

**TOWNSHIP OF RADNOR**  
**Minutes of Public Meeting of July 16, 2012**

*The Radnor Township Board of Commissioners met at approximately 7:20 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087*

**Commissioners Present**

*William A. Spingler, President  
John Fisher  
James C. Higgins  
Donald Curley*

*Elaine P. Schaefer, Vice President  
Kevin G. Higgins  
John Nagle*

**Also Present:** *Robert A. Zienkowski, Township Manager; John Rice, Township Solicitor; William White, Finance Director; Robert Tate, Assistant Finance Director; William Colarulo, Superintendent of Police; Paul Bazik, Superintendent of Operations for Public Works; David Leh, P.E., Township Engineer; Tammy Cohen, Director of Recreation; Kevin Kochanski, Director of Community Development; and John Osborne, Treasurer.*

*President Spingler called the meeting to order and led the audience in the Pledge of Allegiance.*

*Notice of Executive Session preceding the Board of Commissioners meeting of July 16, 2012*

All commissioners were in attendance at the July 16, 2012 Executive Session, where matters of personnel, real estate and legal matters were discussed.

*Approval of minutes for the Board of Commissioners meeting of June 18, 2012*

Commissioner Fisher moved to approve and seconded by Commissioner Curley. Motion passed 7-0.

*Public Participation*

Sara Pilling, Garrett Hill – Co-Coordinator of Skunk Hollow Community Garden – showed photos of the progress at Skunk Hollow Garden on the first Saturday they worked on the garden and four months later. They have joined Philabundance and have donated \$422.94 of produce. A Radnor Boy Scout is going to build them a tool closet as his Eagle Scout project.

Roberta Winters, 326 Williams Road – Commended the EAC for their work on Greenhouse Gas reduction. She also discussed the position of the League of Women Voters on several agenda items in regards to zoning. She asked respectfully for the Commissioners to give careful consideration of the safeguards put in place with the MPC, the Comprehensive Plan and all of the Zoning Ordinances.

Jim Schneller, Brynfield, St. Davids – Discussed his position on several agenda items such as the appointment of the Township Engineer, scrapping of the old parking meters once the parking kiosks are activated, Greenhouse Gas and the possibility of crosswalks at the intersections of Plant & Aberdeen and Aberdeen & Pennsylvania.

*Motion to approve John P. Sartor, PE, of Gilmore & Associates as Township Engineer*

Commissioner Schaefer moved to approve and seconded by Commissioner Nagle. Motion passed 7-0.

Motion to accept Departmental Reports

Commissioner Fisher moved to approve and seconded by Commissioner Schaefer. Motion passed 7-0.

Certificate of Recognition to Chili's

Commissioner Curley made a presentation to Chili's in recognition of their initiative taken to install additional Stormwater Management Facilities that will help protect the Community's Health, Safety and Welfare. A representative from Chili's was at the meeting to receive the Certificate.

Resolution #2012-89 - Accepting the 2011 Independent Auditors' Report and Audited Financial Statements (both of which are included in the 2011 Comprehensive Annual Financial Report) as recommended by CARFAC

Ed Caine and Karl Bupp discussed the above resolution and Commissioner Fisher explained the reasoning of having a CARFAC Committee. The Commissioners and Bill White both thanked them for their participation in the CARFAC.

Commissioner Fisher moved to approve and seconded by Commissioner Schaefer. Motion passed 7-0.

Resolution 2012-65 - 20th Annual Radnor Fall Festival and Waiver of Fees

Commissioner Schaefer moved to approve and seconded by Commissioner Nagle. Motion passed 7-0.

Parking Kiosk Presentation

Lieutenant Flanagan and Sergeant Smith presented a presentation of an overview of the Parking Kiosks located in the Bellevue Lot, Waynewood/Louella Lot and S. Wayne Lot. Lieutenant Flanagan thanked Chris Todd and Diane Jiorle for their work on the survey and in their helpfulness of getting the word out on the kiosks, along with the Wayne Business Association.

Commissioner K. Higgins asked if there is an expiration date on the cards. Sergeant Smith responded that they do not expire that there is a dollar amount on the cards and if the amount is not used within the year it is carried forward to the next. Commissioner K. Higgins also inquired who is eligible for the discount cards. Lieutenant Flanagan stated that anyone that has a lease, pay stub, any documentation that confirms that they live or work in the Wayne Area.

