

BOARD OF COMMISSIONERS

AGENDA

Monday, December 11, 2017 - 6:30 PM

Pledge of Allegiance

Notice of Executive Session preceding the Board of Commissioners meeting of December 11, 2017

1. Interviews of Potential Ward 7 Interim Commissioner
2. Vacancy Board Hearing
3. Appointment of Interim 7th Ward Commissioner

4. Consent Agenda

- a) Disbursement Review and Approval: 2017-11D, 2017-12A
- b) HARB-2017-21 – 111 Walnut Ave - New 2 story addition at rear of existing house. Proposed design will match historic details and materials. 1887-88 William Price Architect, Wendel and Smith Builders.
- c) Staff Traffic Minutes of November 15, 2017
- d) Resolution #2017-112 - Authorization to Award the Gasoline and Diesel Fuel Contracts

5. Proclamation for Main Line Health, for their work on fighting the drug epidemic

6. Announcement of Boards and Commissions Vacancies

Board of Health

1 Vacancy

Design Review Board (as of 1/1/2018)

1 Vacancy

Parks and Recreation Board (as of 1/1/2018)

1 Vacancy

Stormwater Advisory Committee

1 Vacancy

Code Appeals Board (as of 1/1/2018)

1 Vacancy

Environmental Advisory Board (as of 1/1/2018)

1 Vacancy

Planning Commission (as of 1/1/2018)

1 Vacancy

7. Public Participation

8. Committee Reports

FINANCE & AUDIT

A. Stormwater Capital Plan Review

B. Resolution #2017-132 - Adopting the Wage and Salary Schedule for 2018

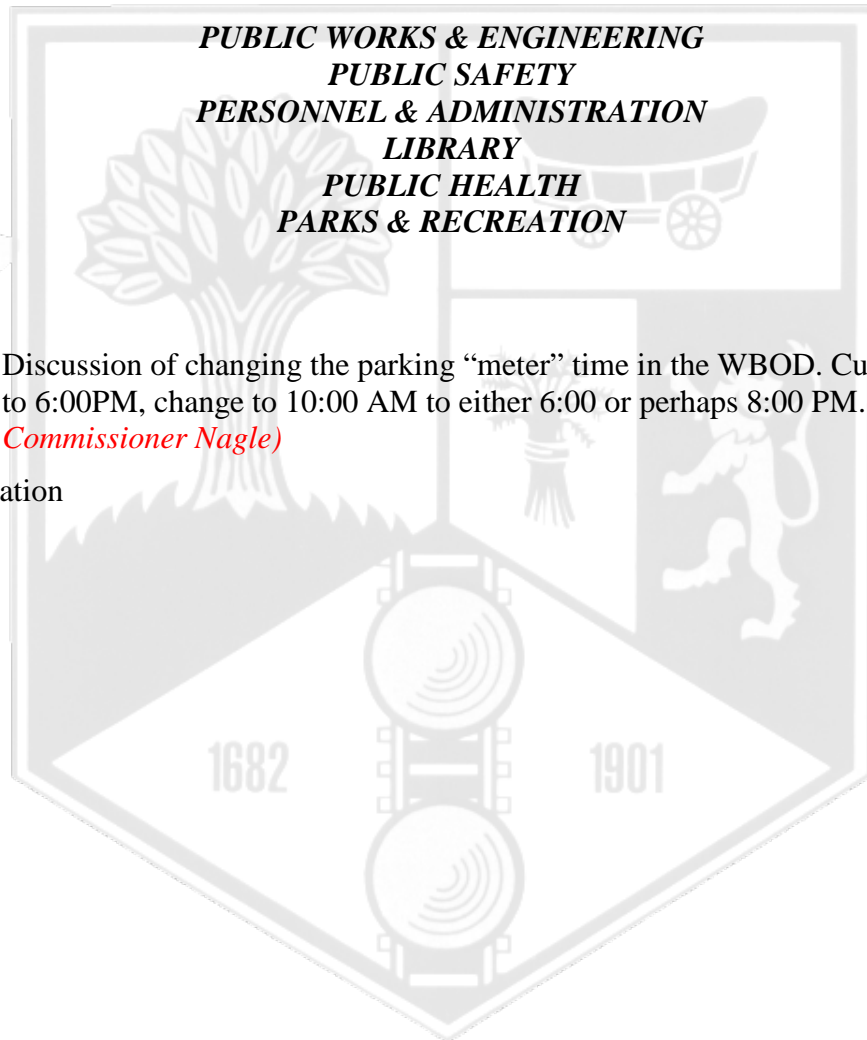
C. Ordinance #2017-17 (**Adoption**) Adoption of the final comprehensive budget for 2018 by setting the Township Real Estate Tax Millage and Sanitary Sewer rates, and adopting appropriations for 2018

D. Ordinance #2017-18 (**Adoption**) Adopting the Consolidated Fee Schedule for the Township, Effective January 1, 2018

- E. Ordinance #2017-19 – **(Introduction)** Amending Chapter 262 Towing, Sections 262-4.B.(9) And 262-4.B.(10), Of The Radnor Township Code Of Ordinances To Increase The Appointment Terms Of Duty Towers From Two Years To Five Years And To Increase The Effective Period For Duty Towing Licenses From Two Years To Five Years

COMMUNITY DEVELOPMENT

- F. Ordinance #2016-13 **(Adoption)** - Ordinance #2016-13 Amending Chapter 280 Zoning, Article XV, PLO Planned Laboratory-Office District, Sections 280-62, 280-63 And 280-64, By Providing For Additional Uses In The PLO Planned Laboratory-Office District Including Mixed Use Developments; Providing For Revised Dimensional Requirements For Mixed Use Developments Including Financial Subdivisions And Providing For Additional Accessory Uses.



Old Business
New Business

- Discussion of changing the parking “meter” time in the WBOD. Currently 8:00 AM to 6:00PM, change to 10:00 AM to either 6:00 or perhaps 8:00 PM. *(Requested by Commissioner Nagle)*

Public Participation
Adjournment

Interviews of Potential
Ward 7
Interim Commissioner

LEGAL NOTICE

**RADNOR TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA**

Notice is given that the Radnor Township Vacancy Board will meet as part of the regularly scheduled meeting of the Radnor Township Board of Commissioners on December 11, 2017 at 6:30 p.m. at the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA in order to fill the 7th Ward commissioner vacancy.

RADNOR TOWNSHIP
301 Iven Avenue
Wayne, PA 19087

J. LAWRENCE GRIM, JR.
MARY C. EBERLE
JOHN B. RICE
DIANNE C. MAGEE *
DALE EDWARD CAYA
DAVID P. CARO ♦
DANIEL J. PACI ♦ †
JONATHAN J. REISS ◊
GREGORY E. GRIM †
PETER NELSON *
PATRICK M. ARMSTRONG
SEAN M. GRESH
KELLY L. EBERLE *
COLBY S. GRIM
JOEL STEINMAN
MATTHEW E. HOOVER
STEPHEN J. KRAMER
REBECCA A. O'NEILL**
MICHAEL K. MARTIN

* ALSO ADMITTED IN NEW JERSEY
◊ ALSO ADMITTED IN NEW YORK
† MASTERS IN TAXATION
♦ ALSO A CERTIFIED PUBLIC ACCOUNTANT

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JOHN FREDERIC GRIM, OF COUNSEL

104 S. SIXTH STREET
P.O. BOX 215
PERKASIE, PA. 18944-0215
(215) 257-6811
FAX (215) 257-5374
(215) 536-1200
FAX (215) 538-9588
(215) 348-2199
FAX (215) 348-2520

November 29, 2017

SENT VIA ELECTRONIC CORRESPONDENCE

Delaware County Daily Times
Attn: Legal Department
500 Mildred Avenue
Primos, PA 19018

Re: Radnor Township – Meeting

Dear Legal Department:

Enclosed please find a Legal Notice for advertisement in the December 1st edition of your newspaper. Kindly provide proof of publication and your invoice for the advertisement directly to Radnor Township, c/o Robert Zienkowski, 301 Iven Avenue, Wayne, PA 19087. If you have any questions regarding the enclosed, please do not hesitate to contact my office.

Sincerely,

GRIM, BIEHN & THATCHER

By: 

John B. Rice

JBR/hlp
Enclosure

cc: Robert Zienkowski (via email)
Jennifer DeStefano (via email)

Possible Appointment
of Interim
7th Ward
Commissioner

RADNOR TOWNSHIP
DISBURSEMENTS SUMMARY
December 11, 2017

The table below summarizes the amount of disbursements made since the last public meeting held on November 27, 2017. As approved by the Board, the Administration is now making weekly accounts payable disbursement batches and publishing those lists on the Township's web site at the following link. Please refer to those files for a detailed listing of the amounts paid by vendor by account code.

Link: <http://radnor.com/728/Disbursements-List>

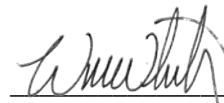
Fund (Fund Number)	2017-11D November 17, 2017	2017-12A December 1, 2017	Total
General Fund (01)	\$302,258.31	\$173,291.04	\$475,549.35
Sewer Fund (02)	40,374.10	609,360.48	649,734.58
Storm Sewer Management (04)	0.00	8,153.02	8,153.02
Capital Improvement Fund (05)	20,322.74	18,907.40	39,230.14
Police Pension Fund (07)	0.00	7,322.50	7,322.50
OPEB Fund (08)	139,654.72	0.00	139,654.72
Civilian Pension Fund (11)	0.00	6,282.00	6,282.00
\$8 Million Settlement Fund (18)	1,147.50	0.00	1,147.50
The Willows Fund (23)	101.42	222.45	323.87
Library Improvement Fund (500)	405,461.08	619,601.04	1,025,062.12
Park & Trail Improvement Fund (501)	88,027.91	17,230.00	105,257.91
Total Accounts Payable Disbursements	\$997,347.78	\$1,460,369.93	\$2,457,717.71
<i>Electronic Disbursements</i>	n/a	n/a	\$156,985.01
Grand Total	\$997,347.78	\$1,460,369.93	\$2,614,702.72

In addition to the accounts payable checks, the Township also has various electronic payments including payroll, debt service, credit card purchases and fees as well as others from time to time. The attached table reflects all of the electronic payments made since the last public Board meeting as well as those anticipated prior to the next Board meeting.

The Administration has adopted various internal control and processing procedures to insure that amounts obligated are within the budgetary limits established by the Board of Commissioners. Those procedures are monitored on a daily basis by members of the Finance Department and responsible employees of the various departments. The amounts included in the table above have been scrutinized as part of the internal control and processing procedures and have obtained the required approvals prior to disbursement.

If you should have any questions, please contact the Finance Department.

Respectfully Submitted,



William M. White
Finance Director

ELECTRONICALLY PAID DISBURSEMENT LISTING

Estimated Through December 18, 2017

Description	Account No.	Date	Purpose	Amount
Credit Card Revenue Fees - Estimated	Various Funds	12/10/2017	11/17 Credit Card Revenue Processing Fees	\$5,000.00 *
Debt Payment	Various Funds	12/15/2017	TD Bank GOB Series 2015 A	\$82,512.51
Debt Payment	Various Funds	11/1/2017	US Bank GOB Series 2016	\$69,472.50
Period Total				\$156,985.01

* Credit card fees are charged to the Township's accounts on the tenth of the month

<u>Original Estimate</u>			<u>Actual Amount</u>
\$485,500.00	11/30/2017	Salaries and Payroll Taxes - General Fund	\$452,912.53
\$17,500.00	11/30/2017	Salaries and Payroll Taxes - Sewer Fund	\$9,971.05
\$503,000.00			\$462,883.58
\$345,000.00	12/1/2017	Longevity - General Fund	\$342,881.27 *
\$13,000.00	12/1/2017	Longevity - Sewer Fund	\$12,528.00 *
\$358,000.00			\$355,409.27
\$186,839.03	12/1/2017	Police Pension Payroll	\$186,839.03
\$137,409.28	12/1/2017	Civilian Pension Payroll	\$135,553.28
\$324,248.31			\$322,392.31

CERTIFICATE OF APPROPRIATENESS

Radnor Township Historical and Architectural Review Board
Radnor Township, Pennsylvania



NAME OF OWNER: MYERS JOHN A & MARY KAY
OWNER ADDRESS: 111 WALNUT AVE, WAYNE, PA 19087
ADDRESS OF PROPERTY: 111 WALNUT AV , WAYNE PA 19087
APPLICATION NUMBER: HARB-2017-21

Subject to the conditions below the above owner, having complied with the Radnor Township Historical and Architectural Review Board (HARB) process, is hereby granted this permit for the

New 2 story addition at rear of existing house. Proposed design will match historic details and materials. 1887-88 William Price Architect, Wendel and Smith Builders.

at the address specified and may proceed with the building permit process. If not completed within one year of the date hereof, this permit is void and new application must be made. This Approval is subject to the Applicant applying for and receiving all necessary permits and approvals; and complying with all applicable Municipal regulations. Owner specifically gives the building inspector or designated official the right to inspect the work during progress and at completion.

NOTES AND/OR CONDITIONS OF APPROVAL:

Approved as submitted.

ISSUED: Monday, December 11, 2017

TOWNSHIP OFFICIAL

ACCEPTED BY APPLICANT

RADNOR TOWNSHIP POLICE DEPARTMENT
301 Iven Avenue
Wayne, Pennsylvania 19087-5297
(610) 688-0503 ☎ Fax (610) 688-1238

William A. Colarulo
Police Superintendent

TO: Radnor Township Commissioners; Robert A. Zienkowski, Township Manager; William M. White, Director of Finance, Stephen F. Norcini, Township Engineer, Tammy Cohen, Director of Recreation and Community Programming; Kevin W. Kochanski, Director of Community Development; Bill Cassidy, Field Leader; Steve McNelis, Public Works, Deputy Chief Flanagan, Deputy Chief Block, Officer Alex Janoski; Officer Pat Lacey, Officer Ken Piree, Traffic Safety Unit; William Gallagher, Supervisor of Parking and Administrative Assistants, Vera DiMaio and Lori DeNicola

FR: William A. Colarulo

RE: STAFF TRAFFIC COMMITTEE MEETING HELD IN THE POLICE ROLL CALL ROOM, WEDNESDAY, NOVEMBER 15, 2017, 10:00 AM.

NEW BUSINESS

1. Mrs. Marino requests a "Do Not Block Driveway" sign to be placed on S. Bryn Mawr Avenue near 320 to help with exiting her driveway. She would also like to see if she could add a second driveway to her property.

