

**ORDINANCE NO. 2017-18**

**AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY,  
PENNSYLVANIA, AMENDING CHAPTER 162 AND ADOPTING THE  
CONSOLIDATED FEE SCHEDULE FOR CALENDAR YEAR 2018**

*WHEREAS*, the Township of Radnor incurs costs and expenses in processing various permits and licenses through its various departments; and

*WHEREAS*, the Pennsylvania Municipalities Planning Code authorizes reasonable and necessary charges by the Township's professional consultants based upon its schedule established by ordinance or resolution.


*NOW, THEREFORE*, it is hereby *ENACTED* and *ORDAINED* that the Board of Commissioners of Radnor Township hereby adopts the attached 2018 Consolidated Fee Schedule effective January 1, 2018 and all ordinances or resolutions which are inconsistent are hereby repealed.

*BE IT FURTHER ENACTED* and *ORDAINED* that any revisions to the 2018 Consolidated Fee Schedule may be amended or revised by subsequent resolution of the Board of Commissioners.

*ENACTED AND ORDAINED* this 11<sup>th</sup> day of December, A.D., 2017.

RADNOR TOWNSHIP

By:



Name: Elaine P. Schaefer

Title: Vice President

ATTEST:



Name: Robert A. Zienkowski,

Title: Township Manager / Secretary

**Radnor Township**  
**PROPOSED LEGISLATION**



**DATE:** November 20, 2017

**TO:** Board of Commissioners

**FROM:** William M White, Finance Director 

**LEGISLATION:** Ordinance 2017-18 Adopting the Consolidated Fee Schedule (Chapter §162) for 2018

**LEGISLATIVE HISTORY:** Chapter §162 requires the Township to adopt a consolidated fee schedule. The last Fee Schedule Ordinance was adopted in January 2017, effective January 1, 2017. There was one amendment to the 2017 Fee Schedule in January relating to various Recreation and Community Programming fee changes. This Ordinance will replace the existing fee schedule in its entirety.

**PURPOSE AND EXPLANATION:** This Ordinance will replace the existing 2017 fee schedule in its entirety upon adoption.

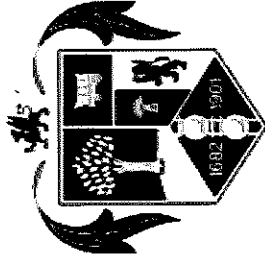
Two Notes:

1. The Fee Schedule is not directly linked to the 2018 budget. The Ordinances will be considered at the same time, but that is more of a function of the calendar than any connection between the two processes.
2. Fee changes are noted in each of the sections of the Fee Schedule under "Fee Change Narrative"

**FISCAL IMPACT:** Since the fee amounts are not changing significantly, there will be virtually no fiscal impact with the adoption of this Ordinance. Further, if this Ordinance is not adopted, the existing fee schedule will remain in place until such time a replacement is adopted.

**RECOMMENDED ACTION:** The Administration respectfully recommends that the Board introduce Ordinance 2017-18 at the November 27 meeting, with an anticipated adoption at the December 11 meeting, making the replacement Consolidated Fee Schedule effective January 1, 2018.

# 2018 CONSOLIDATED FEE SCHEDULE



Introduced | November 27, 2017  
Adopt | December 11, 2017

Amendments:

1. n/a

RADNOR TOWNSHIP, PA 301 Iven Ave, Wayne, PA 19087

**Radnor Township, PA**  
Consolidated Fee Schedule – Chapter 162 Fees  
Ordinance 2017-18 | December 11, 2017  
Effective January 1, 2018

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**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees  
 Ordinance 2017-18 | December 11, 2017  
 Effective January 1, 2018

Fee Description	2017	2018
<b>Community Development Department</b>		
<b>Chapter 120   Bathing Places</b>		
License Fees – Swimming Pool (outdoor)	\$300.00 per pool	\$300.00 per pool
License Fees – Swimming Pool (indoor)	\$350.00 per pool	\$350.00 per pool
License Fees – Spa	\$250.00 per pool	\$250.00 per pool
License Fees – Wading	\$200.00 per pool	\$200.00 per pool
<b>Chapter 125   Building Construction</b>		
General Contractor's License (annual)	\$50.00	\$50.00
<b>RESIDENTIAL</b>		
New one and two-family dwelling	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Additions, alterations, repairs, demolition, etc.	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
<b>COMMERCIAL - Commercial, institution, public land use, recreation, multi-family</b>		
New buildings and fire suppression systems	\$30.00 / \$1,000 up to \$50,000 \$20.00 / \$1,000 for each additional 1,000	\$30.00 / \$1,000 up to \$50,000 \$20.00 / \$1,000 for each additional 1,000
Additions, alterations, repairs, demolition, to existing buildings and fire suppression systems	\$50.00 / first \$1,000, \$25.00 / \$1,000 for each additional \$1,000	\$50.00 / first \$1,000, \$25.00 / \$1,000 for each additional \$1,000
Signs, to include: window, awning, wall, marquee, freestanding (new or replacement)	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
<b>RESIDENTIAL</b>		
Certificate of Occupancy – Residential (new)	\$50.00	\$50.00
Certificate of Occupancy – Non-Residential (new)	\$100.00	\$100.00
Zoning Permit – Fences, Accessory Structures less than 200 sq.ft., Agricultural Buildings, Propane Tanks	\$75.00	\$75.00
Home Occupation – Traffic	\$150.00	\$150.00
Home Occupation – Non-Traffic	\$100.00	\$100.00
Zoning Compliance	\$100.00	\$100.00

