA falls to \$5,000, the applicant is required to deposit funds to achieve a balance of \$10,000 in the PSA account. All unused funds will be returned to the applicant upon completion of project.</p> <p>* All reviews and legal invoices are billed against the PSA; when the balance of the PSA falls to \$5,000, the applicant is required to deposit funds to achieve a balance of \$10,000 in the PSA account. All unused funds will be returned to the applicant upon completion of project.</p>	<p>\$17,000 combined application fee and PSA .</p>	<p>Application Fee \$50 Professional Services Account \$16,950*</p>	
<p>Inspections of Improvements</p> <p>Increase based on the service agreement contracts for consultants, approved by the Board of Commissioners in 2019, and staff salary increases.</p>	<p>Inspection by staff inspector-\$84/hr. All others, see rates in Appendix A</p>	<p>Inspection by staff inspector-\$90/hr. All others, see rates in Appendix A</p>	
<p>Review of Development Plans, including legal, SWM agreements, developers agreements, escrow review, financial security agreements, by staff, consultants, and/or solicitor.</p> <p>Increase based on the service agreement contracts for consultants, approved by the Board of Commissioners in 2019, and staff salary increases.</p>	<p>See rates in Appendix A</p>	<p>See rates in Appendix A</p>	
<p>Transfer of Real Estate Fee</p> <p>Transfer of Real Estate Fee – Expedited in 14 calendar days or less</p> <p>Notes: All professional service account funds are required to be deposited with the Township at the time of the initial plan application pursuant to the Township’s Professional Services Agreement. The Township-incurred professional fees shall be billed in accordance with the Professional Service Fees in Appendix A.</p>	<p>\$150 / property \$300 / property</p>	<p>\$150 / property \$300 / property</p>	

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Sewage Enforcement			
Sewage Enforcement Officer Permits	\$750.00 per application (includes inspection)	\$750.00 per application (includes inspection)	\$750.00 per application (includes inspection)
Sewage Enforcement Officer Permits (additional perc test)		\$350.00	\$350.00
Sewage Enforcement Officer Permits (repairs to existing system)		\$300.00	\$300.00
Other Engineering			
Sidewalk Replacement Permit Fee	1 – 10 Blocks \$50.00/permit 11 – 20 Blocks \$100.00/permit 21+ Blocks \$125.00/permit	1 – 10 Blocks \$50.00/permit 11 – 20 Blocks \$100.00/permit 21+ Blocks \$125.00/permit	1 – 10 Blocks \$50.00/permit 11 – 20 Blocks \$100.00/permit 21+ Blocks \$125.00/permit
Clearing Permits If inspections are required, they will be charged in accordance with Appendix A.		\$250/acre	\$250/acre (minimum fee is \$250)
Plotter Services			
8.5" x 11" or 9" x 12"	\$1.50 (b/w) \$5.00 (color)	\$1.50 (b/w) \$5.00 (color)	\$1.50 (b/w) \$5.00 (color)
11" x 14"	\$3.00 (b/w) \$9.00 (color)	\$3.00 (b/w) \$9.00 (color)	\$3.00 (b/w) \$9.00 (color)
11" x 17" or 12" x 18"	\$10.00 (b/w) \$12.00 (color)	\$10.00 (b/w) \$12.00 (color)	\$10.00 (b/w) \$12.00 (color)
17" x 22" or 18" x 24"	\$15.00 (b/w) \$18.00 (color)	\$15.00 (b/w) \$18.00 (color)	\$15.00 (b/w) \$18.00 (color)
22" x 34" or 24" x 36"	\$20.00 (b/w) \$22.00 (color)	\$20.00 (b/w) \$22.00 (color)	\$20.00 (b/w) \$22.00 (color)
34" x 44" or 36" x 48"	\$22.00 (b/w) \$35.00 (color)	\$22.00 (b/w) \$35.00 (color)	\$22.00 (b/w) \$35.00 (color)