Highway Patrol Officer Pat Lacey advised that he spoke with Mr. Belmonte of PennDot and received permission for signage on S. Bryn Mawr Avenue if Staff Traffic approves of the same. Officer Lacey also spoke with Mr. Miele of PennDot who approves of the addition of a driveway at this location. Mrs. Marino will have to contact Mr. Miele about the possible permit needed to change the driveway. Mrs. Marino would also have to go through the Engineering Department of Radnor Township to add a new driveway.

2. Wayne Business Association requests street closure for the Annual Wayne Christmas Tree Lighting on December 1, 2017.

Staff Traffic approves the street closure for the Annual Wayne Christmas Tree Lighting on December 1, 2017. The blueprint will not change from previous years. Public Works Field Leader William Cassidy will help with placement of barricades for this event.

3. Robert Zienkowski, Township Manager requests options for controlling speeding issues on Moore Avenue.

Commissioner Nagle advised that he spoke to the neighbors on Moore Avenue. He provided them with a Petition to have signed by all the neighbors however, to his knowledge, nothing was returned or done. Officer Janoski advised that from a study

done previously, speeding was not a primary issue on Moore Avenue. Officer Piree advised that signage is being changed to make the restrictions more clear to all involved motorists on Moore Avenue. Commissioner Nagle also advised that he has requested a sidewalk be installed on Moore Avenue in the new budget.

4. Pine Tree Road regarding painted road markings for discussion per Commissioner Richard Booker

Staff Traffic reports that this has already been completed and Pine Tree Road is back to its original status.

5. Linda Hodges reports multiple traffic issues at 108 Windermere every morning due to the Radnor Middle School traffic.

Officer Piree advised that Staff Traffic conducted a three-day site visit at this location. Staff Traffic advised that the biggest issue was vehicles cutting ahead of others while waiting. The bushes around the No Parking sign were cut back. Staff Traffic will conduct spot enforcement for illegal left turns which are taking place frequently. Radnor Middle School was requested to send an email reminder to parents regarding correct traffic patterns. Staff Traffic suggests repainting exit arrow to remedy this issue.

6. Resident on Highfield Lane reports "Line of Sight" issue at the intersection with Sproul Road.

Officer Piree advised that bushes did grow and obstruct the line of sight at the intersection. Highway Patrol officers spoke to the residents regarding the issue and the bushes were cut and therefore resolved the issue.

OLD BUSINESS

1. Fairfax Road – Residents who are in violation of setback Ordinance, Line of Sight, have until December 2017 to cut back bushes otherwise Township will send a violation letter.
2. Braebank Lane – Sight Distance
Amy Kaminski conducted a field evaluation. The Radnor Codes Department sent a letter to two (2) residents directing them to fall into compliance with Radnor Ordinances.

RESOLUTION NO. 2017-112

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA, AWARDING THE CONTRACT FOR 2018 GASOLINE AND
DIESEL FUEL CONTRACTS**

WHEREAS, Radnor Township annually receives sealed bids for the supply of gasoline and diesel fuel

WHEREAS, the Township's fleet, including Public Works, Police, Administration, and the Radnor Fire company require gasoline and diesel fuel for their daily operation

WHEREAS, sealed bids were received via Penn BID eBidding site, and Riggins, Incorporated, submitted the lowest bids: in the amounts of \$134,902.00, and \$104,229.80

NOW, THEREFORE, be it **RESOLVED** the Board of Commissioners of Radnor Township does hereby award the 2018 gasoline and diesel fuel contract to Riggins, Incorporated, at the extended prices of \$134,902.00 and \$104,229.80, for gasoline and diesel fuel, respectively, with the knowledge that the price per gallon will fluctuate based on OPIS, and the actual amount will vary based on usage

SO RESOLVED this 11th day of December, 2017, AD

RADNOR TOWNSHIP

By: _____
Name: Elaine P. Schaefer
Title: Vice-President

ATTEST: _____
Robert A. Zienkowski
Manager/Secretary

Radnor Township
PROPOSED LEGISLATION

DATE: December 6, 2017

TO: Radnor Township Board of Commissioners

CC: Robert A. Zienkowski, Township Manager
William R. White, Finance Director/Assistant Township Manager
Melissa Conn, Sealed Bid Coordinator

FROM: Stephen McNelis, Co-Interim Director of Public Works

LEGISLATION: Resolution 2017-112: Authorization to Award the Gasoline and Diesel Fuel Contract

LEGISLATIVE HISTORY: The Public Works Department annually bids for the purchase of gasoline and diesel fuel. The Board of Commissioners passed a motion on October 23, 2017, authorizing the receipt of sealed bids for gasoline and diesel fuel.

PURPOSE AND EXPLANATION: The annual gasoline and fuel bid is to provide gasoline and diesel fuel to the Townships fleet, consisting of Public Works' vehicles and equipment, Police Department vehicles, Administration and Community Development vehicles, and the Radnor Fire Company.

The contract is bid based on estimated annual usage of 74,000 gallons of gasoline and 53,000 gallons of diesel fuel. Our annual costs will be based on actual usage. The two low bidders submitted different benchmark prices, and therefore, Riggins, Inc. came out as low bidder when using both benchmark prices.

The bid tabulation is on page two of this memorandum.

IMPLEMENTATION SCHEDULE: Pending Board of Commissioners approval, the Township will again use Riggins Incorporated as its diesel fuel and gasoline supplier in 2018.

FISCAL IMPACT: Funding for this project is provided in accounts 01-410-100, 01-430-300, 01-430-200, 01-430-400, 02-430-600, 01-416-100, 01-413-101, 01-430-500, 01-403-000, 01-429-100, 01-450-100.

RECOMMENDED ACTION: I respectfully request that the Board of Commissioners award the gasoline and diesel fuel contract to Riggins Incorporated, in the amounts of \$134,902.00, and \$104,229.80, for gasoline and diesel fuel, respectively.

MOVEMENT OF LEGISLATION: It is being requested that the Board of Commissioners approve this legislation.

USING BENCHMARK OPIS PRICING SUBMITTED BY PETROLEUM TRADERS (1.8250 AND 1.9496)																				
Number	Description	Type	Unit Of Measure	Quantity	Petroleum Traders Corporation			Riggins Inc.			Talley Petroleum Enterprises Inc.			PARCO, Inc.			East River Energy			
					Item Bid	Extended Bid	Comment	Item Bid	Extended Bid	Comment	Item Bid	Extended Bid	Comment	Item Bid	Extended Bid	Comment	Item Bid	Extended Bid	Comment	
	Gasoline Fuel - Benchmark Price (average price per gallon for gasoline fuel as determined by OPIS for Philadelphia on 11/13/2017)	BASE	Gallon	74,000.00	1.8250	135,050.0000		1.8250	135,050.0000		1.8250	135,050.0000		1.8250	135,050.0000		1.8250	135,050.0000		
101	Gasoline Fuel - Price Differential	BASE	Gallon	74,000.00	(0.0036)	(266.4000)	Differential is negative, -.0036.	(0.0020)	(148.0000)	Downcharge (-.002)	0.0038	281.2000	0.0114	843.6000	0.0733	5,424.2000				
	Diesel Fuel - Benchmark Price (average price per gallon for diesel fuel as determined by OPIS for Philadelphia on 11/13/2017)	BASE	Gallon	59,000.00	1.9496	103,328.8000		1.9496	103,328.8000		1.9496	103,328.8000		1.9496	103,328.8000		1.9496	103,328.8000		
201	Diesel Fuel - Price Differential	BASE	Gallon	59,000.00	0.0203	1,075.9000		0.0170	901.0000	Upcharge (+.017)	0.0184	975.2000	0.0298	1,579.4000	0.0733	3,884.9000				
	BASE TOTAL					239,188.9000			239,131.8000			239,635.2000			240,801.8000				247,687.9000	
300	Winterizing Additive	ADD	Gallon	1	0.0250	0.0250		0.0390	0.0390	Upcharge (+.039)	0.0150	0.0150	0.0395	0.0395	0.0500	0.0500			0.0500	

USING BENCHMARK OPIS PRICING SUBMITTED BY RIGGINS (1.8103 AND 1.9765)																				
Number	Description	Type	Unit Of Measure	Quantity	Petroleum Traders Corporation			Riggins Inc.			Talley Petroleum Enterprises Inc.			PARCO, Inc.			East River Energy			
					Item Bid	Extended Bid	Comment	Item Bid	Extended Bid	Comment	Item Bid	Extended Bid	Comment	Item Bid	Extended Bid	Comment	Item Bid	Extended Bid	Comment	
100	Gasoline Fuel - Benchmark Price (average price per gallon for gasoline fuel as determined by OPIS for Philadelphia on 11/13/2017)	BASE	Gallon	74,000.00	1.8103	133,962.2000		1.8103	133,962.2000	Downcharge (-.002)	0.0038	281.2000	0.0114	843.6000	0.0733	5,424.2000				
101	Gasoline Fuel - Price Differential	BASE	Gallon	74,000.00	(0.0036)	(266.4000)	Differential is negative, -.0036.	(0.0020)	(148.0000)	Downcharge (-.002)	0.0038	281.2000	0.0114	843.6000	0.0733	5,424.2000				
	Diesel Fuel - Benchmark Price (average price per gallon for diesel fuel as determined by OPIS for Philadelphia on 11/13/2017)	BASE	Gallon	59,000.00	1.9765	104,754.5000		1.9765	104,754.5000		1.9765	104,754.5000		1.9765	104,754.5000		1.9765	104,754.5000		
201	Diesel Fuel - Price Differential	BASE	Gallon	59,000.00	0.0203	1,075.9000		0.0170	901.0000	Upcharge (+.017)	0.0184	975.2000	0.0298	1,579.4000	0.0733	3,884.9000				
	BASE TOTAL					239,526.2000			239,469.2000			239,973.1000			241,139.7000				248,025.8000	
300	Winterizing Additive	ADD	Gallon	1	0.0250	0.0250		0.0390	0.0390	Upcharge (+.039)	0.0150	0.0150	0.0395	0.0395	0.0500	0.0500			0.0500	

Proclamation for Main Line
Health, for their work on
fighting the drug epidemic

Announcement of Boards and Commissions Vacancies

Board of Health 1 Vacancy	Code Appeals Board (as of 1/1/2018) 1 Vacancy
Design Review Board (as of 1/1/2018) 1 Vacancy	Environmental Advisory Board (as of 1/1/2018) 1 Vacancy
Parks and Recreation Board (as of 1/1/2018) 1 Vacancy	Planning Commission (as of 1/1/2018) 1 Vacancy
Stormwater Advisory Committee 1 Vacancy	

Public Participation

Stormwater Capital Plan Review

RESOLUTION NO. 2017-132

A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, ADOPTING THE 2018 WAGE AND SALARY SCHEDULE PURSUANT TO THE RADNOR TOWNSHIP HOME RULE CHARTER

WHEREAS, Section 6.01 of the Radnor Township Home Rule Charter states that compensation of department heads and administrative officers shall be fixed by the Manager, subject to the approval of the Board; and

WHEREAS, the Administrative Code establishes pay-setting practices based upon applicable Federal, State and Township laws; and

WHEREAS, the Board of Commissioners and the Fraternal Order of Police (FOP) entered into a collective bargaining agreement with Resolution 2014-49 adopted on May 19, 2014 and subsequently agreed to extend that agreement with Resolution 2017-52 adopted on March 13, 2017 which sets forth base wage increases of 2.75% for all uniformed police officers effective January 1, 2018; and

WHEREAS, the Board of Commissioners and the Radnor Association of Township Employees (RATE) entered into a collective bargaining agreement with Resolution 2017-51 adopted on March 13, 2017 that sets forth base wage increases of 2.75% for all RATE employees effective January 1, 2018; and

WHEREAS, the 2018 Comprehensive Budget includes base wage increases for all non-union full and part time employees of up to 2.75% which will be based on certain effective dates and each employees' performance at the discretion of the Township Manager.

NOW, THEREFORE, be it hereby *RESOLVED* that the Board of Commissioners of Radnor Township does hereby adopt the attached Exhibit A - Wage and Salary Schedule for fiscal year 2018.

SO RESOLVED, this 11th day of December, A.D. 2017.

RADNOR TOWNSHIP

By: _____
Name: Elaine P. Schaefer
Title: Vice President

ATTEST: _____
Name: Robert A. Zienkowski
Title: Township Manager / Secretary

Radnor Township



PROPOSED LEGISLATION

DATE: December 5, 2017

TO: Board of Commissioners

FROM: William M. White, Finance Director

LEGISLATION: Resolution 2017-132 establishing the 2018 Wage and Salary schedule for all Township employees.

LEGISLATIVE HISTORY: Previously, the Board of Commissioners adopted:

- FOP: Resolution 2014-49 approving a replacement contract agreement with the FOP which set forth a 2.75% wage increase for uniformed police officers
- FOP: Resolution 2017-52 extended the FOP Agreement by an additional three years through 2021
- RATE: Resolution 2017-51 was adopted which set forth wage increases of 2.75% for all RATE employees effective January 1, 2018
- Non-Union: The 2018 Comprehensive Budget, as proposed, includes appropriations for up to 2.75% wage increases for all full and part time non-union employees.
- Township Manager: No wage increase is included for the Township Manager

PURPOSE AND EXPLANATION: Pursuant to the Township's Home Rule Charter and Administrative Code, and in the interest of full transparency, Resolution 2017-132 authorizes the wage adjustments for Township employees.

Please note that increases for non-union staff will be "up to" 2.75% and will be based on each employee's performance evaluation, as determined by the Township Manager.

FISCAL IMPACT: The 2.75% increase will increase the Township's payroll and related expenses by approximately \$175,000 in 2018. This increase is built into the 2018 Comprehensive Budget, as proposed.

RECOMMENDED ACTION: The Administration respectfully recommends that the Board adopt this resolution at the December 11, 2017 Board of Commissioner meeting to allow enough time to incorporate any increases with the first pay in 2018.