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees  
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Fee Description	2017	2018
<b>Chapter 150   Design and Review Board</b>		
Permit for Temporary banner (max 30 days)		\$50.00
DRB Application Fees for signs		\$100.00
DRB Application Fees for telecommunication antennas		\$200.00
DRB Application Fees for façade change		\$100.00
DRB Application Fee for new building		\$200.00
DRB Application Fees for building additions and accessory structures		\$200.00
DRB Application Fees for Outdoor Dining application (furnishings and accessories)		\$100.00
<b>Fee Change Narrative:</b>		
1. DRB Fees were previously inadvertently deleted from the fee schedule. The fees will offset a portion of the cost to process the applications.		
<b>Chapter 156   Electrical</b>		
Electrician's License (annual)	\$50.00	\$50.00
Electrical Inspection Agency License	\$100.00	\$100.00
Electrical Permit Fee	\$20.00 / \$1,000 or fraction thereof	\$20.00 / \$1,000 or fraction thereof
Low voltage / voice data / alarm	\$20.00 / \$1,000 or fraction thereof	\$20.00 / \$1,000 or fraction thereof
Wind / solar electric	\$20.00 / \$1,000 or fraction thereof	\$20.00 / \$1,000 or fraction thereof
Plan review – 3 <sup>rd</sup> Party Contract Fee	\$75.00 / hour	\$75.00 / hour
<b>Chapter 166   Fire Prevention</b>		
Bon Fire Permit - For Institutional use only (each permit)	\$100.00	\$100.00
Fireworks Permit	\$150.00	\$150.00
Blasting Permit – Residential	\$150.00	\$150.00
Blasting Permit – Non-Residential	\$150.00	\$150.00
Fire Marshall Report - Residential	\$50.00	\$50.00
Fire Marshall Report – Non-Residential	\$100.00	\$100.00
Storage Tanks – Repairs and alterations	\$50.00 / tank	\$50.00 / tank
Storage Tanks – Abandonment or Removal	\$200.00 / tank	\$200.00 / tank
Storage Tanks – Installation	\$200.00 / tank	\$200.00 / tank

**Radnor Township, PA**  
 Consolidated Fee Schedule – Chapter 162 Fees  
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Fee Description	2017	2018
<b>Chapter 170   Food Establishment Fees</b>		
Indoor Dining:		
License and Inspection Fee for seats: 0-30 seats	\$200.00	\$200.00
License and Inspection Fee for seats: 31-70 seats	\$250.00	\$250.00
License and Inspection Fee for seats: 71-110 seats	\$350.00	\$350.00
License and Inspection Fee for seats: 111-150 seats	\$425.00	\$425.00
License and Inspection Fee for seats: 151-190 seats	\$475.00	\$475.00
License and Inspection Fee for seats: 191-230 seats	\$525.00	\$525.00
License and Inspection Fee for seats: 231-300 seats	\$625.00	\$625.00
License and Inspection Fee for seats: 301 seats and over	\$725.00	\$725.00
License and Inspection Fee for floor area (sq ft): 0-1,500	\$150.00	\$150.00
License and Inspection Fee for floor area (sq ft): 1,501 – 2,500	\$200.00	\$200.00
License and Inspection Fee for floor area (sq ft): 2,501 – 5,000	\$275.00	\$275.00
License and Inspection Fee for floor area (sq ft): 5,001 – 7,500	\$350.00	\$350.00
License and Inspection Fee for floor area (sq ft): 7,501 – 10,000	\$450.00	\$450.00
License and Inspection Fee for floor area (sq ft): 10,001 – 15,000	\$575.00	\$575.00
License and Inspection Fee for floor area (sq ft): 15,000 and over	\$725.00	\$725.00
License Fee for selling ice cream from a motor vehicle (excludes vendors requiring Department of Agriculture approval)	\$100.00	\$100.00
Food Vendor (mobile and vendors requiring Department of Agriculture approval)		
Temporary Food Establishment	\$200.00	\$200.00
Special Event Sponsor Fee	\$125.00	\$125.00
Plan Review – Food Establishment	\$250.00	\$250.00
Plan Review – Resubmitting Plans	\$150.00 / initial review	\$150.00 / initial review
Re-inspection for a failed inspection	\$75.00	\$75.00
Annual Outdoor Dining Renewal	50% of initial fee	50% of initial fee
Indoor Dining Application Renewal Late Fee	\$150.00	\$150.00
Outdoor Dining Application Renewal Late Fee	75% of license fee	75% of license fee
	\$70.00	\$70.00

**Radnor Township, PA**  
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Fee Description	2017	2018
<b>Chapter 178   Historical and Architectural Review Board ("HARB")</b>		
Application to HARB	\$50.00	\$50.00
<b>Chapter 195   Mechanical</b>		
HVAC License Annual (air cond., heating & refrig., mchs.)	\$50.00	\$50.00
RESIDENTIAL – one and two-family		
Geothermal / HVAC systems	\$100.00	\$100.00
Replace, modify or relocate duct work	\$50.00	\$50.00
Water Well or Non-Potable Water, Irrigation	\$100.00	\$100.00
Solar Mechanical/Plumbing	\$150.00	\$150.00
Add, modify or extend radiant/baseboard or other hydro-mechanical systems	\$50.00	\$50.00
New or replacement central heating systems	\$15.00 first 10,000 BTUs, \$5.00 each additional 10,000 BTU's	\$15.00 first 10,000 BTUs, \$5.00 each additional 10,000 BTU's
New or replacement air cond. central systems	\$100.00	\$100.00
New or replacement heat pump	\$100.00	\$100.00
All well driven or mechanical water supply systems for geothermal HVAC systems	\$100.00	\$100.00
Solar Mechanical / Plumbing	\$150.00	\$150.00
<b>COMMERCIAL - Commercial, institution, public land use, recreation, multi-family</b>		
Geothermal/HVAC system wells: 0-10 wells	\$200.00	\$200.00
Geothermal/HVAC system wells: 11-30 wells	\$350.00	\$350.00
Geothermal/HVAC system wells: 31 or more	\$500.00	\$500.00
New or replacement central heating system (regardless of fuel source, including duct work)	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's (fee capped at 1,000,000 BTU's)
New or replacement air cond. systems incl. duct work	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's (fee capped at 1,000,000 BTU's)