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Finance and Administration	
Stormwater and Sanitary Sewer Fees	
Sanitary Sewer Rent	\$7.85 per 1,000 gallons' water used
Sanitary Sewer Rent Delinquent Charges	1% monthly beginning June 1 through March 1 applied on the full outstanding balance from the previous month \$29.00 per unit
Stormwater Fee	0.5% monthly beginning March 1 through December 1 applied on the full outstanding balance from the previous month \$7.50
Stormwater Fee Delinquent Charges	0.5% monthly beginning March 1 through December 1 applied on the full outstanding balance from the previous month \$7.50
Sanitary or Stormwater Certification Fee	\$20.00
Expedited Sanitary or Stormwater Certification Fee Surcharge (if request submitted within 48 hours of desired date / time)	\$20.00
Sanitary Sewer Connection Fee New Residential	\$850.00
Sanitary Sewer Connection Fee New Commercial	\$1,250.00
Sanitary Sewer Connection Fee New Multi-family (0-10 units)	\$500.00 per unit
Sanitary Sewer Connection Fee New Multi-family (11 or more units)	\$400.00 per unit
Minimum Sewer Service Charge	\$65.00
Filing of Lien (to include, but not limited to, Sanitary Sewer Rent, Stormwater Fee, or Property Maintenance Costs)	\$125.00 Attorney Fee \$18.50 Filing Fee
Writ of Scire Facias (for delinquent accounts)	\$100.00 Attorney Fee \$22.50 Filing Fee

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Entering of Judgement (for delinquent accounts)	\$150.00 Attorney Fee \$13.50 Filing Fee	\$150.00 Attorney Fee \$13.50 Filing Fee	Actual Cost
Sheriff Sale			Actual Cost
Other Finance Department			
Business Privilege and Mercantile License Fee	\$10.00 Actual Cost	\$10.00 Actual Cost	
Postage Non-Residential	\$50.00	\$50.00	
Returned Check	10% per refund, with a minimum of \$10.00	10% per refund, with a minimum of \$10.00	
Refund Fee	\$0.25 per one sided page	\$0.25 per one sided page	
Public Document Copy Charges (Right-to-know Requests)	\$5.00 each	\$5.00 each	
Public Document CD Creation Charges (Right-to-know Requests)	\$1.00	\$1.00	
Certification of Record (Right-to-know Requests)			
Information Technology			
Room Rentals			
General: The Township offers three (x3) conference rooms for rental. Rates double on Saturday, Sunday, and Township holidays. Contact Township for Conference Room and Equipment Rental policy and room availability. Please see the <u>Information Technology Policy for Rental and Use of Township Conference Rooms & Equipment</u> for fee waiver opportunities.			
Friends Meeting Room (ground floor) – capacity 40	\$50.00 per hour	\$50.00 per hour	
Radnorshire Room (first floor) – capacity 125	\$100.00 per hour	\$100.00 per hour	
Radnorshire Room (first floor) – capacity 125 - Tenant rental	\$250.00 per hour	\$250.00 per hour	
Powys Room (first floor) – capacity 15	\$35.00 per hour	\$35.00 per hour	
Hourly Equipment and Staffing Fees			
General: Conference rooms offer additional equipment features such as a podium, microphones, special seating configurations, additional tables, A/V equipment, TV/DVD/VCR and wireless internet. A/V equipment rentals require staffing, a minimum of two (x2) hour charge, and rates double after four (x4) hours. Contact Township for Conference Room and Equipment Rental policy and staffing availability.			
IT Staff Member (as needed)	\$50.00 /hour	\$50.00 /hour	