Radnor Township, PA
Wage Schedule - Full Time Employees
For the Year Beginning, January 1, 2018

Position Classification	Department	Position Description	EE #	2007 Hourly Rate	Percentage Increase	Resulting 2018 Hourly Rate	Notes
FOP	Police - Uniformed	Superintendent	171	\$ 80.3808	2.75%	\$ 82.5913	
FOP	Police - Uniformed	Deputy Superintendent	101	\$ 66.5193	2.75%	\$ 68.3485	
FOP	Police - Uniformed	Deputy Superintendent	114	\$ 66.5193	2.75%	\$ 68.3485	
FOP	Police - Uniformed	Lieutenant	110	\$ 61.8784	2.75%	\$ 63.5798	
FOP	Police - Uniformed	Sergeant	126	\$ 51.5644	2.75%	\$ 52.9823	
FOP	Police - Uniformed	Sergeant	134	\$ 51.5644	2.75%	\$ 52.9823	
FOP	Police - Uniformed	Sergeant	142	\$ 51.5644	2.75%	\$ 52.9823	
FOP	Police - Uniformed	Sergeant	161	\$ 51.5644	2.75%	\$ 52.9823	
FOP	Police - Uniformed	Sergeant	163	\$ 51.5644	2.75%	\$ 52.9823	
FOP	Police - Uniformed	Corporal	117	\$ 47.2673	2.75%	\$ 48.5673	
FOP	Police - Uniformed	Corporal	140	\$ 47.2673	2.75%	\$ 48.5673	
FOP	Police - Uniformed	Investigations	137	\$ 46.4078	2.75%	\$ 47.6841	
FOP	Police - Uniformed	Investigations	139	\$ 46.4078	2.75%	\$ 47.6841	
FOP	Police - Uniformed	Investigations	153	\$ 46.4078	2.75%	\$ 47.6841	
FOP	Police - Uniformed	Investigations	158	\$ 46.4078	2.75%	\$ 47.6841	
FOP	Police - Uniformed	Traffic Safety Unit	124	\$ 46.4078	2.75%	\$ 47.6841	
FOP	Police - Uniformed	Traffic Safety Unit	149	\$ 46.4078	2.75%	\$ 47.6841	
FOP	Police - Uniformed	Traffic Safety Unit	159	\$ 46.4078	2.75%	\$ 47.6841	
FOP	Police - Uniformed	Patrol	18	\$ 38.6731	2.75%	\$ 39.7366	Base Hourly Rate Increase to \$41.9442 Effective 10/14/2018 (48 mos)
FOP	Police - Uniformed	Patrol	111	\$ 42.9703	2.75%	\$ 44.1519	
FOP	Police - Uniformed	Patrol	121	\$ 42.9703	2.75%	\$ 44.1519	
FOP	Police - Uniformed	Patrol	128	\$ 42.9703	2.75%	\$ 44.1519	
FOP	Police - Uniformed	Patrol	146	\$ 42.9703	2.75%	\$ 44.1519	
FOP	Police - Uniformed	Patrol	155	\$ 42.9703	2.75%	\$ 44.1519	
FOP	Police - Uniformed	Patrol	157	\$ 42.9703	2.75%	\$ 44.1519	
FOP	Police - Uniformed	Patrol	166	\$ 42.9703	2.75%	\$ 44.1519	
FOP	Police - Uniformed	Patrol	167	\$ 42.9703	2.75%	\$ 44.1519	
FOP	Police - Uniformed	Patrol	168	\$ 42.9703	2.75%	\$ 44.1519	
FOP	Police - Uniformed	Patrol	169	\$ 42.9703	2.75%	\$ 44.1519	
FOP	Police - Uniformed	Patrol	170	\$ 42.9703	2.75%	\$ 44.1519	
FOP	Police - Uniformed	Patrol	173	\$ 40.8216	2.75%	\$ 41.9346	Base Hourly Rate Increase to \$44.1519 Effective 4/29/2018 (60 mos)
FOP	Police - Uniformed	Patrol	176	\$ 40.8216	2.75%	\$ 41.9346	Base Hourly Rate Increase to \$44.1519 Effective 4/29/2018 (60 mos)
FOP	Police - Uniformed	Patrol	177	\$ 40.8216	2.75%	\$ 41.9346	Base Hourly Rate Increase to \$44.1519 Effective 4/29/2018 (60 mos)
FOP	Police - Uniformed	Patrol	178	\$ 40.8216	2.75%	\$ 41.9346	Base Hourly Rate Increase to \$44.1519 Effective 4/29/2018 (60 mos)
FOP	Police - Uniformed	Patrol	179	\$ 40.8216	2.75%	\$ 41.9346	Base Hourly Rate Increase to \$44.1519 Effective 4/29/2018 (60 mos)
FOP	Police - Uniformed	Patrol	181	\$ 38.6731	2.75%	\$ 39.7365	Base Hourly Rate Increase to \$41.9346 Effective 10/14/2018 (48 mos)
FOP	Police - Uniformed	Patrol	182	\$ 38.6731	2.75%	\$ 39.7365	Base Hourly Rate Increase to \$41.9346 Effective 10/14/2018 (48 mos)
FOP	Police - Uniformed	Patrol	184	\$ 36.5245	2.75%	\$ 37.5294	Base Hourly Rate Increase to \$41.9346 Effective 10/14/2018 (48 mos)
FOP	Police - Uniformed	Patrol	185	\$ 36.5245	2.75%	\$ 37.5294	Base Hourly Rate Increase to \$39.7365 Effective 7/14/2018 (36 mos)
FOP	Police - Uniformed	Patrol	186	\$ 34.3760	2.75%	\$ 35.3216	Base Hourly Rate Increase to \$37.5294 Effective 1/5/2018 (24 mos)
FOP	Police - Uniformed	Patrol	187	\$ 34.3760	2.75%	\$ 35.3216	Base Hourly Rate Increase to \$37.5294 Effective 1/5/2018 (24 mos)

Footnote: All other eligible pay amounts required under collective bargaining will be paid as well.

Radnor Township, PA
Wage Schedule - Full Time Employees
For the Year Beginning, January 1, 2018

Position Classification	Department	Position Description	EE #	2007 Hourly Rate	Percentage Increase	Resulting 2018 Hourly Rate	Notes
FOP	Police - Uniformed	Patrol	188	\$ 34.3760	2.75%	\$ 35.3216	Base Hourly Rate Increase to \$37.5294 Effective 1/5/2018 (24 mos)
FOP	Police - Uniformed	Patrol	189	\$ 32.2274	2.75%	\$ 33.1140	
FOP	Police - Uniformed	Patrol	190	\$ 32.2274	2.75%	\$ 33.1140	
RATE	Police - Civilian	Administrative Assistant	11	\$ 26.9069	2.75%	\$ 27.6468	
RATE	Police - Civilian	Administrative Assistant	232	\$ 34.8916	2.75%	\$ 35.8511	
Non-Union	Police - Civilian	Supervisor	225	\$ 38.7661	2.75%	\$ 39.8322	
Non-Union	Administration	Township Manager	15	\$ 98.6374	0.00%	\$ 98.6374	
Non-Union	Administration	Executive Assistant	17	\$ 40.8031	2.75%	\$ 41.9252	
Non-Union	Finance: Fin & Acctg	Director	21	\$ 82.1146	2.75%	\$ 84.3728	
Non-Union	Finance: HR	Assistant Director	29	\$ 65.9127	2.75%	\$ 67.7253	
Non-Union	Finance: HR	Coordinator	26	\$ 40.0875	2.75%	\$ 41.1899	
Non-Union	Finance: Fin & Acctg	Coordinator	36	\$ 47.3846	2.75%	\$ 48.6877	
Non-Union	Finance: Fin & Acctg	Coordinator	40	\$ 41.9599	2.75%	\$ 43.1138	
Non-Union	Finance: Fin & Acctg	Coordinator	230	\$ 30.1478	2.75%	\$ 30.9769	
Non-Union	Finance: IT	Coordinator	8	\$ 34.8886	2.75%	\$ 35.8480	
Non-Union	Finance: IT	Coordinator	18	\$ 36.1157	2.75%	\$ 37.1089	
Non-Union	Community Development	Director	32	\$ 52.7301	2.75%	\$ 54.1802	
Non-Union	Community Development	Inspector	33	\$ 31.7940	2.75%	\$ 32.6683	
Non-Union	Community Development	Inspector	37	\$ 30.7692	2.75%	\$ 31.6154	
Non-Union	Community Development	Inspector	41	\$ 41.0328	2.75%	\$ 42.1612	
Non-Union	Community Development	Inspector	42	\$ 19.2300	2.75%	\$ 19.7588	
RATE	Community Development	Administrative Assistant	35	\$ 36.3174	2.75%	\$ 37.3161	
RATE	Community Development	Administrative Assistant	306	\$ 36.3174	2.75%	\$ 37.3161	
Non-Union	Engineering	Director	319	\$ 74.3558	2.75%	\$ 76.4006	
Non-Union	Engineering	Engineering Inspector	302	\$ 46.5406	2.75%	\$ 47.8205	
RATE	Engineering	Administrative Assistant	305	\$ 26.3700	2.75%	\$ 27.0952	
Non-Union	Recreation & Comm. Prog.	Director	506	\$ 56.2519	2.75%	\$ 57.7988	
Non-Union	Recreation & Comm. Prog.	Assistant Director	509	\$ 34.1559	2.75%	\$ 35.0952	
Non-Union	Recreation & Comm. Prog.	Coordinator	507	\$ 23.9011	2.75%	\$ 24.5584	
Non-Union	Public Works	Supervisor	337	\$ 40.4472	2.75%	\$ 41.5595	
Non-Union	Public Works	Supervisor	526	\$ 40.4472	2.75%	\$ 41.5595	
RATE	Public Works	Administrative Assistant	502	\$ 36.3174	2.75%	\$ 37.3161	
RATE	Public Works	Collector	229	\$ 30.4390	2.75%	\$ 31.2761	
RATE	Public Works	Collector	344	\$ 30.4975	2.75%	\$ 31.3362	
RATE	Public Works	Collector	409	\$ 30.7120	2.75%	\$ 31.5566	
RATE	Public Works	Collector	433	\$ 30.5246	2.75%	\$ 31.3640	
RATE	Public Works	Collector	434	\$ 30.7201	2.75%	\$ 31.5649	
RATE	Public Works	Collector	436	\$ 30.3890	2.75%	\$ 31.2247	
RATE	Public Works	Collector	450	\$ 30.5827	2.75%	\$ 31.4237	
RATE	Public Works	Collector	469	\$ 30.5776	2.75%	\$ 31.4185	
RATE	Public Works	Collector	485	\$ 26.2500	2.75%	\$ 26.9719	

Radnor Township, PA
 Wage Schedule - Full Time Employees
 For the Year Beginning, January 1, 2018

Position Classification	Department	Position Description	EE #	2007 Hourly Rate	Percentage Increase	Resulting 2018 Hourly Rate	Notes
RATE	Public Works	Collector	494	\$ 26.2500	2.75%	\$ 26.9719	
RATE	Public Works	Collector	760	\$ 21.0000	2.75%	\$ 21.5775	
RATE	Public Works	Driver - Trash	346	\$ 31.7425	2.75%	\$ 32.6154	
RATE	Public Works	Driver - Trash	408	\$ 31.7425	2.75%	\$ 32.6154	
RATE	Public Works	Driver - Trash	442	\$ 31.7425	2.75%	\$ 32.6154	
RATE	Public Works	Driver - Trash	443	\$ 31.7425	2.75%	\$ 32.6154	
RATE	Public Works	Driver - Trash	456	\$ 31.7425	2.75%	\$ 32.6154	
RATE	Public Works	Driver - Trash	462	\$ 31.7452	2.75%	\$ 32.6182	
RATE	Public Works	Driver - Trash	479	\$ 31.7425	2.75%	\$ 32.6154	
RATE	Public Works	Driver - Trash	533	\$ 31.7425	2.75%	\$ 32.6154	
RATE	Public Works	Dump Truck Operator	342	\$ 31.3301	2.75%	\$ 32.1917	
RATE	Public Works	Dump Truck Operator	361	\$ 31.3301	2.75%	\$ 32.1917	
RATE	Public Works	Dump Truck Operator	435	\$ 31.3301	2.75%	\$ 32.1917	
RATE	Public Works	Dump Truck Operator	440	\$ 31.3301	2.75%	\$ 32.1917	
RATE	Public Works	Dump Truck Operator	522	\$ 31.3301	2.75%	\$ 32.1917	
RATE	Public Works	Dump Truck Operator	525	\$ 31.3301	2.75%	\$ 32.1917	
RATE	Public Works	Dump Truck Operator	543	\$ 31.3301	2.75%	\$ 32.1917	
RATE	Public Works	Dump Truck Operator	570	\$ 31.3301	2.75%	\$ 32.1917	
RATE	Public Works	Field Leader	333	\$ 33.7982	2.75%	\$ 34.7277	
RATE	Public Works	Field Leader	338	\$ 33.7982	2.75%	\$ 34.7277	
RATE	Public Works	Field Leader	437	\$ 33.7982	2.75%	\$ 34.7277	
RATE	Public Works	Field Leader	535	\$ 33.7982	2.75%	\$ 34.7277	
RATE	Public Works	Heavy Equipment Operator	332	\$ 32.1551	2.75%	\$ 33.0394	
RATE	Public Works	Heavy Equipment Operator	438	\$ 32.1551	2.75%	\$ 33.0394	
RATE	Public Works	Laborer	331	\$ 30.7069	2.75%	\$ 31.5513	
RATE	Public Works	Laborer	461	\$ 30.6569	2.75%	\$ 31.5000	
RATE	Public Works	Laborer	474	\$ 30.4447	2.75%	\$ 31.2819	
RATE	Public Works	Laborer	537	\$ 30.5776	2.75%	\$ 31.4185	
RATE	Public Works	Laborer	550	\$ 30.4970	2.75%	\$ 31.3357	
RATE	Public Works	Laborer	572	\$ 30.4970	2.75%	\$ 31.3357	
RATE	Public Works	Laborer	746	\$ 30.4970	2.75%	\$ 31.3357	
RATE	Public Works	Laborer	755	\$ 30.4970	2.75%	\$ 31.3357	
RATE	Public Works	Laborer	764	\$ 21.0000	2.75%	\$ 21.5775	
RATE	Public Works	Light Equipment Operator	529	\$ 31.5361	2.75%	\$ 32.4033	
RATE	Public Works	Light Equipment Operator	536	\$ 31.5361	2.75%	\$ 32.4033	
RATE	Public Works	Light Equipment Operator	575	\$ 31.5361	2.75%	\$ 32.4033	
RATE	Public Works	Skilled Laborer	339	\$ 34.5589	2.75%	\$ 35.5093	
RATE	Public Works	Skilled Laborer	534	\$ 30.9143	2.75%	\$ 31.7644	
RATE	Public Works	Skilled Laborer	538	\$ 34.1867	2.75%	\$ 35.1268	

Footnote: All other eligible pay amounts required under collective bargaining will be paid as well.