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Fee Description	2017	2018
New or replacement heat pump incl. duct work	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's
Replace, modify or relocate duct work	\$20.00 for each \$1,000, or portion of cost	\$20.00 for each \$1,000, or portion of cost
Refrigeration units (incl. walk in boxes, other units with remote compressors)	\$20.00 first ton or portion thereof, \$10.00 each additional ton, or portion thereof	\$20.00 first ton or portion thereof, \$10.00 each additional ton, or portion thereof
Solar Mechanical/Plumbing	\$175.00	\$175.00
Water Wells or Non-Potable Water Wells	\$100.00	\$100.00
<b>Chapter 218   Plumbing</b>		
Plumber License (annual)	\$50.00	\$50.00
<b>RESIDENTIAL - one and two family</b>		
New work, alterations, additions, and repairs	\$75.00 for more than 5 fixtures, \$5.00 each additional fixture	\$75.00 for more than 5 fixtures, \$5.00 each additional fixture
Alterations/additions/repairs one fixture (minimum fee)	\$35.00	\$35.00
Pipe Repair	New in 2017	\$75.00
Exterior lateral sewer connection or repair	\$150.00	\$150.00
Interior main drain alteration or replacement (which includes stack vent)	\$75.00	\$75.00
Garbage grinders and dishwashers (new installation or replacement)	\$15.00 Each	\$15.00 Each
All gas and electric appliances needing gas or plumbing piping	\$75.00 for first unit, \$15.00 for each additional	\$75.00 for first unit, \$15.00 for each additional
Water service (new or replacement)	\$75.00	\$75.00
Domestic hot water heater (new or replacement)	\$20.00	\$20.00

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Fee Description	2017	2018
Sewer ejection pump (new or replacement, not incl. connections.)	\$50.00 pump capacity 21 gal/min, \$150.00 pump capacity > 21 gal/min	\$50.00 pump capacity 21 gal/min, \$150.00 pump capacity > 21 gal/min
Sewer grinder pumps and pit (E-One System)	\$300.00	\$300.00
<b>COMMERCIAL - Commercial, institution, public land use, recreation, multi-family</b>		
New work, alt., additions not exceeding 5 fixtures	\$75.00, \$5.00 each additional fixture	\$75.00, \$5.00 each additional fixture
External lateral sewer connection or repair main drain or sewer connection (new)	\$150.00	\$150.00
Pipe Repair	\$100.00	\$100.00
Garbage grinders and dishwashers (new installation or replacement)	\$30.00 Each	\$30.00 Each
Main interior drain replacement, alterations or repair (incl. stack vent)	\$75.00	\$75.00
Sewer ejection pump (new or replacement)	\$50.00, pump capacity <= 21 gal/min., \$300.00, pump capacity > 21 gal/min.	\$50.00, pump capacity <= 21 gal/min., \$300.00, pump capacity > 21 gal/min.
All gas and elect. Appl. Requiring plumbing or mech. Install. (new or replacement, incl. gas piping)	\$75.00 for first unit, \$15.00 for each additional	\$75.00 for first unit, \$15.00 for each additional
Water service (new or replacement)	\$100.00	\$100.00
Each hot water heater (new or replacement)	\$75.00	\$75.00
Interceptors & separators (new or replacement)	\$75.00	\$75.00
Sewer grinder pumps new or replacement	\$500.00	\$500.00
<b>Fee Change Narrative:</b>		

**Radnor Township, PA**  
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Fee Description	2017	2018
<b>Chapter 226   Rental Housing</b> Rental Housing Permits	\$60.00 Each Unit (1-10) \$40.00 Each Additional Unit	\$60.00 Each Unit (1-10) \$40.00 Each Additional Unit
Rental Housing Appeals Board	\$2,500.00 plus \$500 for each subsequent hearing	\$2,500.00 plus \$500 for each subsequent hearing
Re-inspection after 2 <sup>nd</sup> failed inspection Application Late Fee: July 1 <sup>st</sup> to July 31 <sup>st</sup> On or After August 1 <sup>st</sup>	\$100.00 \$100.00 \$150.00	\$100.00 \$100.00 \$150.00
<b>Chapter 280   Zoning Hearing Board</b> Application fees for Zoning Hearing Board: One and two family dwellings, Rooming house, multi-family	\$550.00 plus \$275 for each add'l hearing	\$550.00 plus \$275 for each add'l hearing
Application fees for Zoning Hearing Board: Non-res. uses (incl. comm., planned, institutional, and public land use)	\$900.00 plus \$450 for each add'l hearing	\$900.00 plus \$450 for each add'l hearing
Application fees for Zoning Hearing Board: Challenge to the validity of map or ordinance	\$7,500.00 plus \$450 for each add'l hearing	\$7,500.00 plus \$450 for each add'l hearing
Application fees to Board of Commissioners: Application to amend zoning map/ord.	\$1,500.00 plus \$750 for each add'l hearing	\$1,500.00 plus \$750 for each add'l hearing
Application fees to Board of Commissioners: Application for conditional use	\$1,500.00 plus \$750 for each add'l hearing	\$1,500.00 plus \$750 for each add'l hearing
Application fees to Board of Commissioners: Curative Amendment	\$7,500.00 plus \$750 for each add'l hearing	\$7,500.00 plus \$750 for each add'l hearing
Appeals from Zoning Officer or Township Engineer – Residential	\$550.00 plus \$275 for each add'l hearing	\$550.00 plus \$275 for each add'l hearing