Commissioner Schaefer stated that the goal of having the parking kiosks is to allow long term parking users to park in the lots to allow the meters to be used for shoppers and short term users? Lieutenant Flanagan responded that that was correct.

Commissioner Curley inquired whether the residents/organizations that are required to have a parking permit will they be required to participate in the kiosk discount cards. Sergeant Smith stated that yes they will be required. Commissioner Curley also asked if the Kiosks will be able to interface via the web. Sergeant Smith responded that type of software is not integrated; there will be a receipt that will need to be placed in the vehicle windshield.

Chris Todd and Diane Jiorle were present from the Wayne Business Association and are in support of the Parking Kiosks.

Public Comment

John Sheehan, Windsor Avenue – He believes that it is good that Radnor is coming to grips with the parking issues. He is opposed to what he believes is an unintended consequence of the kiosks. Thinks there is a real possibility that those employees will just decide to park on a side street, such as Windsor Avenue. When the summer low activity turns into peak activity in the fall, the side streets, including Windsor Avenue, are going to be over parked. The Township needs to enforce their parking ratio and enforce the code. He would like the Township to hear the residents concern.

Janet Walheim, Harbison Road – has no problem with the kiosks. There have been no meetings with the residents. Please table this for a month and have some meetings with the residents to come to some compromise.

*Presentation of the Greenhouse Gas Action Plan (Presented by the EAC)*

Brenda Gotanda, Josh Hilbert and Sloan Walker, members of the Radnor Township EAC made a brief presentation to the Board of Commissioners. Radnor Township Greenhouse Gas Action Plan – will be on the Township website.

Commissioner Curley inquired if there is point contact within the Township already in place. Mr. Zienkowski responded that Melissa Conn will take that role along with Steve Norcini.

Mr. Zienkowski is in support of the Green Team and he thanked the EAC for the tremendous amount of time that they have put into this plan.

Commissioner Schaefer commented that the plan and the inventory that the EAC have created is wonderful.

After a brief conversation the Board of Commissioners instructed John Rice to create a resolution to be presented at the August 20, 2012 Commissioners meeting.

**PUBLIC SAFETY**

*Staff Traffic Committee Meeting Minutes - June 19, 2012*

Commissioner Schaefer moved to accept and seconded by Commissioner Nagle. Motion passed 7-0.

*Introduction to Ordinance #2012-08 - Rescinding Ordinance 1991-22 dated May 28, 1991, removal of the 2 hour parking zone in front of West Wayne Elementary*

Commissioner Schaefer made a motion to authorize and seconded by Commissioner J. Higgins. Motion passed 7-0 with editorial changes per John Rice to be discussed with the Police Department.

*Resolution #2012-83 - Donation of fully outfitted 2012 Harley Davidson FLHP King Police Motorcycles to the Radnor Township Police Department*

Commissioner Schaefer made a motion to authorize and seconded by Commissioner J. Higgins.

Superintendent Colarulo stated that Philadelphia Police Highway Patrol Unit at no cost to the Township offered motorcycle training to handle Police Motorcycles.

After a brief conversation the motion passed 7-0.

**PUBLIC WORKS & ENGINEERING**

Resolution #2012-82 - Awarding Contract #B-12-005, Underground Fuel System Repairs

Commissioner J. Higgins moved to approve and seconded by Commissioner Nagle. Motion passed 6-0. Commissioner Schaefer was not in the room for the vote.

Motion to Authorize Receipt of Bids for Tree Removal and Stump Grinding at Various Locations in Radnor Township

Commissioner J. Higgins made a motion to authorize and seconded by Commissioner Fisher. Motion passed 6-0. Commissioner Nagle was not in the room for the vote.

Public Comment

Sara Pilling – She would like to support the motion.

Motion to Authorize Receipt of Bids for Trash Truck Packer Body Repairs

Commissioner J. Higgins made a motion to authorize and seconded by Commissioner Schaefer. Motion passed 6-0. Commissioner Nagle was not in the room for the vote.

Resolution #2012- 84 - Authorizing a change order for the replacement of an additional One Hundred and Ninety Six Linear Feet of Sanitary Sewer Pipe on Conestoga Road

Commissioner J. Higgins moved to approve and seconded by Commissioner Schaefer. Motion passed 7-0.