Radnor Township, PA
 Wage Schedule - Part Time Employees
 For the Year Beginning January 1, 2018

Position Classification	Department	Position Description	EE #	2007 Hourly Rate	Percentage Increase	Resulting 2018 Hourly Rate	Notes
Part-Time	Finance: Fin & Acctg	Cash Management Coord.	22	\$ 30.6000	2.75%	\$ 31.4400	
Part-Time	Finance: Fin & Acctg	Act 511 Coord.	Vacant	\$ 15.0000	0.00%	\$ 15.0000	
Part-Time	Finance: IT	IT Coord. (Records Mtgs)	43	\$ 17.0000	2.75%	\$ 17.4700	
Part-Time	Finance: IT	IT Coord. (Server Maint)	220	\$ 28.5500	2.75%	\$ 29.3400	
Part-Time	Community Development	Administrative Assistant	Vacant	\$ 12.0000	0.00%	\$ 12.0000	
Part-Time	Community Development	Inspector (Rental / Prop.)	Vacant	\$ 20.0000	0.00%	\$ 20.0000	
Part-Time	Community Development	Fire Marshal	Vacant	\$ 35.0000	0.00%	\$ 35.0000	
Part-Time	Community Development	Health Officer	39	\$ 46.3966	0.00%	\$ 46.4000	
Part-Time	Community Development	Inspector (Codes)	Vacant	\$ 30.0000	0.00%	\$ 30.0000	
Part-Time	Public Works	Laborer	419	\$ 15.0000	2.75%	\$ 15.4100	
Part-Time	Public Works	Laborer	757	\$ 13.5800	2.75%	\$ 13.9500	
Part-Time	Public Works	Laborer	766	\$ 13.5800	0.00%	\$ 13.5800	
Part-Time	Public Works	Laborer	767	\$ 11.4300	2.75%	\$ 11.7400	
Part-Time	Recreation & Comm. Prog.	Administrative Assistant	612	\$ 17.0000	2.75%	\$ 17.4700	
Part-Time	Police - Civilian	Parking Inspector	290	\$ 16.0000	2.75%	\$ 16.4400	
Part-Time	Police - Civilian	Parking Inspector	301	\$ 16.4400	2.75%	\$ 16.8900	
Part-Time	Police - Civilian	Parking Inspector	291	\$ 16.0000	2.75%	\$ 16.4400	
Part-Time	Police - Civilian	Crossing Guard	228	\$ 16.5200	2.75%	\$ 16.9700	
Part-Time	Police - Civilian	Crossing Guard	275	\$ 16.5200	2.75%	\$ 16.9700	
Part-Time	Police - Civilian	Crossing Guard	276	\$ 16.0800	2.75%	\$ 16.5200	
Part-Time	Police - Civilian	Crossing Guard	277	\$ 16.5200	2.75%	\$ 16.9700	
Part-Time	Police - Civilian	Crossing Guard	283	\$ 16.5200	2.75%	\$ 16.9700	
Part-Time	Police - Civilian	Crossing Guard	288	\$ 16.5200	2.75%	\$ 16.9700	
Part-Time	Police - Civilian	Crossing Guard	296	\$ 16.5200	2.75%	\$ 16.9700	
Part-Time	Police - Civilian	Crossing Guard	297	\$ 16.5200	2.75%	\$ 16.9700	
Part-Time	Police - Civilian	Crossing Guard	299	\$ 16.5200	2.75%	\$ 16.9700	
Part-Time	Police - Civilian	Crossing Guard	294	\$ 16.5200	2.75%	\$ 16.9700	
Part-Time	Police - Civilian	Administrative Assistant	295	\$ 16.5200	2.75%	\$ 16.9700	

Radnor Township, PA
 Wage Schedule - Recreation and Community Programming Department Day Camp Seasonal Wage Ranges by Position
 For the Year Beginning January 1, 2018

Radnor Day Camp 2018 - Seasonal Staff Pay Ranges by Position			
Position	# of Projected Positions*	Minimum Per Hour Pay	Maximum Per Hour Pay
Director	1	\$ 15.00	\$ 25.00
Assistant Director	1	\$ 11.00	\$ 18.00
Specialty Coordinator**	7	\$ 11.00	\$ 25.00
Special Needs Support Staff	10	\$ 11.00	\$ 18.00
Lifeguard/Swim Instructor	5	\$ 8.00	\$ 15.00
Leader II	12	\$ 7.50	\$ 12.00
Leader I	12	\$ 7.25	\$ 10.00

* Positions are hired commensurate to camp enrollment, generally estimated at 230 participants.

**Specific role responsibilities for Camp Specialty Coordinators are subject to change.

General Information:

1. All positions are filled through an interview/evaluation process; process starts in January.
2. Position pay rates and qualifications vary based on tenure, experience, and special certifications.
3. Some returning staff receive minimal wage increases and vary based on qualifications and performance.
4. Staff members sometimes fulfill roles in other areas such as assisting with community events or running other programs.

Recreation Community Programming Department 12/5/2017

**ORDINANCE NO. 2017-17
FISCAL YEAR 2018 TAX LEVY**

**AN ORDINANCE OF THE TOWNSHIP OF RADNOR, DELAWARE COUNTY,
COMMONWEALTH OF PENNSYLVANIA, ADOPTING A FINAL
COMPREHENSIVE BUDGET FOR FISCAL YEAR 2018, AND ESTABLISHING
THE TOWNSHIP MILLAGE RATE AND SANITARY SEWER RENT**

The Board of Commissioners of Radnor Township, Delaware County, Pennsylvania, hereby ENACTS and ORDAINS, as follows:

Section 1. That the Final 2018 Budget, referenced as the Board Adopted Comprehensive Budget (version 2) attached hereto and incorporated herein, dated November 27, 2017, is hereby adopted setting forth all proposed revenues and appropriations for all Township funds for fiscal year 2018.

Section 2. The total tax millage rate for 2018 shall remain the same at 3.9228 mills and is allocated as follows:

Operational / Capital tax levy	-	3.7511 mills (unchanged from 2012)
Debt Service tax levy	-	<u>0.1717</u> mills (established in 2016)
Total tax levy 2018	-	3.9228 mills

Section 3. The annual sewer service charges for all real property within the Township shall be set at the amount of \$6.49 per 1,000 gallons of water used in the year 2017 as certified by Aqua.

Section 4. That all other permit, service and user fees for fiscal year 2018 shall be set by Ordinance 2017-18 and shall be subject to further amendment by the Board of Commissioners.

Section 5. Repealer. All ordinance or parts of ordinances which are inconsistent herewith are hereby repealed.

Section 6. Severability. If any section, paragraph, sub-section, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

Section 7. Effective Date. This Ordinance shall become effective in accordance with the Radnor Township Home Rule Charter.

ENACTED AND ORDAINED this 11th day of December, 2017

RADNOR TOWNSHIP

By: _____

Name: Elaine P Schaefer

Title: Vice-President

ATTEST: _____

Name: Robert A. Zienkowski

Title: Township Manager / Secretary

ORDINANCE NO. 2017-18

**AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA, AMENDING CHAPTER 162 AND ADOPTING THE
CONSOLIDATED FEE SCHEDULE FOR CALENDAR YEAR 2018**

WHEREAS, the Township of Radnor incurs costs and expenses in processing various permits and licenses through its various departments; and

WHEREAS, the Pennsylvania Municipalities Planning Code authorizes reasonable and necessary charges by the Township's professional consultants based upon its schedule established by ordinance or resolution.

NOW, THEREFORE, it is hereby *ENACTED* and *ORDAINED* that the Board of Commissioners of Radnor Township hereby adopts the attached 2018 Consolidated Fee Schedule effective January 1, 2018 and all ordinances or resolutions which are inconsistent are hereby repealed.

BE IT FURTHER ENACTED and *ORDAINED* that any revisions to the 2018 Consolidated Fee Schedule may be amended or revised by subsequent resolution of the Board of Commissioners.

ENACTED AND ORDAINED this 11th day of December, A.D., 2017.

RADNOR TOWNSHIP

By: _____

Name: Elaine P. Schaefer

Title: Vice President

ATTEST: _____

Name: Robert A. Zienkowski,

Title: Township Manager / Secretary

Radnor Township



PROPOSED LEGISLATION

DATE: November 20, 2017

TO: Board of Commissioners

FROM: William M White, Finance Director

LEGISLATION: Ordinance 2017-18 Adopting the Consolidated Fee Schedule (Chapter §162) for 2018

LEGISLATIVE HISTORY: Chapter §162 requires the Township to adopt a consolidated fee schedule. The last Fee Schedule Ordinance was adopted in January 2017, effective January 1, 2017. There was one amendment to the 2017 Fee Schedule in January relating to various Recreation and Community Programming fee changes. This Ordinance will replace the existing fee schedule in its entirety.

PURPOSE AND EXPLANATION: This Ordinance will replace the existing 2017 fee schedule in its entirety upon adoption.

Two Notes:

1. The Fee Schedule is not directly linked to the 2018 budget. The Ordinances will be considered at the same time, but that is more of a function of the calendar than any connection between the two processes.
2. Fee changes are noted in each of the sections of the Fee Schedule under "Fee Change Narrative"

FISCAL IMPACT: Since the fee amounts are not changing significantly, there will be virtually no fiscal impact with the adoption of this Ordinance. Further, if this Ordinance is not adopted, the existing fee schedule will remain in place until such time a replacement is adopted.

RECOMMENDED ACTION: The Administration respectfully recommends that the Board introduce Ordinance 2017-18 at the November 27 meeting, with an anticipated adoption at the December 11 meeting, making the replacement Consolidated Fee Schedule effective January 1, 2018.

2018 CONSOLIDATED FEE SCHEDULE



Introduced | November 27, 2017
Adopt | December 11, 2017

Amendments:

1. n/a

RADNOR TOWNSHIP, PA 301 Iven Ave, Wayne, PA 19087

Radnor Township, PA
Consolidated Fee Schedule – Chapter 162 Fees
Ordinance 2017-18 | December 11, 2017
Effective January 1, 2018

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Radnor Township, PA
Consolidated Fee Schedule – Chapter 162 Fees
Ordinance 2017-18 | December 11, 2017
Effective January 1, 2018

Fee Description	2017	2018
Community Development Department		
Chapter 120 Bathing Places		
License Fees – Swimming Pool (outdoor)	\$300.00 per pool	\$300.00 per pool
License Fees – Swimming Pool (indoor)	\$350.00 per pool	\$350.00 per pool
License Fees – Spa	\$250.00 per pool	\$250.00 per pool
License Fees – Wading	\$200.00 per pool	\$200.00 per pool
Chapter 125 Building Construction		
General Contractor’s License (annual)	\$50.00	\$50.00
RESIDENTIAL		
New one and two-family dwelling	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Additions, alterations, repairs, demolition, etc.	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
COMMERCIAL - Commercial, institution, public land use, recreation, multi-family		
New buildings and fire suppression systems	\$30.00 / \$1,000 up to \$50,000 \$20.00 / \$1,000 for each additional 1,000	\$30.00 / \$1,000 up to \$50,000 \$20.00 / \$1,000 for each additional 1,000
Additions, alterations, repairs, demolition, to existing buildings and fire suppression systems	\$50.00 / first \$1,000, \$25.00 / \$1,000 for each additional \$1,000	\$50.00 / first \$1,000, \$25.00 / \$1,000 for each additional \$1,000
Signs, to include: window, awning, wall, marquee, freestanding (new or replacement)	\$20.00 / \$1,000.00	\$20.00 / \$1,000.00
Certificate of Occupancy – Residential (new)	\$50.00	\$50.00
Certificate of Occupancy – Non-Residential (new)	\$100.00	\$100.00
Zoning Permit – Fences, Accessory Structures less than 200 sq.ft., Agricultural Buildings, Propane Tanks	\$75.00	\$75.00
Home Occupation – Traffic	\$150.00	\$150.00
Home Occupation – Non-Traffic	\$100.00	\$100.00
Zoning Compliance	\$100.00	\$100.00

Radnor Township, PA
Consolidated Fee Schedule – Chapter 162 Fees
Ordinance 2017-18 | December 11, 2017
Effective January 1, 2018

Fee Description	2017	2018
Chapter 150 Design and Review Board		
Permit for Temporary banner (max 30 days)		\$50.00
DRB Application Fees for signs		\$100.00
DRB Application Fees for telecommunication antennas		\$200.00
DRB Application Fees for façade change		\$100.00
DRB Application Fee for new building		\$200.00
DRB Application Fees for building additions and accessory structures		\$200.00
DRB Application Fees for Outdoor Dining application (furnishings and accessories)		\$100.00
Fee Change Narrative:		
1. DRB Fees were previously inadvertently deleted from the fee schedule. The fees will offset a portion of the cost to process the applications.		
Chapter 156 Electrical		
Electrician’s License (annual)	\$50.00	\$50.00
Electrical Inspection Agency License	\$100.00	\$100.00
Electrical Permit Fee	\$20.00 / \$1,000 or fraction thereof	\$20.00 / \$1,000 or fraction thereof
Low voltage / voice data / alarm	\$20.00 / \$1,000 or fraction thereof	\$20.00 / \$1,000 or fraction thereof
Wind / solar electric	\$20.00 / \$1,000 or fraction thereof	\$20.00 / \$1,000 or fraction thereof
Plan review – 3 rd Party Contract Fee	\$75.00 / hour	\$75.00 / hour
Chapter 166 Fire Prevention		
Bon Fire Permit - For institutional use only (each permit)	\$100.00	\$100.00
Fireworks Permit	\$150.00	\$150.00
Blasting Permit – Residential	\$150.00	\$150.00
Blasting Permit – Non-Residential	\$150.00	\$150.00
Fire Marshall Report - Residential	\$50.00	\$50.00
Fire Marshall Report – Non-Residential	\$100.00	\$100.00
Storage Tanks – Repairs and alterations	\$50.00 / tank	\$50.00 / tank
Storage Tanks – Abandonment or Removal	\$200.00 / tank	\$200.00 / tank
Storage Tanks – Installation	\$200.00 / tank	\$200.00 / tank

Radnor Township, PA
 Consolidated Fee Schedule – Chapter 162 Fees
 Ordinance 2017-18 | December 11, 2017
 Effective January 1, 2018