**Radnor Township, PA**  
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Fee Description	2017	2018
Appeals from Zoning Officer or Township Engineer – Non-Residential	\$900.00 plus \$450 for each add'l hearing	\$900.00 plus \$450 for each add'l hearing
Fee for postponement of a public hearing when requested following publication of the required legal notice.	\$200.00	\$200.00
Zoning Books	\$30.00	\$30.00
<b>Other Community Development</b>		
Code Appeals Application Fee – Building, Electrical, Fire Prevention, Mechanical, Plumbing, Property Maintenance	\$750.00	\$750.00
Inter-municipal Transfer of Liquor License	\$1,500.00 plus \$750 for each additional hearing	\$1,500.00 plus \$750 for each additional hearing
PA State Assessed Training Fee, Building, Plumbing, Mechanical, Electrical	\$4.00 / permit	\$4.50 / permit
Administration of PA state Assessed Training Fee	\$2.00 / permit	\$2.00 / permit
Zoning Maps	\$15.00	\$15.00
Plan Review Fee (Payment is due when the permit is issued)	\$95.00	\$95.00
Code Official Overtime Rate	\$100.00 / hour	\$100.00 / hour
Administrative Refund Fee	\$10% or \$30.00, whichever is greater	\$10% or \$30.00, whichever is greater
Dormitory Inspection Fee	\$24.00 / room	\$24.00 / room
Appeal of Health Enforcement Notice to Board of Health:		
Single Family Residential	\$550.00	\$550.00
Multi-Family Residential and Non-Residential'	\$900.00	\$900.00
Residential Change in Contractor   New one and two family dwelling	10% of existing permit fee or \$20.00, whichever is greater	10% of existing permit fee or \$20.00, whichever is greater
Change in Contractor: Commercial, institution, public land use, recreation, multi-family buildings and fire suppression systems	10% of existing permit fee or \$50.00 minimum, whichever is greater	10% of existing permit fee or \$50.00 minimum, whichever is greater
<b>Fee Change Narrative:</b>		
1. PA State Assessed Training Fee increase is based on increase passed down by the State		

**Radnor Township, PA**  
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Fee Description	2017	2018
<b>Engineering Department</b>		
<b>Grading Permit</b>		
Transfer of Real Estate – Sidewalk Block Escrow	\$300.00 / block	\$300.00 / block
Grading Permit Application Minor (<500SF New Impervious or disturbance)	\$495.00	\$495.00
This Permit fee includes a plan review for smaller projects, such as shed installation or small projects that construction is less than 500 SF of new impervious surface. This includes on plan review and one site visit. Additional plan reviews or site visits will be billed to the applicant based on the attached fee schedule.		
Grading Permit Application (<1,500 SF New Impervious or Disturbance)		
The permit fee includes the submission review. A professional services (PSA) account will be funded by the applicant with a balance of \$1,500. The review process, inspections, and other communications will be billed per the attached fee schedule, and reimbursed by the applicant funded PSA.	\$50 Application Fee, Professional Services Account Required, with applicant providing a \$1,500. Upon balance reaching \$500, applicant will be required to deposit appropriate funds to keep balance at \$1,500. All unused funds will be returned to the applicant upon completion of project.	\$50 Application Fee, Professional Services Account Required, with applicant providing a \$1,500. Upon balance reaching \$500, applicant will be required to deposit appropriate funds to keep balance at \$1,500. All unused funds will be returned to the applicant upon completion of project.
Stormwater Management Permit Application (for projects with >1,500 new impervious or disturbance)	\$50 Application Fee, Professional Services Account Required, with applicant providing \$3,000. Upon balance reaching \$1,000, applicant will be required to deposit appropriate funds to keep balance at \$3,000. All unused funds will be returned to the applicant upon completion of project.	\$50 Application Fee, Professional Services Account Required, with applicant providing a \$3,000. Upon balance reaching \$1,000, applicant will be required to deposit appropriate funds to keep balance at \$3,000. All unused funds will be returned to the applicant upon completion of project.
The permit fee includes the submission review. A professional services (PSA) account will be funded by the applicant with a balance of \$3,000. The review process, inspections, SWM Agreement, and other communications will be billed per the attached fee schedule, and reimbursed by the applicant funded PSA		

**Radnor Township, PA**  
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Fee Description	2017	2018
<b>Grading Permit Application Requiring Ground Water Recharge</b>	\$220.00	Removed
<p>The permit fee includes the submission review, and the allowance of one plan re-submission, and two site inspections. During the review process, the applicant will provide an escrow amount to cover the cost of trees required by the Shade Tree Commission, erosion and sedimentation control, and a contingency for additional inspections and/or additional plan review. Hourly rates can be found in Appendix A</p>		
<b>Subdivision / Land Development ("SALDO")</b>		
*Sketch Plan	\$300.00	\$400.00
*Reverse Subdivision	\$350.00	\$400.00
*Lot Line Change	\$350.00	\$400.00
*Lot Consolidation	\$350.00	\$350.00
Requires Professional Escrow Services Account*	\$4,000.00	\$4,000.00
Minor Subdivision (5 lots or less)	\$950.00 / plan; plus \$150.00 / lot	**\$1,500
**Professional Services Account	\$7,000.00	\$7,000.00
Major Subdivision (more than 5 lots)	\$2,000.00 / plan; plus \$150.00 / lot	***\$2,500
***Professional Escrow Account*	\$15,000.00	\$15,000.00
Multi-Family Dwellings	\$1,500.00 / plan; plus \$500.00 / unit	****\$2,500
****Professional Escrow Account	\$10,000.00	\$10,000.00
Land Development (under 1 acre)	\$1,100 / plan; plus \$350.00 each building; plus \$100.00 / acre	*****\$10,000
****Professional Escrow Account	\$10,000.00	\$10,000.00
Land Development (1 acres or more)	\$1,500 per plan; plus \$350.00 each building; plus \$100.00 each acre	*****\$10,000