**FINANCE & AUDIT**

Schedule of Bills Payable / Disbursement List #2012-7A

Commissioner Fisher moved to approve and seconded by Commissioner Schaefer. Commissioner Curley noted his recusal on line items pertaining to Office Basics.

After clarification on items in the Disbursement List, the motion passed 7-0.

Proposed Change in Disbursement Practice Memorandum

William White, Director of Finance gave a brief explanation of a change to the Disbursement Practice so payments can be made in a timely manner.

After a brief conversation, Commissioner Fisher made a motion to authorize and seconded by J. Higgins. Motion passed 7-0.

Resolution #2012-85 - Creation of a Storm Water Management Special Revenue Fund

Commissioner Fisher moved to approve and seconded by Commissioner J. Higgins.

Bill White gave a brief overview explaining the purpose of the Storm Water Management Special Revenue Fund. Commissioner Curley still believes that the Township should be looking for interventions instead of a funding mechanism and does not plan to support this. Mr. Zienkowski stated that there have been a lot of

studies completed over the years and went nowhere; the Township has done a lot over the past couple of years to put processes in place and would like to make sure that things are followed the appropriate way.

Motion passed 6-1 with Commissioner Curley opposed.

Resolution #2012-86 - Authorization to Replace One (x1) UPS Battery Back-Up Unit

Commissioner Fisher moved to approve and seconded by Commissioner Schaefer. Motion passed 7-0.

Recommendation to create a Post-Employment Obligation Fund

Bill White explained the concept of the fund since there are many pieces to the creation of this fund in the appropriate manner.

There was a brief discussion between Commissioners and Staff for clarification purposes.

Commissioner Fisher made a motion to authorize the Solicitor to draft the legislation to create the fund and amend the investment policy for the August Board of Commissioners meeting, the motion was seconded by Commissioner Schaefer. Motion passed 7-0.

Resolution #2012-88 - Transfer of Excess 2011 General Fund Balance to Various Funds

Commissioner Fisher moved to approve and seconded by Commissioner Nagle. Motion passed 7-0.

**COMMUNITY DEVELOPMENT**

Motion to table action on the Villanova Petition to amend the Zoning Ordinance. The applicant would like additional time to address the concerns and questions raised by the Commissioners, Township Staff and the Community.

No action required.

Motion to authorize John Rice to attend the Zoning Hearing Board meetings regarding

Appeal #2881 - The Applicant Goshen Holding Company, LP property located at 800 Goshen Road, Lot 9, and zoned R1. Applicant seeks to appeal the Township Zoning Officer's grading permit application denial dated April 5, 2012, received by the Applicant on April 9, 2012 (the "Denial")

Commissioner Curley made a motion to authorize and seconded by Commissioner Fisher. Motion passed 5-0 with one abstention by Commissioner Spingler and Commissioner J. Higgins was not in the room for the vote.

Consideration of a Motion to approve the Certificates of Appropriateness:

HARB 2012-13 230 South Wayne Avenue, Wayne

HARB 2012-14 229 West Wayne Avenue, Wayne

HARB 2012-15 40 Louella Court, Wayne

Commissioner Curley made a motion to authorize and seconded by Commissioner Nagle.

Commissioner Schaefer inquired that there is not a description listed on Certificate HARB 2012-15. Kevin Kochanski read the items off as the following: Remove oil boiler chimney and extend gutter line; Lower roof top oil boiler chimney extension to original limestone cap detail; Lower and enclose East fire escape stairwell and install 3' x 7' flush door to be painted same color as stucco; Replace second floor East window with typical existing window; Replace East elevation arch door opening with 108" x 41" Pella door typical of doors on North and South elevation; Replace East elevation first floor window with 108" x 41" Pella door typical to item #5; Enlarge 9'7" x 8'0" x 5'2" high existing light well to 10'0" x 9'4" x 5'2" elevator shaft with standing seam metal roof to match existing light well.

Motion passed 6-0 for HARB 2012-13 and HARB 2012-14 with Commissioner J. Higgins Abstaining. Motion passed 5-0 for HARB 2012-15 with Commissioner J. Higgins and Commissioner Spingler Abstaining.

### Public Comment

Jim Schneller, St. David's – Asked for reconsideration of slate roof instead of tar shingles.

*Introduction of Ordinance #2012-06 – Amending Chapter 280 of the Radnor Township Code, Zoning Ordinance, by providing for regulations permitting uses not adequately or specifically defied or permitted in Radnor Township by Conditional Use; and to set a date for a public hearing.*

Commissioner Curley made a motion to authorize the Introduction with the Public Hearing to be scheduled for August 20, 2012 at the Board of Commissioners meeting and seconded by Commissioner Nagle. Motion passed 7-0.