Fee Description	2017	2018
Chapter 170 Food Establishment Fees		
Indoor Dining:		
License and Inspection Fee for seats: 0-30 seats	\$200.00	\$200.00
License and Inspection Fee for seats: 31-70 seats	\$250.00	\$250.00
License and Inspection Fee for seats: 71-110 seats	\$350.00	\$350.00
License and Inspection Fee for seats: 111-150 seats	\$425.00	\$425.00
License and Inspection Fee for seats: 151-190 seats	\$475.00	\$475.00
License and Inspection Fee for seats: 191-230 seats	\$525.00	\$525.00
License and Inspection Fee for seats: 231-300 seats	\$625.00	\$625.00
License and Inspection Fee for seats: 301 seats and over	\$725.00	\$725.00
License and Inspection Fee for floor area (sq ft): 0-1,500	\$150.00	\$150.00
License and Inspection Fee for floor area (sq ft): 1,501 – 2,500	\$200.00	\$200.00
License and Inspection Fee for floor area (sq ft): 2,501 – 5,000	\$275.00	\$275.00
License and Inspection Fee for floor area (sq ft): 5,001 – 7,500	\$350.00	\$350.00
License and Inspection Fee for floor area (sq ft): 7,501 – 10,000	\$450.00	\$450.00
License and Inspection Fee for floor area (sq ft): 10,001 – 15,000	\$575.00	\$575.00
License and Inspection Fee for floor area (sq ft): 15,000 and over	\$725.00	\$725.00
License Fee for selling ice cream from a motor vehicle (excludes vendors requiring Department of Agriculture approval)	\$100.00	\$100.00
Food Vendor (mobile and vendors requiring Department of Agriculture approval)	\$200.00	\$200.00
Temporary Food Establishment	\$125.00	\$125.00
Special Event Sponsor Fee	\$250.00	\$250.00
Plan Review – Food Establishment	\$150.00 / initial review	\$150.00 / initial review
Plan Review – Resubmitting Plans	\$75.00	\$75.00
Re-inspection for a failed inspection	50% of initial fee	50% of initial fee
Annual Outdoor Dining Renewal	\$150.00	\$150.00
Indoor Dining Application Renewal Late Fee	75% of license fee	75% of license fee
Outdoor Dining Application Renewal Late Fee	\$70.00	\$70.00

Radnor Township, PA
Consolidated Fee Schedule – Chapter 162 Fees
Ordinance 2017-18 | December 11, 2017
Effective January 1, 2018

Fee Description	2017	2018
Chapter 178 Historical and Architectural Review Board (“HARB”)		
Application to HARB	\$50.00	\$50.00
Chapter 195 Mechanical		
HVAC License Annual (air cond., heating & refrig., mchs.)	\$50.00	\$50.00
RESIDENTIAL – one and two-family		
Geothermal / HVAC systems	\$100.00	\$100.00
Replace, modify or relocate duct work	\$50.00	\$50.00
Water Well or Non-Potable Water, Irrigation	\$100.00	\$100.00
Solar Mechanical/Plumbing	\$150.00	\$150.00
Add, modify or extend radiant/baseboard or other hydro-mechanical systems	\$50.00	\$50.00
New or replacement central heating systems	\$15.00 first 10,000 BTUs, \$5.00 each additional 10,000 BTU’s	\$15.00 first 10,000 BTUs, \$5.00 each additional 10,000 BTU’s
New or replacement air cond. central systems	\$100.00	\$100.00
New or replacement heat pump	\$100.00	\$100.00
All well driven or mechanical water supply systems for geothermal HVAC systems	\$100.00	\$100.00
Solar Mechanical / Plumbing	\$150.00	\$150.00
COMMERCIAL - Commercial, institution, public land use, recreation, multi-family		
Geothermal/HVAC system wells: 0-10 wells	\$200.00	\$200.00
Geothermal/HVAC system wells: 11-30 wells	\$350.00	\$350.00
Geothermal/HVAC system wells: 31 or more	\$500.00	\$500.00
New or replacement central heating system (regardless of fuel source, including duct work)	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU’s	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU’s (fee capped at 1,000,000 BTU’s)
New or replacement air cond. systems incl. duct work	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU’s	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU’s (fee capped at 1,000,000 BTU’s)

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New or replacement heat pump incl. duct work	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's	\$30.00 for 10,000 BTUs, \$10.00 each additional 10,000 BTU's
Replace, modify or relocate duct work	\$20.00 for each \$1,000, or portion of cost	\$20.00 for each \$1,000, or portion of cost
Refrigeration units (incl. walk in boxes, other units with remote compressors)	\$20.00 first ton or portion thereof, \$10.00 each additional ton, or portion thereof	\$20.00 first ton or portion thereof, \$10.00 each additional ton, or portion thereof
Solar Mechanical/Plumbing	\$175.00	\$175.00
Water Wells or Non-Potable Water Wells	\$100.00	\$100.00
Chapter 218 Plumbing		
Plumber License (annual)	\$50.00	\$50.00
RESIDENTIAL - one and two family		
New work, alterations, additions, and repairs	\$75.00 for more than 5 fixtures, \$5.00 each additional fixture	\$75.00 for more than 5 fixtures, \$5.00 each additional fixture
Alterations/additions/repairs one fixture (minimum fee)	\$35.00	\$35.00
Pipe Repair	New in 2017	\$75.00
Exterior lateral sewer connection or repair	\$150.00	\$150.00
Interior main drain alteration or replacement (which includes stack vent)	\$75.00	\$75.00
Garbage grinders and dishwashers (new installation or replacement)	\$15.00 Each	\$15.00 Each
All gas and electric appliances needing gas or plumbing piping	\$75.00 for first unit, \$15.00 for each additional	\$75.00 for first unit, \$15.00 for each additional
Water service (new or replacement)	\$75.00	\$75.00
Domestic hot water heater (new or replacement)	\$20.00	\$20.00

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Sewer ejection pump (new or replacement, not incl. connections.)	\$50.00 pump capacity 21 gal/min, \$150.00 pump capacity > 21 gal/min	\$50.00 pump capacity 21 gal/min, \$150.00 pump capacity > 21 gal/min
Sewer grinder pumps and pit (E-One System)	\$300.00	\$300.00
COMMERCIAL - Commercial, institution, public land use, recreation, multi-family		
New work, alt., additions not exceeding 5 fixtures	\$75.00, \$5.00 each additional fixture	\$75.00, \$5.00 each additional fixture
External lateral sewer connection or repair main drain or sewer connection (new)	\$150.00	\$150.00
Pipe Repair	\$100.00	\$100.00
Garbage grinders and dishwashers (new installation or replacement)	\$30.00 Each	\$30.00 Each
Main interior drain replacement, alterations or repair (incl. stack vent)	\$75.00	\$75.00
Sewer ejection pump (new or replacement)	\$50.00, pump capacity <= 21 gal/min., \$300.00, pump capacity > 21 gal/min.	\$50.00, pump capacity <= 21 gal/min., \$300.00, pump capacity > 21 gal/min.
All gas and elect. Appl. Requiring plumbing or mech. Install. (new or replacement, incl. gas piping)	\$75.00 for first unit, \$15.00 for each additional	\$75.00 for first unit, \$15.00 for each additional
Water service (new or replacement)	\$100.00	\$100.00
Each hot water heater (new or replacement)	\$75.00	\$75.00
Interceptors & separators (new or replacement)	\$75.00	\$75.00
Sewer grinder pumps new or replacement	\$500.00	\$500.00
Fee Change Narrative:		

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Fee Description	2017	2018
Chapter 226 Rental Housing		
Rental Housing Permits	\$60.00 Each Unit (1-10) \$40.00 Each Additional Unit	\$60.00 Each Unit (1-10) \$40.00 Each Additional Unit
Rental Housing Appeals Board	\$2,500.00 plus \$500 for each subsequent hearing	\$2,500.00 plus \$500 for each subsequent hearing
Re-inspection after 2 nd failed inspection	\$100.00	\$100.00
Application Late Fee:		
July 1 st to July 31 st	\$100.00	\$100.00
On or After August 1 st	\$150.00	\$150.00
Chapter 280 Zoning Hearing Board		
Application fees for Zoning Hearing Board: One and two family dwellings, Rooming house, multi-family	\$550.00 plus \$275 for each add'l hearing	\$550.00 plus \$275 for each add'l hearing
Application fees for Zoning Hearing Board: Non-res. uses (incl. comm., planned, institutional, and public land use)	\$900.00 plus \$450 for each add'l hearing	\$900.00 plus \$450 for each add'l hearing
Application fees for Zoning Hearing Board: Challenge to the validity of map or ordinance	\$7,500.00 plus \$450 for each add'l hearing	\$7,500.00 plus \$450 for each add'l hearing
Application fees to Board of Commissioners: Application to amend zoning map/ord.	\$1,500.00 plus \$750 for each add'l hearing	\$1,500.00 plus \$750 for each add'l hearing
Application fees to Board of Commissioners: Application for conditional use	\$1,500.00 plus \$750 for each add'l hearing	\$1,500.00 plus \$750 for each add'l hearing
Application fees to Board of Commissioners: Curative Amendment	\$7,500.00 plus \$750 for each add'l hearing	\$7,500.00 plus \$750 for each add'l hearing
Appeals from Zoning Officer or Township Engineer – Residential	\$550.00 plus \$275 for each add'l hearing	\$550.00 plus \$275 for each add'l hearing

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Fee Description	2017	2018
Appeals from Zoning Officer or Township Engineer – Non-Residential	\$900.00 plus \$450 for each add'l hearing	\$900.00 plus \$450 for each add'l hearing
Fee for postponement of a public hearing when requested following publication of the required legal notice.	\$200.00	\$200.00
Zoning Books	\$30.00	\$30.00
Other Community Development		
Code Appeals Application Fee – Building, Electrical, Fire Prevention, Mechanical, Plumbing, Property Maintenance	\$750.00	\$750.00
Inter-municipal Transfer of Liquor License	\$1,500.00 plus \$750 for each additional hearing	\$1,500.00 plus \$750 for each additional hearing
PA State Assessed Training Fee, Building, Plumbing, Mechanical, Electrical	\$4.00 / permit	\$4.50 / permit
Administration of PA state Assessed Training Fee	\$2.00 / permit	\$2.00 / permit
Zoning Maps	\$15.00	\$15.00
Plan Review Fee (Payment is due when the permit is issued)	\$95.00	\$95.00
Code Official Overtime Rate	\$100.00 / hour	\$100.00 / hour
Administrative Refund Fee	\$10% or \$30.00, whichever is greater	\$10% or \$30.00, whichever is greater
Dormitory Inspection Fee	\$24.00 / room	\$24.00 / room
Appeal of Health Enforcement Notice to Board of Health:		
Single Family Residential	\$550.00	\$550.00
Multi-Family Residential and Non-Residential'	\$900.00	\$900.00
Residential Change in Contractor New one and two family dwelling	10% of existing permit fee or \$20.00, whichever is greater	10% of existing permit fee or \$20.00, whichever is greater
Change in Contractor: Commercial, institution, public land use, recreation, multi-family buildings and fire suppression systems	10% of existing permit fee or \$50.00 minimum, whichever is greater	10% of existing permit fee or \$50.00 minimum, whichever is greater
Fee Change Narrative:		
1. PA State Assessed Training Fee increase is based on increase passed down by the State		

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Engineering Department		
Grading Permit		
Transfer of Real Estate – Sidewalk Block Escrow	\$300.00 / block	\$300.00 / block
Grading Permit Application Minor (<500SF New Impervious or disturbance) This Permit fee includes a plan review for smaller projects, such as shed installation or small projects that construction is less than 500 SF of new impervious surface. This includes on plan review and one site visit. Additional plan reviews or site visits will be billed to the applicant based on the attached fee schedule.	\$495.00	\$495.00
Grading Permit Application (<1,500 SF New Impervious or Disturbance) The permit fee includes the submission review. A professional services (PSA) account will be funded by the applicant with a balance of \$1,500. The review process, inspections, and other communications will be billed per the attached fee schedule, and reimbursed by the applicant funded PSA.	\$50 Application Fee, Professional Services Account Required, with applicant providing a \$1,500. Upon balance reaching \$500, applicant will be required to deposit appropriate funds to keep balance at \$1,500. All unused funds will be returned to the applicant upon completion of project.	\$50 Application Fee, Professional Services Account Required, with applicant providing a \$1,500. Upon balance reaching \$500, applicant will be required to deposit appropriate funds to keep balance at \$1,500. All unused funds will be returned to the applicant upon completion of project.
Stormwater Management Permit Application (for projects with >1,500 new impervious or disturbance) The permit fee includes the submission review. A professional services (PSA) account will be funded by the applicant with a balance of \$3,000. The review process, inspections, SWM Agreement, and other communications will be billed per the attached fee schedule, and reimbursed by the applicant funded PSA	\$50 Application Fee, Professional Services Account Required, with applicant providing a \$3,000. Upon balance reaching \$1,000, applicant will be required to deposit appropriate funds to keep balance at \$3,000. All unused funds will be returned to the applicant upon completion of project.	\$50 Application Fee, Professional Services Account Required, with applicant providing a \$3,000. Upon balance reaching \$1,000, applicant will be required to deposit appropriate funds to keep balance at \$3,000. All unused funds will be returned to the applicant upon completion of project.