**Radnor Township, PA**  
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Fee Description	2017	2018
****Professional Escrow Account*	\$15,000.00	\$15,000.00
Inspections of Improvement	Inspection (Staff)   \$70.00 Inspection (Engineer)   See rates in Appendix A	Inspection (Staff)   \$70.00 Inspection (Engineer)   See rates in Appendix A
Review of Development Plans   Commercial: Landscaping and other improvements	Inside or Outside Professional: See rates in Appendix A	Inside or Outside Professional: See rates in Appendix A
Transfer of Real Estate Fee	\$150.00 / property	\$150.00 / property
Transfer of Real Estate Fee -- Expedited in 13 days or less	\$300.00 / property	\$300.00 / property
<p>Notes: All professional escrow funds are required to be deposited with the Township at the time of the initial plan application pursuant to the Township's Professional Services Agreement. The Township-incurred professional fees shall be billed in accordance with the Professional Service Fees in Appendix A. All SALDO application's fees are for one review with provided comments. Additional plan reviews, resubmissions, consultant fees, legal fees, etc. are to be paid from the escrow account, following the first review. The escrow account must be replenished when the balance of the account is at 30% of the original escrow amount.</p>		
<b>Sewage Enforcement</b>		
Sewage Enforcement Officer Permits	\$750.00 per application (includes inspection)	\$750.00 per application (includes inspection)
Sewage Enforcement Officer Permits (additional perc test)	\$350.00	\$350.00
Sewage Enforcement Officer Permits (repairs to existing system)	\$300.00	\$300.00
<b>Other Engineering</b>		
Sidewalk Replacement Permit Fee	1 – 10 Blocks   \$50.00 11 – 20 Blocks   \$100.00 21+ Blocks   \$125.00	1 – 10 Blocks   \$50.00 11 – 20 Blocks   \$100.00 21+ Blocks   \$125.00
Clearing Permits   If inspections are required, they will be charged in accordance with Appendix A.	\$250.00 / acre with a minimum charge of \$80.00	\$250.00 / acre with a minimum charge of \$80.00

**Radnor Township, PA**  
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Fee Description	2017	2018
<b>Plotter Services</b>		
8.5" x 11" or 9" x 12"	\$1.50 (b/w)   \$5.00 (color)	\$1.50 (b/w)   \$5.00 (color)
11" x 14"	\$3.00 (b/w)   \$9.00 (color)	\$3.00 (b/w)   \$9.00 (color)
11" x 17" or 12" x 18"	\$10.00 (b/w)   \$12.00 (color)	\$10.00 (b/w)   \$12.00 (color)
17" x 22" or 18" x 24"	\$15.00 (b/w)   \$18.00 (color)	\$15.00 (b/w)   \$18.00 (color)
22" x 34" or 24" x 36"	\$20.00 (b/w)   \$22.00 (color)	\$20.00 (b/w)   \$22.00 (color)
34" x 44" or 36" x 48"	\$22.00 (b/w)   \$35.00 (color)	\$22.00 (b/w)   \$35.00 (color)
<b>Finance and Administration</b>		
<b>Stormwater and Sanitary Sewer Fees</b>		
Sanitary Sewer Rent	\$5.90 per 1,000 gallons' water used	
Sanitary Sewer Rent Delinquent Charges	1% monthly beginning June 1 through March 1 applied on the full outstanding balance from the previous month	1% monthly beginning June 1 through March 1 applied on the full outstanding balance from the previous month
Stormwater Fee	29.00 per unit	29.00 per unit
Stormwater Fee Delinquent Charges	0.5% monthly beginning March 1 through December 1 applied on the full outstanding balance from the previous month	0.5% monthly beginning March 1 through December 1 applied on the full outstanding balance from the previous month
Sanitary or Stormwater Certification Fee	\$7.50	\$7.50
Expedited Sanitary or Stormwater Certification Fee Surcharge (if request submitted within 48 hours of desired date / time)	\$20.00	\$20.00
Sanitary Sewer Connection Fee   New Residential	\$850.00	\$850.00
Sanitary Sewer Connection Fee   New Commercial	\$1,250.00	\$1,250.00
Sanitary Sewer Connection Fee   New Multi-family (0-10 units)	\$500.00 per unit	\$500.00 per unit
Sanitary Sewer Connection Fee   New Multi-family (11 or more units)	\$400.00 per unit	\$400.00 per unit
Minimum Sewer Service Charge	\$65.00	\$65.00



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Fee Description	2017	2018
Filing of Lien (to include, but not limited to, Sanitary Sewer Rent, Stormwater Fee, or Property Maintenance Costs)	\$125.00 Attorney Fee \$18.50 Filing Fee	\$125.00 Attorney Fee \$18.50 Filing Fee
Writ of Scire Facias (for delinquent accounts)	\$100.00 Attorney Fee \$22.50 Filing Fee	\$100.00 Attorney Fee \$22.50 Filing Fee
Entering of Judgement (for delinquent accounts)	\$150.00 Attorney Fee \$13.50 Filing Fee	\$150.00 Attorney Fee \$13.50 Filing Fee
Sheriff Sale	Actual Cost	Actual Cost
<b>Other Finance Department</b>		
Business Privilege and Mercantile License Fee	\$10.00 Actual Cost	\$10.00 Actual Cost
Postage   Non-Residential	\$50.00	\$50.00
Returned Check	10% per refund, with a minimum of \$10.00	10% per refund, with a minimum of \$10.00
Refund Fee	\$10.00	\$10.00
Public Document Copy Charges (Right-to-know Requests)	\$0.25 per one sided page	\$0.25 per one sided page
Public Document CD Creation Charges (Right-to-know Requests)	\$5.00 each	\$5.00 each
Certification of Record (Right-to-know Requests)	\$1.00	\$1.00
<b>Information Technology</b>		
<b>Room Rentals</b>		
<b>General:</b> The Township offers three (x3) conference rooms for rental. Rates double on Saturday, Sunday, and Township holidays. Contact Township for Conference Room and Equipment Rental policy and room availability. Please see the <u>Information Technology Police for Rental and Use of Township Conference Rooms &amp; Equipment</u> for fee waiver opportunities.		
Friends Meeting Room (ground floor) – capacity 40	\$50.00 per hour	\$50.00 per hour
Radnorshire Room (first floor) – capacity 125	\$100.00 per hour	\$100.00 per hour
Radnorshire Room (first floor) – capacity 125 - Tenant rental	\$250.00 per hour	\$250.00 per hour
Powys Room (first floor) – capacity 15	\$35.00 per hour	\$35.00 per hour