*Consideration to forward Ordinance #2012-09 – Amending Chapter 280 of the Radnor Township Code, Zoning Ordinance, by establishing regulations for outdoor dining in the C-1, C-2, C-3, PB, GH-CR, and PLO Zoning Districts; and to forward to the County and Township Planning Commissions and/or other Township Boards, Commissions, and Committees for review and comment.*

After much discussion between the Commissioners and Staff, Commissioner Curley made a motion to authorize and seconded by Commissioner Fisher.

### Public Comment

Baron Gemmer, South Wayne Avenue – Agrees that a 100 ft. setback is not enough. He also noted a few typos throughout the document.

John Sheehan – Feels very strong about the parking ratios being increased.

Commissioner Spingler called the vote and the motion passed 7-0.

*Consideration to forward Ordinance #2012-11.1 – Amending Chapter 280 of the Radnor Township Code, Zoning Ordinance, amending the heights of athletic field light standards in the PLU (Public Land Use) District; and to forward to the County and Township Planning Commissions and/or other Township Boards, Commissions, and Committees for review and comment.*

Commissioner Curley made a motion to forward the above ordinance to the County and Township Planning Commissions and/or other Township Boards, Commissions, and Committees for review and comment and seconded by Commissioner Nagle.

Public Comment

Jim Schneller, St. Davids – Asked for consideration to give more time before voting on 2012-11.1 and 2012-11.2.

Commissioner Spingler called the vote and the motion passed 7-0.

Consideration to forward Ordinance #2012-11.2 – Amending Chapter 280 of the Radnor Township Code, Zoning Ordinance, by establishing regulations to permit Municipal Services/Uses as an accessory use in all zoning districts on lands owned, operated, leased, and/or maintained by Radnor Township; and to forward to the County and Township Planning Commissions and/or other Township Boards, Commissions, and Committees for review and comment.

Commissioner Curley made a motion to forward the above ordinance to the County and Township Planning Commissions and/or other Township Boards, Commissions, and Committees for review and comment along with the memorandum from Kevin Kochanski; seconded by Commissioner J. Higgins. Motion passed 7-0.

**PARKS & RECREATION**

Commissioner Nagle suggested that we set an end date for taking reservations at The Willows, through next August, 2013. Bob Zienkowski is open to that as long as we make a certain date so as to stop losing money on this venture.

Commissioner Schaefer commented that we had to turn a lot of people away the last time we decided to close the Willows. She doesn't see keeping the facility open as a negative – and we may partner with someone who would have to honor those 2013 dates.

Commissioner Nagle thinks that it will take almost a year to shutter the property. We will still have the fixed costs of the facility. Therefore, why not get the income in the meantime?

Commissioner Fisher asked if we still have the ability to service the facility without the former caretakers. Tammy Cohen comments that we are taking on additional costs by keeping the facility open. Commissioner Fisher suggested that we get a partner to take on the Willows as soon as possible. Tammy Cohen mentioned that we recently hired someone to be a part time Building Coordinator; and we are currently advertising for the Facility Director position; and we can successfully keep the facility running through the end of this year.

Commissioner K. Higgins would like to see an analysis and whether there is a profit for the events. If there is not a profit that he would agree to close at the end of the year.

The Willows is open for bookings through August 31, 2013.

**PERSONNEL & ADMINISTRATION**

None

**LIBRARY**

None

**PUBLIC HEALTH**

None

Old Business

None

New Business

Commissioner Fisher thanked everyone who participated in the July 4<sup>th</sup> parade in Garrett Hill, including those who went into the dunk tank.

Commissioner J. Higgins had a comment about the Police Overtime projected to be \$75,000 over budget. Commissioner Spingler said we will have to continue to pay overtime until we can break the log jam of being able to hire new officers. Commissioner Nagle mentioned that too much overtime is not healthy for our Police Officers.

Public Participation

Jim Schneller, St. Davids – Amtrak is proposing new towers on the Main Line. They will be high tension wires which will be over the tree line.

*There being no further business, the meeting adjourned on a motion duly made and seconded.*

*Respectfully submitted,*

*Jennifer DeStefano*

*Jennifer DeStefano*