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Grading Permit Application Requiring Ground Water Recharge The permit fee includes the submission review, and the allowance of one plan re-submission, and two site inspections. During the review process, the applicant will provide an escrow amount to cover the cost of trees required by the Shade Tree Commission, erosion and sedimentation control, and a contingency for additional inspections and/or additional plan review. Hourly rates can be found in Appendix A	\$220.00	Removed
Subdivision / Land Development (“SALDO”)		
*Sketch Plan	\$300.00	\$400.00
*Reverse Subdivision	\$350.00	\$400.00
*Lot Line Change	\$350.00	\$400.00
*Lot Consolidation	\$350.00	\$350.00
Requires Professional Escrow Services Account*	\$4,000.00	\$4,000.00
Minor Subdivision (5 lots or less)	\$950.00 / plan; plus \$150.00 / lot	**\$1,500
**Professional Services Account	\$7,000.00	\$7,000.00
Major Subdivision (more than 5 lots)	\$2,000.00 / plan; plus \$150.00 / lot	***\$2,500
***Professional Escrow Account*	\$15,000.00	\$15,000.00
Multi-Family Dwellings	\$1,500.00 / plan; plus \$500.00 / unit	****\$2,500
****Professional Escrow Account	\$10,000.00	\$10,000.00
Land Development (under 1 acre)	\$1,100 / plan; plus \$350.00 each building; plus \$100.00 / acre	****\$10,000
****Professional Escrow Account	\$10,000.00	\$10,000.00
Land Development (1 acres or more)	\$1,500 per plan; plus \$350.00 each building; plus \$100.00 each acre	*****\$10,000

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*****Professional Escrow Account*	\$15,000.00	\$15,000.00
Inspections of Improvement	Inspection (Staff) \$70.00 Inspection (Engineer) See rates in Appendix A	Inspection (Staff) \$70.00 Inspection (Engineer) See rates in Appendix A
Review of Development Plans Commercial: Landscaping and other improvements	Inside or Outside Professional: See rates in Appendix A	Inside or Outside Professional: See rates in Appendix A
Transfer of Real Estate Fee	\$150.00 / property	\$150.00 / property
Transfer of Real Estate Fee – Expedited in 13 days or less	\$300.00 / property	\$300.00 / property
<p>Notes: All professional escrow funds are required to be deposited with the Township at the time of the initial plan application pursuant to the Township’s Professional Services Agreement. The Township-incurred professional fees shall be billed in accordance with the Professional Service Fees in Appendix A. All SALDO application’s fees are for one review with provided comments. Additional plan reviews, resubmissions, consultant fees, legal fees, etc. are to be paid from the escrow account, following the first review. The escrow account must be replenished when the balance of the account is at 30% of the original escrow amount.</p>		
Sewage Enforcement		
Sewage Enforcement Officer Permits	\$750.00 per application (includes inspection)	\$750.00 per application (includes inspection)
Sewage Enforcement Officer Permits (additional perc test)	\$350.00	\$350.00
Sewage Enforcement Officer Permits (repairs to existing system)	\$300.00	\$300.00
Other Engineering		
Sidewalk Replacement Permit Fee	1 – 10 Blocks \$50.00 11 – 20 Blocks \$100.00 21+ Blocks \$125.00	1 – 10 Blocks \$50.00 11 – 20 Blocks \$100.00 21+ Blocks \$125.00
Clearing Permits If inspections are required, they will be charged in accordance with Appendix A.	\$250.00 / acre with a minimum charge of \$80.00	\$250.00 / acre with a minimum charge of \$80.00

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Plotter Services		
8.5" x 11" or 9" x 12"	\$1.50 (b/w) \$5.00 (color)	\$1.50 (b/w) \$5.00 (color)
11" x 14"	\$3.00 (b/w) \$9.00 (color)	\$3.00 (b/w) \$9.00 (color)
11" x 17" or 12" x 18"	\$10.00 (b/w) \$12.00 (color)	\$10.00 (b/w) \$12.00 (color)
17" x 22" or 18" x 24"	\$15.00 (b/w) \$18.00 (color)	\$15.00 (b/w) \$18.00 (color)
22" x 34" or 24" x 36"	\$20.00 (b/w) \$22.00 (color)	\$20.00 (b/w) \$22.00 (color)
34" x 44" or 36" x 48"	\$22.00 (b/w) \$35.00 (color)	\$22.00 (b/w) \$35.00 (color)
Finance and Administration		
Stormwater and Sanitary Sewer Fees		
Sanitary Sewer Rent	\$5.90 per 1,000 gallons' water used	\$5.90 per 1,000 gallons' water used
Sanitary Sewer Rent Delinquent Charges	1% monthly beginning June 1 through March 1 applied on the full outstanding balance from the previous month	1% monthly beginning June 1 through March 1 applied on the full outstanding balance from the previous month
Stormwater Fee	29.00 per unit	29.00 per unit
Stormwater Fee Delinquent Charges	0.5% monthly beginning March 1 through December 1 applied on the full outstanding balance from the previous month	0.5% monthly beginning March 1 through December 1 applied on the full outstanding balance from the previous month
Sanitary or Stormwater Certification Fee	\$7.50	\$7.50
Expedited Sanitary or Stormwater Certification Fee Surcharge (if request submitted within 48 hours of desired date / time)	\$20.00	\$20.00
Sanitary Sewer Connection Fee New Residential	\$850.00	\$850.00
Sanitary Sewer Connection Fee New Commercial	\$1,250.00	\$1,250.00
Sanitary Sewer Connection Fee New Multi-family (0-10 units)	\$500.00 per unit	\$500.00 per unit
Sanitary Sewer Connection Fee New Multi-family (11 or more units)	\$400.00 per unit	\$400.00 per unit
Minimum Sewer Service Charge	\$65.00	\$65.00

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Filing of Lien (to include, but not limited to, Sanitary Sewer Rent, Stormwater Fee, or Property Maintenance Costs)	\$125.00 Attorney Fee \$18.50 Filing Fee	\$125.00 Attorney Fee \$18.50 Filing Fee
Writ of Scire Facias (for delinquent accounts)	\$100.00 Attorney Fee \$22.50 Filing Fee	\$100.00 Attorney Fee \$22.50 Filing Fee
Entering of Judgement (for delinquent accounts)	\$150.00 Attorney Fee \$13.50 Filing Fee	\$150.00 Attorney Fee \$13.50 Filing Fee
Sheriff Sale	Actual Cost	Actual Cost
Other Finance Department		
Business Privilege and Mercantile License Fee	\$10.00	\$10.00
Postage Non-Residential	Actual Cost	Actual Cost
Returned Check	\$50.00	\$50.00
Refund Fee	10% per refund, with a minimum of \$10.00	10% per refund, with a minimum of \$10.00
Public Document Copy Charges (Right-to-know Requests)	\$0.25 per one sided page	\$0.25 per one sided page
Public Document CD Creation Charges (Right-to-know Requests)	\$5.00 each	\$5.00 each
Certification of Record (Right-to-know Requests)	\$1.00	\$1.00
Information Technology		
Room Rentals		
General: The Township offers three (x3) conference rooms for rental. Rates double on Saturday, Sunday, and Township holidays. Contact Township for Conference Room and Equipment Rental policy and room availability. Please see the <i>Information Technology Police for Rental and Use of Township Conference Rooms & Equipment</i> for fee waiver opportunities.		
Friends Meeting Room (ground floor) – capacity 40	\$50.00 per hour	\$50.00 per hour
Radnorshire Room (first floor) – capacity 125	\$100.00 per hour	\$100.00 per hour
Radnorshire Room (first floor) – capacity 125 - Tenant rental	\$250.00 per hour	\$250.00 per hour
Powys Room (first floor) – capacity 15	\$35.00 per hour	\$35.00 per hour

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Hourly Equipment and Staffing Fees		
General: Conference rooms offer additional equipment features such as a podium, microphones, special seating configurations, additional tables, A/V equipment, TV/DVD/VCR and wireless internet. A/V equipment rentals require staffing, a minimum of two (x2) hour charge, and rates double after four (x4) hours. Contact Township for Conference Room and Equipment Rental policy and staffing availability.		
IT Staff Member (as needed)	\$50.00 /hour	\$50.00 /hour
Room setup and breakdown (for equipment, configuration, etc.)	\$50.00 /hour	\$50.00 /hour
Room cleanup (trash, non-requested setup, etc.)	\$100.00 /hour	\$100.00 /hour
Podium (Radnorshire room only – no microphone)	\$0.00	\$0.00
Microphones – 21 conference room and 1 podium microphones	\$50.00 /hour	\$50.00 /hour
Wireless Microphones – 2 handhelds and 2 lavalieres (combo of any 2)	\$30.00 /hour	\$30.00 /hour
Projectors – 2 HD DLP Projectors	\$70.00 /hour (each)	\$70.00 /hour (each)
Monitors – 13 LCD monitors for viewing projections/DVD/VCR	\$20.00 /hour	\$20.00 /hour
Document Camera – View hard docs on large screens	\$60.00 /hour	\$60.00 /hour
DVD/VCR	\$15.00 /hour	\$15.00 /hour
Laptop Use	\$40.00 /hour	\$40.00 /hour
DVD Copy – Recording event on DVD (limit 1)	\$15.00 /hour	\$15.00 /hour
Digital Format – Recording event in other digital format (limit 1)	\$15.00 /hour	\$15.00 /hour
Portable Projector	\$50.00 /hour	\$50.00 /hour
50” Plasma TV Usage	\$70.00 /hour	\$70.00 /hour
Graphics – Character generated graphics inserted on screen	\$10.00 /hour	\$10.00 /hour
Package Fees		
General: Conference rooms, A/V equipment and staffing rentals are available as a package rental. Package rentals require staffing, a minimum of two (x2) hour charge and rates double after four (x4) hours. Contact Township for Conference Room and Equipment Rental Policy and staffing availability.		
Powys Room Only – 50” Plasma and laptop	\$100.00 per hour	\$100.00 per hour
Radnorshire Room (no recording) – Microphones, laptop, projector, setup and breakdown	\$250.00 per hour	\$250.00 per hour
Radnorshire Room (recording) – Microphones, laptop, projector, DVD recording, setup and breakdown	\$350.00 per hour	\$350.00 per hour

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Film and Video Production Fees		
General: The film and video production permit is designed to provide effective coordination of events, including the filming and videotaping of television, film, commercial, non-profit, and feature productions.		
Film and video production permit	\$250.00 per production	\$250.00 per production
Parks and Recreation		
General Programming and Events		
Programming and event fees are determined and allocated on an ongoing basis as they are planned. Specific programming and event identification remains under continual development, generally on a seasonal basis and once applicable direct costs are determined. Fees for those specific programs and events are set to cover the direct costs along with attempting to recover the associated overhead for the corresponding program or event. In the majority of circumstances, the direct costs of programming and events are not incurred unless the proceeds collected cover those costs. The Recreation Department determines the fees for programming and events on an ongoing basis throughout the developmental process.		
Administrative Fees		
Refund Fee	10% of total fee paid, or a minimum of \$10.00 charge	10% of the total fee paid, or a minimum of \$10.00 charge
Non-Resident Program or Event Participation Fee	\$30.00 per person per registration	\$30.00 per person per registrant
Parks, Picnic Areas, Fields, and Facilities		
Fenimore Woods (existing) Clem Macrone Park Pavilion Rental (Proposed New in 2017)	\$75.00 Resident \$150.00 Non-Resident/ Companies	\$75.00 Resident \$150.00 Non-Resident/Companies
Fenimore Woods Pavilion Rental Restroom Facility Key Replacement Fee	Eliminated in 2017	Eliminated in 2017
Fenimore Woods Pavilion Rental Sports Kit Rental	Eliminated in 2017	Eliminated in 2017
Picnic Court Park Area Rentals	\$55.00 Resident \$75.00 Non-Resident/ Companies	\$55.00 Resident \$100.00 Non-Resident / Companies
Photo Permit for Township Park Grounds (New in 2017: Expanding the Fee to all Township Parks and added a Non-Resident/ Companies fee)	\$75.00 per hour	\$75.00 per hour \$100.00 Non-Resident / Companies per hour

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Field Permitting Fee (to cover the permitting costs for athletic fields) (New in 2017: Non-Resident/ Companies fee to cover the administrative cost of scheduling/ managing athletic fields.)	\$60.00 per field per usage / one-time usage fee	\$60.00 per field/ Three-hour usage \$100.00 per field/ Three-hour usage for Non-Resident / Companies
Adult League Team Field Permit (Softball, Soccer, Baseball, etc.) [The above fee applies to programs that utilize both Township fields and School District Fields]	\$100.00 per season Not-to-exceed 10-week period	\$100.00 per season Not-to-exceed 10-week period
Adult League Team Field Permit (Softball, Soccer, Baseball, etc.) [The above fee applies to all new requests with full seasonal usage at Township fields]	\$275.00 per season Not to exceed 10-week period	Eliminated in 2018
Field Permitting Fee – For Profit /Restricted Groups, Private Educational Institutions, Organizations or Programs [Field Permitting fees do not apply to Radnor Community Youth Sports Organizations that include Radnor Soccer Club, Radnor Wayne Little League and Radnor Girls/Boys Lacrosse.] [Exceptions for this fee will consist of Radnor Township Restricted Groups, Private Educational Institutions, Organizations or Programs that provide the Township with the equivalent usage of its facility. These occurrences will be documented and provided to the Parks Board & BOC as they are recommended.]	\$15.00 per person per season Not-to-exceed 10-week period	\$15.00 per person per season Not-to-exceed 10-week period
Radnor Memorial Park Turf Field Permit Fee: [Fee was originally developed and structured within the Radnor Memorial Turf/Agnes Irwin School Lease Agreement.] <ul style="list-style-type: none"> • Radnor Residents / Radnor Non-Profit Organizations or Programs • Radnor Private Educational Institutions, Organizations or Programs • Non-Radnor Residents / Non-Radnor Non-Profit Organizations, Educational Institutions, or Programs • For-Profit Businesses or Non-Resident Groups 	\$60.00 per usage One-time usage fee \$75.00 per hour \$150.00 per hour	\$75.00 per Three-Hour usage \$75.00 per hour \$125.00 per hour \$175.00 per hour

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<p>[The above fees do not apply to Radnor Community Youth Sports Organizations that include Radnor Soccer Club, Radnor Wayne Little League and Radnor Girls/Boys Lacrosse.]</p> <p>Radnor Memorial Park Turf Field Lights Fee</p>	\$18.00 per hour	\$18.00 per hour
Advertising Fee (not applicable to the Township Newsletter)		
Business Card Advertising in Brochure	\$200.00 per Advertisement	\$200.00 per Advertisement
Single Edition Publication Business Card Advertising in Township / Department Publication for Commercial Business	\$225.00 per Advertisement	\$225.00 per Advertisement
Single Edition Publication - ¼ page Advertising in Township/Department Publication for Commercial Business	\$450.00 per Advertisement	\$450.00 per Advertisement
Single Edition Publication - ½ page Advertising in Township/Department Publication for Commercial Business	\$650.00 per Advertisement	\$650.00 per Advertisement
Single Edition - Full page Advertising in Township/Department Publication for Commercial Business (does not include inside front or back cover)	\$950.00 per Advertisement	\$950.00 per Advertisement
License Fee Advertising Banner for Encke Fields	\$2,000.00 per Field	\$2,000.00 per Field