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Fee Description	2017	2018
<b>Hourly Equipment and Staffing Fees</b>		
<b>General:</b> Conference rooms offer additional equipment features such as a podium, microphones, special seating configurations, additional tables, A/V equipment, TV/DVD/VCR and wireless internet. A/V equipment rentals require staffing, a minimum of two (x2) hour charge, and rates double after four (x4) hours. Contact Township for Conference Room and Equipment Rental policy and staffing availability.		
IT Staff Member (as needed)	\$50.00 /hour	\$50.00 /hour
Room setup and breakdown (for equipment, configuration, etc.)	\$50.00 /hour	\$50.00 /hour
Room cleanup (trash, non-requested setup, etc.)	\$100.00 /hour	\$100.00 /hour
Podium (Radnorshire room only – no microphone)	\$0.00	\$0.00
Microphones – 21 conference room and 1 podium microphones	\$50.00 /hour	\$50.00 /hour
Wireless Microphones – 2 handhelds and 2 lavalieres (combo of any 2)	\$30.00 /hour	\$30.00 /hour
Projectors – 2 HD DLP Projectors	\$70.00 /hour (each)	\$70.00 /hour (each)
Monitors – 13 LCD monitors for viewing projections/DVD/VCR	\$20.00 /hour	\$20.00 /hour
Document Camera – View hard docs on large screens	\$60.00 /hour	\$60.00 /hour
DVD/VCR	\$15.00 /hour	\$15.00 /hour
Laptop Use	\$40.00 /hour	\$40.00 /hour
DVD Copy – Recording event on DVD (limit 1)	\$15.00 /hour	\$15.00 /hour
Digital Format – Recording event in other digital format (limit 1)	\$15.00 /hour	\$15.00 /hour
Portable Projector	\$50.00 /hour	\$50.00 /hour
50” Plasma TV Usage	\$70.00 /hour	\$70.00 /hour
Graphics – Character generated graphics inserted on screen	\$10.00 /hour	\$10.00 /hour
<b>Package Fees</b>		
<b>General:</b> Conference rooms, A/V equipment and staffing rentals are available as a package rental. Package rentals require staffing, a minimum of two (x2) hour charge and rates double after four (x4) hours. Contact Township for Conference Room and Equipment Rental Policy and staffing availability.		
Powys Room Only – 50” Plasma and laptop	\$100.00 per hour	\$100.00 per hour
Radnorshire Room (no recording) – Microphones, laptop, projector, setup and breakdown	\$250.00 per hour	\$250.00 per hour
Radnorshire Room (recording) – Microphones, laptop, projector, DVD recording, setup and breakdown	\$350.00 per hour	\$350.00 per hour

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Fee Description	2017	2018
<b>Film and Video Production Fees</b>		
<b>General:</b> The film and video production permit is designed to provide effective coordination of events, including the filming and videotaping of television, film, commercial, non-profit, and feature productions.		
Film and video production permit	\$250.00 per production	\$250.00 per production
<b>Parks and Recreation</b>		
<b>General Programming and Events</b>		
Programming and event fees are determined and allocated on an ongoing basis as they are planned. Specific programming and event identification remains under continual development, generally on a seasonal basis and once applicable direct costs are determined. Fees for those specific programs and events are set to cover the direct costs along with attempting to recover the associated overhead for the corresponding program or event. In the majority of circumstances, the direct costs of programming and events are not incurred unless the proceeds collected cover those costs. The Recreation Department determines the fees for programming and events on an ongoing basis throughout the developmental process.		
<b>Administrative Fees</b>		
Refund Fee	10% of total fee paid, or a minimum of \$10.00 charge	10% of the total fee paid, or a minimum of \$10.00 charge
Non-Resident Program or Event Participation Fee	\$30.00 per person per registration	\$30.00 per person per registrant
<b>Parks, Picnic Areas, Fields, and Facilities</b>		
Fenimore Woods (existing)	\$75.00 Resident \$150.00 Non-Resident/ Companies	\$75.00 Resident \$150.00 Non-Resident/Companies
Clem Macrone Park Pavilion Rental (Proposed New in 2017)	Eliminated in 2017	Eliminated in 2017
<del>Fenimore Woods Pavilion Rental</del>	Eliminated in 2017	Eliminated in 2017
<del>Restroom Facility</del>	Eliminated in 2017	Eliminated in 2017
<del>Key Replacement Fee</del>	Eliminated in 2017	Eliminated in 2017
<del>Sports Kit Rental</del>	Eliminated in 2017	Eliminated in 2017
Picnic   Court   Park Area Rentals	\$55.00 Resident \$75.00 Non-Resident/ Companies	\$55.00 Resident \$100.00 Non-Resident / Companies
Photo Permit for Township Park Grounds (New in 2017: Expanding the Fee to all Township Parks and added a Non-Resident/ Companies fee)	\$75.00 per hour	\$75.00 per hour \$100.00 Non-Resident / Companies per hour