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Room setup and breakdown (for equipment, configuration, etc.)	\$50.00 /hour	\$50.00 /hour
Room cleanup (trash, non-requested setup, etc.)	\$100.00 /hour	\$100.00 /hour
Podium (Radnorshire room only – no microphone)	\$0.00	\$0.00
Microphones – 21 conference room and 1 podium microphones	\$50.00 /hour	\$50.00 /hour
Wireless Microphones – 2 handhelds and 2 lavallieres (combo of any 2)	\$30.00 /hour	\$30.00 /hour
Projectors – 2 HD DLP Projectors	\$70.00 /hour (each)	\$70.00 /hour (each)
Monitors – 13 LCD monitors for viewing projections/DVD/VCR	\$20.00 /hour	\$20.00 /hour
Document Camera – View hard docs on large screens	\$60.00 /hour	\$60.00 /hour
DVD/VCR	\$15.00 /hour	\$15.00 /hour
Laptop Use	\$40.00 /hour	\$40.00 /hour
DVD Copy – Recording event on DVD (limit 1)	\$15.00 /hour	\$15.00 /hour
Digital Format – Recording event in other digital format (limit 1)	\$15.00 /hour	\$15.00 /hour
Portable Projector	\$50.00 /hour	\$50.00 /hour
50" Plasma TV Usage	\$70.00 /hour	\$70.00 /hour
Graphics – Character generated graphics inserted on screen	\$10.00 /hour	\$10.00 /hour
Package Fees		
General: Conference rooms, A/V equipment and staffing rentals are available as a package rental. Package rentals require staffing, a minimum of two (x2) hour charge and rates double after four (x4) hours. Contact Township for Conference Room and Equipment Rental Policy and staffing availability.		
Powys Room Only – 50" Plasma and laptop	\$100.00 per hour	\$100.00 per hour
Radnorshire Room (no recording) – Microphones, laptop, projector, setup and breakdown	\$250.00 per hour	\$250.00 per hour
Radnorshire Room (recording) – Microphones, laptop, projector, DVD recording, setup and breakdown	\$350.00 per hour	\$350.00 per hour
Film and Video Production Fees		
General: The film and video production permit is designed to provide effective coordination of events, including the filming and videotaping of television, film, commercial, non-profit, and feature productions.		
Film and video production permit	\$250.00 per production	\$250.00 per production

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Parks and Recreation	
General Programming and Events	
<p>Programming and event fees are determined and allocated on an ongoing basis as they are planned. Specific programming and event identification remains under continual development, generally on a seasonal basis and once applicable direct costs are determined. Fees for those specific programs and events are set to cover the direct costs along with attempting to recover the associated overhead for the corresponding program or event. In the majority of circumstances, the direct costs of programming and events are not incurred unless the proceeds collected cover those costs. The Recreation Department determines the fees for programming and events on an ongoing basis throughout the developmental process.</p>	
Administrative Fees	
Refund Fee	10% of the total fee paid, or a minimum of \$10.00 charge
Non-Resident Program or Event Participation Fee	\$30.00 per person per registrant
<p>Parks, Picnic Areas, Fields, and Facilities</p>	
Fenimore Woods (existing) Clem Macrone Park Pavilion Rental (Proposed New in 2017)	\$75.00 Resident \$150.00 Non-Resident/Companies
Picnic Court Park Area Rentals	\$55.00 Resident \$100.00 Non-Resident / Companies
Photo Permit for Township Park Grounds (New in 2017: Expanding the Fee to all Township Parks and added a Non-Resident/ Companies fee)	\$75.00 per hour \$100.00 Non-Resident / Companies per hour
Field Permitting Fee (to cover the permitting costs for athletic fields) (New in 2017: Non-Resident/ Companies fee to cover the administrative cost of scheduling/ managing athletic fields.)	\$60.00 per field/ Three-hour usage \$100.00 per field/ Three-hour usage for Non-Resident / Companies
Adult League Team Field Permit (Softball, Soccer, Baseball, etc.) [The above fee applies to programs that utilize both Township fields and School District Fields]	\$100.00 per season Not-to-exceed 10-week period