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Fee Description	2017	2018
Radnor Activity Center (“RAC”) at Sulpizio Gym Permit Fees		
Full Gymnasium Rentals		
<ul style="list-style-type: none"> • Radnor Residents / Radnor Non-Profit Organizations or Programs [The above fees do not apply to Radnor Community Youth Sports Organization that include the Radnor Youth Basketball League, Radnor Soccer Club, Radnor Wayne Little League and Radnor Girls/Boys Lacrosse] • Radnor Township Community Youth Sports Organizations operating as non-profit entities only (New fee in 2017) • Radnor Township Community Youth Sports Organizations – For-profit contracted vendors operating on behalf of the non-profit Community Youth Sports Organization (New fee in 2017) • Non-Radnor Residents / Non-Radnor Non-Profit Organizations or Groups • Radnor Township Businesses, Educational Institutions, Organizations, or Programs • Non-Radnor Businesses, Educational Institutions, Organizations, or Program 	\$60.00 per hour \$15.00 per hour \$35.00 per hour \$110.00 per hour \$110.00 per hour \$200.00 per hour	\$60.00 per hour \$15.00 per hour \$35.00 per hour \$110.00 per hour \$110.00 per hour \$200.00 per hour
Birthday Party / Gymnasium: 2-hour party with event leader and party room	\$300.00 Resident \$350.00 Non-Resident	\$300.00 Resident \$350.00 Non-Resident
RAC: Room Add-on Fee to Gym Rental	\$25.00 Flat Fee	\$25.00 flat fee
RAC: Room Rental / No-Gym	Eliminated in 2017	Eliminated in 2017

Fee Change Narrative:

Police Department		
General Fees		
Alarm Registration Fee	\$100.00	\$100.00
Accident Report Fee	\$15.00	\$15.00
Fingerprinting Fee	\$30.00 first card \$20.00 for each add'l	\$30.00 first card \$20.00 for each add'l
Picture Fee	\$30.00 each	\$30.00 each
Incident Report Fee	As allowed per PA Right-to-know	As allowed per PA Right-to-Know

Radnor Township, PA
 Consolidated Fee Schedule – Chapter 162 Fees
 Ordinance 2017-18 | December 11, 2017
 Effective January 1, 2018

Fee Description	2017	2018
Parking Permit Fee Residential Permits	\$25.00 Residential \$75.00 Non-Residential \$5.00 Temporary Parking per day	\$25.00 Residential \$75.00 Non-Residential \$10.00 Senior Citizens \$5.00 Temporary Parking Per Day
Parking Permit Fee Louella Park and Walk	\$190.00 Half Year \$375.00 Full Year	\$190.00 Half Year \$375.00 Full Year
Meter Bag Fee/Parking Space Reservation	\$10.00 per day per parking space	\$10.00 per day per parking space
Peddling and Solicitation Fee	\$110.00	\$110.00
Extra Duty Fee Detail Rate	1.70 x Patrolman Overtime Rate	1.70 X Patrolman Overtime Rate
Police Vehicle at Location Fee (owner request)	\$25.00 per hour per vehicle	\$25.00 per hour per vehicle
Video Tape / DVD Fee	\$75.00 per copy	\$75.00 per copy
Records Check Fee	\$30.00 Written \$15.00 Verbal	\$30.00 Written \$15.00 Verbal
Police Service Fee Notarized Document	\$45.00 per service	\$45.00 per service
Expungement Letter Fee	\$100.00	\$100.00
K9 Services (Note: This only applies to non-emergency calls for service)	During Shift \$100.00 per hour 2 or 4-hour minimum at P.D. discretion Non-Shift Paid at Detail Rate (above) 2 or 4-hour minimum at P.D. discretion	During Shift \$100.00 per hour 2 or 4-hour minimum at P.D. discretion Non-Shift Paid at Detail Rate (above) 2 or 4-hour minimum at P.D. discretion
False Alarms Fine	\$70.00 2 nd Occurrence \$140.00 3 rd or more occurrences	\$70.00 2 nd Occurrence \$140.00 3 rd or more occurrences
Parking Fine	\$20.00 if paid on time \$25.00 additional for late payments	\$20.00 if paid on time \$25.00 additional for late payments

Fee Change Narrative:

1. _

Radnor Township, PA
 Consolidated Fee Schedule – Chapter 162 Fees
 Ordinance 2017-18 | December 11, 2017
 Effective January 1, 2018

Fee Description	2017	2018
Public Works Department		
General Fees		
Road Opening Permit The applicant will be required to set up a Professional Services Account with the Township to cover the cost of inspections, legal, compaction testing, and items, as required. Opening balance of the PSA is \$15,000,	\$150.00 per 100 ft cut	\$150.00 per 100 ft cut (permit fee only).
Bulk Trash Collection	\$25.00 Less than 5 items or 150 lbs Add'l \$25.00 each additional 5 items Add'l \$25.00 each item over 150 lbs Add'l \$10.00 each item with Freon Add'l \$5.00 each item with Propane	\$25.00 Less than 5 items or 150 lbs Add'l \$25.00 each additional 5 items Add'l \$25.00 each item over 150 lbs Add'l \$10.00 each item with Freon Add'l \$5.00 each item with Propane
Recycling Can Replacement	\$20.00 per can	\$20.00 per can
Rear Yard Trash Collection (single and multi-family units with less than 9 attached units)	\$420.00 per house/unit per year	\$420.00 per house/unit per year
Real Yard Trash Collection (multi-family units with greater than 9 attached units)	\$240.00 per unit per year	\$240.00 per unit per year

Radnor Township, PA
Consolidated Fee Schedule – Chapter 162 Fees
Ordinance 2017-18 | December 11, 2017
Effective January 1, 2018

Appendix A
Professional Services Hourly Rates

Radnor Township, PA
 Consolidated Fee Schedule – Chapter 162 Fees
 Ordinance 2017-18 | December 11, 2017
 Effective January 1, 2018

Township Staff		2018 Approved Rate
Township Manager		\$125.00 per hour
Police Superintendent		\$115.00 per hour
Assistant Township Manager & Finance Director		\$115.00 per hour
Engineer		\$110.00 per hour
Police Deputy Superintendent		\$110.00 per hour
Community Development Director		\$90.00 per hour
Recreational Programming Director		\$90.00 per hour
Public Works Director		\$90.00 per hour
Planner		\$85.00 per hour
Engineering Inspector		\$85.00 per hour
Information Technology		\$65.00 per hour
Gannett Fleming, Inc.		2018 Approved Rate
Senior Project -Manager		\$165 per hour
Project Engineer		\$125 per hour
Staff Engineer		\$115 per hour
Engineering Technician		\$95 per hour
Field Technician		\$80 per hour
Clerical		\$65 per hour
Specialty Engineers, Scientists and Planners (as needed)		TBD
Gilmore & Associates, Inc.		2018 Approved Rate
Principal III		\$155 per hour
Principal II		\$145 per hour
Principal I		\$140 per hour
Consulting Professional V		\$135 per hour
Consulting Professional IV		\$130 per hour
Consulting Professional III		\$125 per hour
Consulting Professional II		\$120 per hour
Consulting Professional I		\$115 per hour
Design Technician V		\$110 per hour
Design Technician IV		\$100 per hour

Radnor Township, PA
 Consolidated Fee Schedule – Chapter 162 Fees
 Ordinance 2017-18 | December 11, 2017
 Effective January 1, 2018

Design Technician III	\$95 per hour
Design Technician II	\$90 per hour
Design Technician I	\$85 per hour
Construction Representative III	\$105 per hour
Construction Representatives II	\$95 per hour
Construction Representatives I	\$85 per hour
Surveying Crew	\$145 per hour
Project Assistant	\$80 per hour
Grim, Biehn & Thatcher	
	2018 Approved Rate
Township Solicitor	\$190 per hour
John B. Rice, Esquire	
Peter H. Nelson, Esquire	
Stephen J. Kramer, Esquire	
RETTEW	
	2018 Approved Rate
Senior Professional/Project Manager 2	\$143 per hour
Professional III/Project Manager 1	\$127 per hour
Professional II/III	\$105 per hour
Professional II/Technician III	\$92 per hour
Professional I/Technician II	\$79 per hour
<u>Key Personnel:</u>	\$70 per hour
Steve Gabriel, Project Manager 3, Primary Contact	\$155 per hour
Joel Young, Group Manager/Land Development	\$155 per hour
John Schick, Project Manager 3, Transportation	\$155 per hour

ORDINANCE NO. 2017-19

AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, AMENDING CHAPTER 262 TOWING, SECTIONS 262-4.B.(9) AND 262-4.B.(10), OF THE RADNOR TOWNSHIP CODE OF ORDINANCES TO INCREASE THE APPOINTMENT TERMS OF DUTY TOWERS FROM TWO YEARS TO FIVE YEARS AND TO INCREASE THE EFFECTIVE PERIOD FOR DUTY TOWING LICENSES FROM TWO YEARS TO FIVE YEARS.

The Radnor Township Board of Commissioners does hereby enact and ordain as follows:

Section 1. Chapter 262, Towing, Sections 262-4.B.(9) and B.(10) are hereby amended to read as follows:

- (9) After consideration of the Township Manager's recommendations, the Board of Commissioners shall appoint one or more duty towers meeting the requirements of this Ordinance by January 31st of each year to serve for a period of [~~two~~] [five] years. The Police Department shall determine an on call schedule for all licensed duty towers in the township.
- (10) Each duty tower shall pay a license fee as fixed by resolution of the Board of Commissioners. Upon payment of the license fee, the Police Department shall issue a license to appointed duty towers. Such licenses shall be effective for a period of [~~two~~] [five] years from the date of issuance.

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

Section 3. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared the intent of the Board of Commissioners of Radnor Township that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section or part thereof not been included therein.

Section 4. Effective Date. This Ordinance shall become effective in accordance with the Home Rule Charter of Radnor Township.

ENACTED AND ORDAINED this _____ day of January, 2017.

RADNOR TOWNSHIP

BY: _____
Name:
Title:

ATTEST: _____
Robert A. Zienkowski, Secretary

ORDINANCE NO. 2016-13

AN ORDINANCE OF RADNOR TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA, AMENDING CHAPTER 280 ZONING, ARTICLE XV, PLO PLANNED LABORATORY-OFFICE DISTRICT, SECTIONS 280-62, 280-63 AND 280-64, BY PROVIDING FOR ADDITIONAL USES IN THE PLO PLANNED LABORATORY-OFFICE DISTRICT INCLUDING MIXED USE DEVELOPMENTS; PROVIDING FOR REVISED DIMENSIONAL REQUIREMENTS FOR MIXED USE DEVELOPMENTS INCLUDING FINANCIAL SUBDIVISIONS AND PROVIDING FOR ADDITIONAL ACCESSORY USES

SECTION 1. Chapter 280, Article XV, Sections 280-62, 280-63 and 280-64 are hereby revised to read as follows:

Section 280-62 Purpose; application of regulations

- A. PLO Planned Laboratory-Office Districts are designed primarily to provide for selected modern laboratory, office establishments and other compatible uses which:
 - (1) Provide for attractive large-site, low-lot-coverage development in areas where traditional business development would be inappropriate.
 - (2) Strengthen and diversify the Township's tax base.
 - (3) Are compatible with the character of the surrounding areas.
 - (4) Increase the effectiveness of the zoning district by providing the capability for a mixture of complementary uses.
 - (5) Decrease the negative external effects of parking and traffic on surrounding areas by providing the capability for a mixture of complementary uses.
- B. PLO Districts may be established and developed only in accordance with the special provisions of § 280-132 and subject to the regulations of this article and any other pertinent provisions of this chapter.
- C. In PLO Planned Laboratory-Office Districts, the regulations contained in this chapter shall apply.

Section 280-63 Use regulations

A building or unified group of buildings may be erected or used and a lot may be used or occupied for any of the following purposes:

- A. Forty percent (40%) to one-hundred percent (100%) of the gross floor area may be used or occupied for the following:
 - (1) Scientific or industrial research, testing or experimental laboratory or similar establishment for research or product development, provided that there is no commercial production or storage of any commodity or substance except for storage necessary for scientific research.
 - (2) Office Building, including medical, dental, professional and sales.
- B. Subject to the requirements of § 280-64.G., up to sixty percent (60%) of the gross floor area may be used or occupied for the following:
 - (1) Hotel, including extended stay, which may contain restaurant and banquet space. Hotel pools and indoor health/fitness/recreation centers shall be for the use of hotel guests only.
 - (2) Skilled nursing and/or Senior Assisted Living facility.
 - (3) Senior Independent living facility.
 - (4) Ambulatory care facility - a health care facility or a distinct part of a health care facility which provides preventative, diagnostic, and treatment services to persons who come to the facility to receive services and depart from the facility on the same day, excluding medical and dental office uses. All land development plans proposing an Ambulatory care facility shall be limited to no smaller than 969 square feet per patient position yielding 103 patient positions per 100,000 square feet of gross floor area.
- C. Notwithstanding the minimum lot size of Section 280-64.A., properties with a total site area of less than 10 acres may be used or occupied as follows and may not be combined with any other principal use.
 - (1) Skilled nursing, Senior Independent Living, and/or Senior Assisted Living facility, excluding Drug and Alcohol Rehabilitation facilities.
 - (2) Hotel, including extended stay, which may contain restaurant and banquet space. Hotel pools and indoor health/fitness/recreation centers shall be for the use of hotel guests only.

D. Accessory uses, which may include:

- (1) Storage within a completely enclosed building in conjunction with a permitted use.
- (2) A cafeteria or other service facility located within the building and operated for the exclusive use of the occupants of the building. An accessory cafeteria may include outdoor dining as permitted by § 280-115.3B. [Amended 4-8-2013 by Ord. No. 2012-09]
- (3) A recreational area for occupants.
- (4) Living quarters for watchmen, caretakers or similar employees.
- (5) A parking structure, when constructed as an accessory structure for the purpose of eliminating allowable surface parking. Parking structures may be located wholly or partly within the principal building, attached to and made a part of the principal building, or constructed as a detached accessory structure. Parking spaces within structures may be reduced to not less than nine feet in width by 19 feet in depth, exclusive of aisles, for each motor vehicle.
- (6) Restaurant accessory to a permitted principal use not including existing non-conforming uses. Outdoor dining is permitted in accordance with § 280-115.3 B.

Section 280-64 Area and height regulations

- A. Lot area and width. Every lot on which a building or combination of buildings is hereafter erected or used shall have a lot area of not less than 10 acres, and such lot shall not be less than 300 feet at the building line.
- B. Building area. Not more than 30% of the area of any lot may be occupied by buildings and structures, and not less than 45% of the total lot area, exclusive of those areas within the public right-of-way, shall be devoted to landscaping and planted in accordance with Chapter 255, Subdivision of Land. Landscaped areas shall include nonimpervious areas devoted to stormwater management, required buffer areas, and landscaping for parking facilities.
- C. Building placement. No building or accessory structure shall be located less than one hundred and fifty (150) feet from a street right-of-way line nor less than two hundred (200) feet from a side or rear property line and no surface parking area, driveway, service or interior roadway, with the exception of approved areas for vehicular access, shall be located less than 75 feet from a street right-of-way or other property line.
- D. Building size and spacing.