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Fee Description	2017	2018
Field Permitting Fee (to cover the permitting costs for athletic fields) (New in 2017: Non-Resident/ Companies fee to cover the administrative cost of scheduling/ managing athletic fields.)	\$60.00 per field per usage / one-time usage fee	\$60.00 per field/ Three-hour usage \$100.00 per field/ Three-hour usage for Non-Resident / Companies
Adult League Team Field Permit (Softball, Soccer, Baseball, etc.) [The above fee applies to programs that utilize both Township fields and School District Fields]	\$100.00 per season Not-to-exceed 10-week period	\$100.00 per season Not-to-exceed 10-week period
Adult League Team Field Permit (Softball, Soccer, Baseball, etc.) [The above fee applies to all new requests with full seasonal usage at Township fields]	<del>\$275.00 per season</del> <del>Not-to-exceed 10-week period</del>	Eliminated in 2018
Field Permitting Fee – For Profit /Restricted Groups, Private Educational Institutions, Organizations or Programs	\$15.00 per person per season Not-to-exceed 10-week period	\$15.00 per person per season Not-to-exceed 10-week period
[Field Permitting fees do not apply to Radnor Community Youth Sports Organizations that include Radnor Soccer Club, Radnor Wayne Little League and Radnor Girls/Boys Lacrosse.]  [Exceptions for this fee will consist of Radnor Township Restricted Groups, Private Educational Institutions, Organizations or Programs that provide the Township with the equivalent usage of its facility. These occurrences will be documented and provided to the Parks Board & BOC as they are recommended.]		
Radnor Memorial Park Turf Field Permit Fee: [Fee was originally developed and structured within the Radnor Memorial Turf/Agnes Irwin School Lease Agreement.] <ul style="list-style-type: none"> <li>• Radnor Residents / Radnor Non-Profit Organizations or Programs</li> <li>• Radnor Private Educational Institutions, Organizations or Programs</li> <li>• Non-Radnor Residents / Non-Radnor Non-Profit Organizations, Educational Institutions, or Programs</li> <li>• For-Profit Businesses or Non-Resident Groups</li> </ul>	\$60.00 per usage   One-time usage fee \$75.00 per hour  \$150.00 per hour	\$75.00 per Three-Hour usage \$75.00 per hour \$125.00 per hour  \$175.00 per hour

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[The above fees do not apply to Radnor Community Youth Sports Organizations that include Radnor Soccer Club, Radnor Wayne Little League and Radnor Girls/Boys Lacrosse.]	\$18.00 per hour	\$18.00 per hour
Radnor Memorial Park Turf Field Lights Fee		
<b>Advertising Fee (not applicable to the Township Newsletter)</b>		
Business Card Advertising In Brochure	\$200.00 per Advertisement	\$200.00 per Advertisement
Single Edition Publication   Business Card Advertising in Township / Department Publication for Commercial Business	\$225.00 per Advertisement	\$225.00 per Advertisement
Single Edition Publication - ¼ page Advertising in Township/Department Publication for Commercial Business	\$450.00 per Advertisement	\$450.00 per Advertisement
Single Edition Publication - ¼ page Advertising in Township/Department Publication for Commercial Business	\$650.00 per Advertisement	\$650.00 per Advertisement
Single Edition - Full page Advertising in Township/Department Publication for Commercial Business (does not include inside front or back cover)	\$950.00 per Advertisement	\$950.00 per Advertisement
License Fee Advertising Banner for Encke Fields	\$2,000.00 per Field	\$2,000.00 per Field

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Fee Description	2017	2018
<b>Radnor Activity Center ("RAC") at Sulpizio Gym Permit Fees</b> Full Gymnasium Rentals <ul style="list-style-type: none"> <li>• Radnor Residents / Radnor Non-Profit Organizations or Programs                          [The above fees do not apply to Radnor Community Youth Sports Organization that include the Radnor Youth Basketball League, Radnor Soccer Club, Radnor Wayne Little League and Radnor Girls/Boys Lacrosse]</li> <li>• Radnor Township Community Youth Sports Organizations operating as non-profit entities only (New fee in 2017)</li> <li>• Radnor Township Community Youth Sports Organizations – For-profit contracted vendors operating on behalf of the non-profit Community Youth Sports Organization (New fee in 2017)</li> <li>• Non-Radnor Residents / Non-Radnor Non-Profit Organizations or Groups</li> <li>• Radnor Township Businesses, Educational Institutions, Organizations, or Programs</li> <li>• Non-Radnor Businesses, Educational Institutions, Organizations, or Program</li> </ul>	\$60.00 per hour  \$15.00 per hour  \$35.00 per hour  \$110.00 per hour \$110.00 per hour  \$200.00 per hour  \$300.00 Resident \$350.00 Non-Resident  \$25.00 Flat Fee  Eliminated in 2017	\$60.00 per hour  \$15.00 per hour  \$35.00 per hour  \$110.00 per hour \$110.00 per hour  \$200.00 per hour  \$300.00 Resident \$350.00 Non-Resident  \$25.00 flat fee  Eliminated in 2017
Birthday Party / Gymnasium: 2-hour party with event leader and party room  RAC: Room Add-on Fee to Gym Rental  RAC: <del>Room Rental</del> /No-Gym		
<b>Fee Change Narrative:</b>		
<b>Police Department</b>		
<b>General Fees</b>		
Alarm Registration Fee	\$100.00	\$100.00
Accident Report Fee	\$15.00	\$15.00
Fingerprinting Fee	\$30.00 first card   \$20.00 for each add'l	\$30.00 first card   \$20.00 for each add'l
Picture Fee	\$30.00 each	\$30.00 each
Incident Report Fee	As allowed per PA Right-to-know	As allowed per PA Right-to-know