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	\$15.00 per person per season Not-to-exceed 10-week period	\$15.00 per person per season Not-to-exceed 10-week period
<p>Field Permitting Fee – For Profit /Restricted Groups, Private Educational Institutions, Organizations or Programs</p> <p>[Field Permitting fees do not apply to Radnor Community Youth Sports Organizations that include Radnor Soccer Club, Radnor Wayne Little League and Radnor Girls/Boys Lacrosse.]</p> <p>[Exceptions for this fee will consist of Radnor Township Restricted Groups, Private Educational Institutions, Organizations or Programs that provide the Township with the equivalent usage of its facility. These occurrences will be documented and provided to the Parks Board & BOC as they are recommended.]</p>		
<p>Radnor Memorial Park Turf Field Permit Fee: [Fee was originally developed and structured within the Radnor Memorial Turf/Agnes Irwin School Lease Agreement.]</p> <ul style="list-style-type: none"> • Radnor Residents / Radnor Non-Profit Organizations or Programs • Radnor Private Educational Institutions, Organizations or Programs • Non-Radnor Residents / Non-Radnor Non-Profit Organizations, Educational Institutions, or Programs • For-Profit Businesses or Non-Resident Groups <p>[The above fees do not apply to Radnor Community Youth Sports Organizations that include Radnor Soccer Club, Radnor Wayne Little League and Radnor Girls/Boys Lacrosse.]</p> <p>Radnor Memorial Park Turf Field Lights Fee</p>	<p>\$75.00 per Three-Hour usage \$75.00 per hour \$125.00 per hour</p> <p>\$175.00 per hour</p> <p>\$18.00 per hour</p>	<p>\$75.00 per Three-Hour usage Hour usage \$75.00 per hour \$125.00 per hour</p> <p>\$175.00 per hour</p> <p>\$18.00 per hour</p>
<p>Advertising Fee (applicable to the Department Seasonal Recreation Brochure)</p> <p>Business Card Advertising in Brochure</p> <p>Single Edition Publication Business Card Advertising in Township / Department Publication for Commercial Business</p> <p>Single Edition Publication - ¼ page Advertising in Township/Department Publication for Commercial Business</p> <p>Single Edition Publication - ½ page Advertising in Township/Department Publication for Commercial Business</p> <p>Single Edition – Full-page Advertising in Township/Department Publication for Commercial Business (does not include inside front or back cover)</p>	<p>\$200.00 per Advertisement</p> <p>\$225.00 per Advertisement</p> <p>\$450.00 per Advertisement</p> <p>\$650.00 per Advertisement</p> <p>\$950.00 per Advertisement</p>	<p>\$200.00 per Advertisement</p> <p>\$225.00 per Advertisement</p> <p>\$450.00 per Advertisement</p> <p>\$650.00 per Advertisement</p> <p>\$950.00 per Advertisement</p>

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Township Website Advertising License Fee Advertising Banner for Encke Fields Radnor Activity Center ("RAC") at Sulpizio Gym Permit Fees Full Gymnasium Rentals <ul style="list-style-type: none"> • Radnor Residents / Radnor Non-Profit Organizations or Programs [The above fees do not apply to Radnor Community Youth Sports Organization that include the Radnor Youth Basketball League, Radnor Soccer Club, Radnor Wayne Little League and Radnor Girls/Boys Lacrosse] • Radnor Township Community Youth Sports Organizations operating as non-profit entities only (New fee in 2017) • Radnor Township Community Youth Sports Organizations – For-profit contracted vendors operating on behalf of the non-profit Community Youth Sports Organization (New fee in 2017) • Non-Radnor Residents / Non-Radnor Non-Profit Organizations or Groups • Radnor Township Businesses, Educational Institutions, Organizations, or Programs • Non-Radnor Businesses, Educational Institutions, Organizations, or Program 	\$600.00 for 3 Months \$2,200.00 for 1 year \$2,000.00 per Field \$60.00 per hour \$15.00 per hour \$35.00 per hour \$110.00 per hour \$110.00 per hour \$200.00 per hour \$300.00 Resident \$350.00 Non-Resident \$25.00 flat fee	\$600.00 for 3 Months \$2,200.00 for 1 year \$2,000.00 per Field \$60.00 per hour \$15.00 per hour \$35.00 per hour \$110.00 per hour \$110.00 per hour \$200.00 per hour \$300.00 Resident \$350.00 Non-Resident \$25.00 flat fee
Birthday Party / Gymnasium: 2-hour party with event leader and party room RAC: Room Add-on Fee to Gym Rental Fee Change Narrative: n/a		