- (1) Except for a Mixed Use development permitted under § 280-64.G., the greatest dimension in length or depth of a building shall not exceed 160 feet, and no more than three buildings may be attached to each other, provided further that the facade of any building attached to another building be visibly offset from the adjoining building at an angle of approximately 90°.
- (2) The distance at the closest point between any two buildings or group of attached buildings, including accessory structures, shall not be less than 45 feet.
- (3) In no case shall the width of buildings or accessory structures or the aggregate widths of buildings or accessory structures fronting on a street on the same lot exceed 80% of the width of a lot.

E. Height regulations. Except for a Mixed Use development permitted under § 280-64.G., no building or accessory structure shall exceed three stories or 38 feet in height.

F. Riparian buffer setback: 35 feet

G. Mixed Use - A building or unified group of buildings may include the uses specified in § 280-63.A. and B. and no other, subject to the following conditions:

- (1) The minimum gross floor area of the B. uses shall be 30% of the Total Site Area. The maximum medical or dental office use shall be 30% of the gross floor area of the Total Site Area. Ambulatory Care facility uses shall be combined with a minimum 15% of gross floor area of the Total Site Area of one or more of the uses described in § 280-63.B.1, 2 or 3.
- (2) No building shall exceed 85 feet in height. Buildings in excess of three stories or 38 feet in height are subject to the following requirements:

Building Height (Tallest building on site)	Maximum Building Area (%)	Maximum Lot Coverage (%)	Set Back to Street ROW Line (ft)	Set Back to Side and Rear Property Line Adjacent to Residential Zoning District (ft)	Set Back to Side and Rear Property Line Adjacent to Non-Residential Zoning District (ft)	Set Back to Side and Rear Property Line Abutting Railway and Limited Access Highway (ft)
less than or equal to 55'	29	50	100	200	50	25
greater than 55' but less than or equal to 85'	28	45	100	200	50	25

- (3) The gross floor area for all buildings on lots/properties existing as of the date of this ordinance shall not exceed 25,500 square feet per acre of Total Site Area.

- (4) A parking garage or parking structure may have a height of up to 55 feet so long as such parking garage or parking structure does not exceed the height of any building on the site.
- (5) All other accessory structures shall not exceed 45 feet in height as long as the accessory structure does not exceed the height of any other building on the site.
- (6) Financial Subdivision - In connection with development of a Mixed Use within the PLO District, individual lots may be created for purposes of financing and/or conveyancing. Such individual lots shall not be required to comply on an individual basis with the dimensional requirements of this Article, provided that the site and uses comply with such requirements on an overall basis, and further provided that the deeds conveying such separate lots contain covenants requiring the purchasers to, at all times, operate and maintain such lots in good order and repair and in a clean and sanitary condition; that cross-easements for parking areas and all appurtenant ways, pedestrian access, and utilities shall be maintained between such lots; and that such covenants shall be subject to the approval of the Township. The purchaser of any such lot shall execute and file with the Township a written covenant agreeing to the forgoing conditions prior to purchasing.
- (7) In the event that development requires an expansion of the right of way; setbacks shall be measured from the proposed right of way line.
- (8) The greatest dimension in length or depth of a building (as specified in § 280.64.D) may be up to 350 feet provided that: (a) the façade is constructed of brick, stone, architectural concrete, architectural metal work, or articulated glass; (b) is constructed with vertical and horizontal articulation and; (c) is approved by the Township.
- (9) The Total Site Area for a Mixed Use development must be greater than or equal to 10 acres. Total Site Area is the gross area of a lot or lots as described in the deeds or from an actual survey but excluding the area of any public or private street or rights of way as of the date of this ordinance.
- (10) All Mixed Use developments shall submit a Transportation Impact and Mitigation Report to the Township as part of the land development application. The Transportation Impact and Mitigation Report shall address the following components for the proposed development:
 - (a) A description of all improvements proposed along the frontage of the property including curbs, sidewalks, drainage, and utility additions or extensions proposed as a result of the project.
 - (b) A description of all improvements to adjacent intersections or intersections within a 1/2 mile of the proposed project designed to mitigate the impact of the proposed development transportation at full build-out of the site.

- (c) A description of all off-site transportation improvements proposed by the developer or a description of proposed improvements to existing public transportation facilities including existing rail lines adjacent to or within ½ mile to the site.
 - (d) A description of transportation improvements proposed to be constructed by the applicant as recommended in the Township's Comprehensive Plan.
- (11) No land development application shall be accepted or processed by the Township without the submission of the foregoing Transportation Impact and Mitigation Report.

SECTION 2. Repealer. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

SECTION 3. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

SECTION 4. Effective Date. This Ordinance shall become effective in accordance with the Home Rule Charter of Radnor Township.

ENACTED and *ORDAINED* this _____ day of _____, 2017.

RADNOR TOWNSHIP

By: _____
 Name:
 Title:

ATTEST: _____
 Robert A. Zienkowski, Secretary

J. LAWRENCE GRIM, JR.
MARY C. EBERLE
JOHN B. RICE
DIANNE C. MAGEE *
DALE EDWARD CAYA
DAVID P. CARO ◊
DANIEL J. PACI ◊ †
JONATHAN J. REISS ◊
GREGORY E. GRIM †
PETER NELSON *
PATRICK M. ARMSTRONG
SEAN M. GRESH
KELLY L. EBERLE *
COLBY S. GRIM
JOEL STEINMAN
MATTHEW E. HOOVER
STEPHEN J. KRAMER
REBECCA A. O'NEILL*†
MICHAEL K. MARTIN

* ALSO ADMITTED IN NEW JERSEY
◊ ALSO ADMITTED IN NEW YORK
† MASTERS IN TAXATION
◊ ALSO A CERTIFIED PUBLIC ACCOUNTANT

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122 ND ANNIVERSARY 1895-2017

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John B. Rice
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JOHN FREDERIC GRIM, OF COUNSEL

104 S. SIXTH STREET
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(215) 536-1200
FAX (215) 538-9588

(215) 348-2199
FAX (215) 348-2520

November 16, 2017

Delaware County Law Library
Delaware County Courthouse
201 W. Front Street
Media, PA 19063

Re: Radnor Township- PLO Ordinance

Dear Sir/Madam:

Enclosed for filing with the Delaware County Law Library, please find a true and correct copy of a proposed Ordinance which the Radnor Township Board of Commissioners will consider for possible adoption after a public hearing on December 11, 2017. Please keep the enclosed Ordinance available for public inspection and/or photocopying through the hearing date.

Sincerely,

GRIM, BIEHN & THATCHER

By: _____

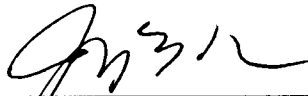

John B. Rice

JBR/hlp
Enclosure

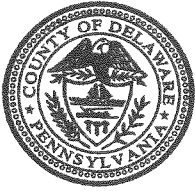
cc: Jennifer DeStefano (w/encl.) – via email
Robert A. Zienkowski (w/encl.) – via email

ATTEST:

I do hereby certify that this is a true and correct copy of the proposed Ordinance of Radnor Township, being advertised for possible adoption by the Radnor Township Board of Commissioners on December 11, 2017.



John B. Rice, Esquire
Grim, Biehn & Thatcher
Township Solicitor



DELAWARE COUNTY PLANNING COMMISSION

COURT HOUSE/GOVERNMENT CENTER
201 W. Front St. Media, PA 19063

COUNCIL

MARIO J. CIVERA, JR.
CHAIRMAN
COLLEEN P. MORRONE
VICE CHAIRMAN
JOHN P. McBLAIN
DAVID J. WHITE
MICHAEL F. CULP

Office Location: Toal Building, 2nd & Orange Sts., Media, PA 19063
Phone: (610) 891-5200 **FAX:** (610) 891-5203
E-mail: planning_department@co.delaware.pa.us

PLANNING COMMISSION

WILLIAM C. PAYNE
CHAIRMAN
THOMAS J. JUDGE
VICE CHAIRMAN
KENNETH J. ZITARELLI
SECRETARY
LINDA F. HILL
DIRECTOR

January 19, 2017

Mr. Robert A. Zienkowski
Radnor Township
301 Iven Avenue
Wayne, PA 19087-5297

RE: Name of Petition: Additional Uses in the PLO District
DCPD File No.: ZA-34-7220-17
Petitioner: Radnor Township
Recv'd in DCPD: November 30, 2016

Dear Mr. Zienkowski:

In accordance with the provisions of Section 609 of the Pennsylvania Municipalities Planning Code, the above described proposal has been sent to the Delaware County Planning Commission for review. At a meeting held on January 19, 2017, the Commission took action as shown in the recommendation of the attached review.

If the proposed amendment/ordinance is enacted, please forward a copy of the final text to this office for our files.

Very truly yours,

Linda F. Hill
Director



DCPD

DELAWARE COUNTY PLANNING DEPARTMENT

Court House/ Government Center , 201 W. Front St., Media, PA 19063
Office Location: Toal Building, 2nd & Orange Sts., Media, PA 19063
Phone: (610) 891-5200 FAX: (610) 891-5203
E-mail: planning_department@co.delaware.pa.us

Date: January 19, 2017
File No.: ZA-34-7220-17

PETITION: Additional Uses in the PLO District
DATE OF PETITION: November 30, 2016
PETITIONER: Radnor Township
MUNICIPALITY: Radnor Township
TYPE OF REVIEW: Zoning Text Amendment
PROPOSAL: Amend the text of the Township zoning ordinance to add additional uses to the PLO Planned Laboratory-Office District
RECOMMENDATIONS: Revise and resubmit the proposed amendment, incorporating the following remarks
STAFF REVIEW BY: Dennis DeRosa

REMARKS:

The Township proposes to amend the PLO District by expanding the intent to include new uses and area and bulk regulations.

PURPOSE AND INTENT

Existing

Currently, the PLO District is intended for the following:

To provide for selected modern laboratory and office establishments which are compatible with the character of the surrounding area.



Date: January 19, 2017
File No.: ZA-34-7220-17

REMARKS (continued):

Provide for attractive large-site, low-lot coverage development in areas where traditional business development would be inappropriate.

Strengthen and diversify the Township's tax base.

New purposes and intent

The Township proposes to include the following new purposes and intent:

To increase the effectiveness of the District by providing the capability for a mixture of complementary uses.

To decrease the negative external effects of parking and traffic on surrounding areas by providing the capability for a mixture of complementary uses.

USE REGULATIONS

Existing Uses Currently Permitted

Currently, the following by-right uses are permitted within the PLO District: scientific or industrial research, testing or experimental laboratory, product development research, and office buildings.

Section 280-63.A. of the proposed amendment indicates that the above uses will remain permitted by-right uses, but are to comprise between 40% and 100% of the gross floor area of a site to be developed in the PLO District. In other words, 60% of the site can contain such uses.

Date: January 19, 2017
File No.: ZA-34-7220-17

REMARKS (continued):

Proposed uses to be permitted

The following new uses are proposed to be included in the PLO District:

- Hotel, which includes extended stay, which may contain restaurant and banquet space. Hotel pools and indoor health/fitness/recreation centers are for the use of hotel guests only.
- Skilled nursing and/or senior assisted living facility
- Senior independent living facility
- Ambulatory care facility, which is a health care facility or a distinct part of a health care facility which provides preventative, diagnostic, and treatment services to persons who come to the facility to receive services and depart from the facility on the same day, excluding medical and dental office uses. All land development plans proposing an ambulatory care facility are limited to no smaller than 969 sq. ft. per patient position yielding 103 patient positions per 100,000 sq. ft. of gross floor area (Section 280-63.B).

It appears the Township is proposing a mixed-use development, where a minimum of 30% and a maximum of 60% of the total site area can be used for hotels, skilled nursing/senior assisted living, senior independent facility, and ambulatory care.

Minimum site eligibility

Existing/proposed Section 28-64. indicates that a minimum site area to develop in the PLO District is 10 acres. However, in proposed Section 280-63.C. the amendment indicates that, what appears to be, all of the uses stated in Section 280-63.B. are

Date: January 19, 2017
File No.: ZA-34-7220-17

REMARKS (continued):

permitted on sites less than 10 acres, with the exception of ambulatory care facilities. Accordingly, the minimum acreage required to develop in the PLO District is unclear. The Township should clarify this issue.

Required use mix

Section 280-63.G. appears to state that medical or dental offices within a mixed-use development scheme are limited to a maximum of 30% of the gross floor area of the total site area. However, it is expressly stated that medical and dental office uses are excluded within an ambulatory care facility, but are permitted in an office building. Accordingly, the Township should clarify this issue.

Maximum building dimensions

Proposed Section 280-63.D establishes a 160' maximum dimension of buildings that are not used for mixed-use development, while proposed Section 280-63.D.(8) permits a building dimension to be up to 350'. This equates to a building more than the length of a football field. Generally speaking, buildings that massive are usually not consistent with human-scaled development that is walkable and akin to mixed-use development.

Maximum floor area of existing buildings on existing lots/properties

The proposed amendment establishes that the "gross floor area for all buildings on lots/properties existing as of the date of this ordinance shall not exceed 25,500 square feet per acre of total site area. Establishing maximum square footage provisions for buildings within existing developments will result in the creation of nonconforming parcels; Therefore it is not recommended.

Height maximum

An 85' height maximum is established for mixed-use buildings.

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REMARKS (continued):

CONCLUSION

The basic concept of the proposal is to achieve a mixed-use development where complimentary uses are located within proximity to minimize traffic congestion. This appears commendable. However, as written, the proposal appears difficult to decipher regarding the minimum site acreage eligible for development, the uses permitted, and the established minimum and maximum percentages per gross floor area of the total site area. Accordingly, the Township should revise the amendment to clearly state the requirements in a concise manner, while addressing parking, open space and recreational requirements.

ADOPTION

Should the Township approve the proposed amendment, in accordance with Section 609(g) of the PA Municipalities Planning Code, an executed copy of the amendment must be forwarded to the County Planning Department within thirty (30) days of enactment.

New Business

Discussion of changing the parking “meter” time in the WBOD. Currently 8:00 AM to 6:00PM, change to 10:00 AM to either 6:00 or perhaps 8:00 PM.

(Requested by Commissioner Nagle)