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Fee Description	2017	2018
Parking Permit Fee   Residential Permits	\$25.00 Residential \$75.00 Non-Residential \$5.00 Temporary Parking per day	\$25.00 Residential \$75.00 Non-Residential \$10.00 Senior Citizens \$5.00 Temporary Parking Per Day
Parking Permit Fee   Louella Park and Walk	\$190.00 Half Year \$375.00 Full Year	\$190.00 Half Year \$375.00 Full Year
Meter Bag Fee/Parking Space Reservation	\$10.00 per day per parking space	\$10.00 per day per parking space
Peddling and Solicitation Fee	\$110.00	\$110.00
Extra Duty Fee   Detail Rate	1.70 x Patrolman Overtime Rate	1.70 X Patrolman Overtime Rate
Police Vehicle at Location Fee (owner request)	\$25.00 per hour per vehicle	\$25.00 per hour per vehicle
Video Tape / DVD Fee	\$75.00 per copy	\$75.00 per copy
Records Check Fee	\$30.00 Written \$15.00 Verbal	\$30.00 Written \$15.00 Verbal
Police Service Fee   Notarized Document	\$45.00 per service	\$45.00 per service
Expungement Letter Fee	\$100.00	\$100.00
K9 Services (Note: This only applies to non-emergency calls for service)	During Shift   \$100.00 per hour 2 or 4-hour minimum at P.D. discretion	During Shift   \$100.00 per hour 2 or 4-hour minimum at P.D. discretion
False Alarms Fine	Non-Shift   Paid at Detail Rate (above) 2 or 4-hour minimum at P.D. discretion  \$70.00   2 <sup>nd</sup> Occurrence \$140.00 3 <sup>rd</sup> or more occurrences	Non-Shift   Paid at Detail Rate (above) 2 or 4-hour minimum at P.D. discretion  \$70.00   2 <sup>nd</sup> Occurrence \$140.00 3 <sup>rd</sup> or more occurrences
Parking Fine	\$20.00 if paid on time \$25.00 additional for late payments	\$20.00 if paid on time \$25.00 additional for late payments
<b>Fee Change Narrative:</b>		
1. -		

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Fee Description	2017	2018
<b>Public Works Department</b>		
<b>General Fees</b>		
Road Opening Permit The applicant will be required to set up a Professional Services Account with the Township to cover the cost of inspections, legal, compaction testing, and items, as required. Opening balance of the PSA is \$15,000,	\$150.00 per 100 ft cut	\$150.00 per 100 ft cut (permit fee only).
Bulk Trash Collection	\$25.00   Less than 5 items or 150 lbs Add'l \$25.00 each additional 5 items Add'l \$25.00 each item over 150 lbs Add'l \$10.00 each item with Freon Add'l \$5.00 each item with Propane	\$25.00   Less than 5 items or 150 lbs Add'l \$25.00 each additional 5 items Add'l \$25.00 each item over 150 lbs Add'l \$10.00 each item with Freon Add'l \$5.00 each item with Propane
Recycling Can Replacement	\$20.00 per can	\$20.00 per can
Rear Yard Trash Collection (single and multi-family units with less than 9 attached units)	\$420.00 per house/unit per year	\$420.00 per house/unit per year
Rear Yard Trash Collection (multi-family units with greater than 9 attached units)	\$240.00 per unit per year	\$240.00 per unit per year



**Appendix A**

**Professional Services Hourly Rates**

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Township Staff	2018 Approved Rate
Township Manager	\$125.00 per hour
Police Superintendent	\$115.00 per hour
Assistant Township Manager & Finance Director	\$115.00 per hour
Engineer	\$110.00 per hour
Police Deputy Superintendent	\$110.00 per hour
Community Development Director	\$90.00 per hour
Recreational Programming Director	\$90.00 per hour
Public Works Director	\$90.00 per hour
Planner	\$85.00 per hour
Engineering Inspector	\$85.00 per hour
Information Technology	\$65.00 per hour
Gannett Fleming, Inc.	2018 Approved Rate
Senior Project -Manager	\$165 per hour
Project Engineer	\$125 per hour
Staff Engineer	\$115 per hour
Engineering Technician	\$95 per hour
Field Technician	\$80 per hour
Clerical	\$65 per hour
Specialty Engineers, Scientists and Planners (as needed)	TBD
Gilmore & Associates, Inc.	2018 Approved Rate
Principal III	\$155 per hour
Principal II	\$145 per hour
Principal I	\$140 per hour
Consulting Professional V	\$135 per hour
Consulting Professional IV	\$130 per hour
Consulting Professional III	\$125 per hour
Consulting Professional II	\$120 per hour
Consulting Professional I	\$115 per hour
Design Technician V	\$110 per hour
Design Technician IV	\$100 per hour

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Design Technician III	\$95 per hour
Design Technician II	\$90 per hour
Design Technician I	\$85 per hour
Construction Representative III	\$105 per hour
Construction Representatives II	\$95 per hour
Construction Representatives I	\$85 per hour
Surveying Crew	\$145 per hour
Project Assistant	\$80 per hour
<b>Grim, Bienn &amp; Thatcher</b>	<b>2018 Approved Rate</b>
Township Solicitor	\$190 per hour
John B. Rice, Esquire	
Peter H. Nelson, Esquire	
Stephen J. Kramer, Esquire	
<b>REVIEW</b>	<b>2018 Approved Rate</b>
Senior Professional/Project Manager 2	\$143 per hour
Professional III/Project Manager 1	\$127 per hour
Professional II/III	\$105 per hour
Professional II/Technician III	\$92 per hour
Professional I/Technician II	\$79 per hour
<u>Key Personnel:</u>	\$70 per hour
Steve Gabriel, Project Manager 3, Primary Contact	\$155 per hour
Joel Young, Group Manager/Land Development	\$155 per hour
John Schick, Project Manager 3, Transportation	\$155 per hour