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Police Department	
General Fees	
Alarm Registration Fee	\$100.00
Accident Report Fee	\$15.00
Fingerprinting Fee	\$30.00 for 1/\$20.00 per additional card
Picture Fee	\$30.00 each
Incident Report Fee	As allowed per PA Right-to-Know
Parking Permit Fee Residential Permits	\$25.00 Residential
	\$75.00 Non-Residential
	\$10.00 Senior Citizens
Parking Permit Fee Louella Park and Walk	\$5.00 Temporary Parking Per Day
	\$190.00 Half Year \$375.00 Full Year
Meter Bag Fee/Parking Space Reservation	\$10.00 per day per parking space
Request for Placement of Temporary "No Parking" Signs	N/A
Peddling and Solicitation Fee	\$110.00
Extra Duty Fee Detail Rate	1.70 X Patrolman
	Overtime Rate
Police Vehicle at Location Fee (owner request)	\$25.00 per hour per vehicle
	\$75.00 per copy
Video Tape / DVD Fee	\$30.00 Written
	\$15.00 Verbal
Records Check Fee	\$45.00 per service
Police Service Fee Notarized Document	\$100.00
Expungement Letter Fee	During Shift \$100.00 per hour
K9 Services (Note: This only applies to non-emergency calls for service)	2 or 4-hour minimum at P.D. discretion
	During Shift \$100.00 per hour 2 or 4-hour minimum at P.D. discretion

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	Non-Shift Paid at Detail Rate (above) 2 or 4-hour minimum at P.D. discretion	Non-Shift Paid at Detail Rate (above) 2 or 4-hour minimum at P.D. discretion
False Alarms Fine	\$70.00 2 nd Occurrence \$140.00 3 rd or more occurrences	\$70.00 2 nd Occurrence \$140.00 3 rd or more occurrences
Parking Fine	\$20.00 if paid on time \$25.00 additional for late payments	\$20.00 if paid on time \$25.00 additional for late payments
Parked Over the Line at a Meter	\$20.00	\$20.00
Beyond Time (Meter Feeding)	\$20.00	\$20.00
Where signs Prohibit Parking	\$15.00	\$20.00
In Front of a Private Drive	\$10.00	\$25.00
On a Cross Walk	\$10.00	\$20.00
Double Parked	\$10.00	\$25.00
Not Parallel with Curb	\$10.00	\$20.00
Facing Against Traffic	\$10.00	\$15.00
On a Sidewalk	\$10.00	\$25.00
Within 15 Feet of a Fire Hydrant	\$10.00	\$25.00
Within 25 Feet of an Intersection	\$10.00	\$20.00
Parked During Snow Removal	\$10.00	\$25.00
Obstructing Traffic	\$10.00	\$20.00
Handicap Parking	\$150.00	\$150.00
Other Parking Violation	\$10.00	\$20.00
Violation of Fire Marshal	\$25.00	\$25.00

Fee Change Narrative: The ticket prices with the exception of Meter/Kiosk, Parked Over the Line at Meter, Meter Feeding and Handicapped violations, haven't changed or been updated since 2004. Other than noted parking ticket increases, no other fee changes are being requested for 2020

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Public Works Department			
General Fees			
Road Opening Permit The applicant will be required to set up a Professional Services Account with the Township to cover the cost of inspections, legal, compaction testing, and items, as required. Opening balance of the PSA is \$15,000,	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">\$150.00 per 100 ft cut (permit fee only).</td> <td style="width: 50%; text-align: center;">\$150.00 per 100 ft cut (permit fee only).</td> </tr> </table>	\$150.00 per 100 ft cut (permit fee only).	\$150.00 per 100 ft cut (permit fee only).
\$150.00 per 100 ft cut (permit fee only).	\$150.00 per 100 ft cut (permit fee only).		
Bulk Trash Collection	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">\$50.00 Less than 5 items or 150 lbs Add'l \$25.00 each additional 5 items Add'l \$25.00 each item over 150 lbs Add'l \$10.00 each item with Freon Add'l \$5.00 each item with Propane</td> <td style="width: 50%; text-align: center;">\$75.00 Less than 5 items or 150 lbs Add'l \$25.00 each additional 5 items Add'l \$25.00 each item over 150 lbs Add'l \$10.00 each item with Freon Add'l \$5.00 each item with Propane</td> </tr> </table>	\$50.00 Less than 5 items or 150 lbs Add'l \$25.00 each additional 5 items Add'l \$25.00 each item over 150 lbs Add'l \$10.00 each item with Freon Add'l \$5.00 each item with Propane	\$75.00 Less than 5 items or 150 lbs Add'l \$25.00 each additional 5 items Add'l \$25.00 each item over 150 lbs Add'l \$10.00 each item with Freon Add'l \$5.00 each item with Propane
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Recycling Can Replacement	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">\$30.00 per can</td> </tr> </table>		\$30.00 per can
	\$30.00 per can		
Rear Yard Trash Collection (single and multi-family units with less than 9 attached units)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">\$500.00 per house/unit per year</td> </tr> </table>		\$500.00 per house/unit per year
	\$500.00 per house/unit per year		
Rear Yard Trash Collection (multi-family units with greater than 9 attached units)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">\$275.00 per unit per year</td> </tr> </table>		\$275.00 per unit per year
	\$275.00 per unit per year		
Fee Change Narrative: Additional charge for Bulk Trash Collection to keep up with the rising tipping fees.			

Appendix A
Professional Services Hourly Rates

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Township Staff	
Township Manager	\$125.00 per hour
Police Superintendent	\$140.00 per hour
Assistant Township Manager & Finance Director	\$120.00 per hour
Engineer	\$120.00 per hour
Police Lieutenant	\$120.00 per hour
Community Development Director	\$120.00 per hour
Recreational Programming Director	\$120.00 per hour
Public Works Director	\$120.00 per hour
Engineering Inspector	\$100.00 per hour
Information Technology	\$90.00 per hour
Gannett Fleming, Inc.	
Senior Project -Manager	\$175.00 per hour
Project Engineer	\$130.00 per hour
Staff Engineer	\$120.00 per hour
Engineering Technician	\$105.00 per hour
Field Technician	\$90.00 per hour
Clerical	\$70.00 per hour
Specialty Engineers, Scientists and Planners (as needed)	TBD
QCI, Inc.	
Field Inspector (Civil)	\$80.00 per hour
Owner's Representative (Clerk of the Works)	\$87 per hour
Contract Administrator	\$118.50 per hour
Construction Engineer, PE	\$133 per hour
Clerical	\$61.00 per hour
Document Controller	\$71.50 per hour
Gilmore & Associates, Inc.	
Principal III	\$160 per hour
Principal II	\$150 per hour
Principal I	\$145 per hour
Consulting Professional V	\$140 per hour
Consulting Professional IV	\$135 per hour
Consulting Professional III	\$130 per hour

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Consulting Professional II	\$125 per hour
Consulting Professional I	\$120 per hour
Design Technician V	\$115 per hour
Design Technician IV	\$105 per hour
Design Technician III	\$100 per hour
Design Technician II	\$95 per hour
Design Technician I	\$90 per hour
Construction Representative III	\$110 per hour
Construction Representatives II	\$100 per hour
Construction Representatives I	\$90 per hour
Surveying Crew	\$150 per hour
Project Assistant	\$85 per hour
Grim, Biehn & Fratcher	
Township Solicitor	\$190 per hour