

**RESOLUTION NO. 2015-01**

**A RESOLUTION OF RADNOR TOWNSHIP, DELAWARE  
COUNTY, PENNSYLVANIA, AWARDING THE  
ENGINEERING SERVICES CONTRACT**

**WHEREAS**, Gannett Fleming, Incorporated has provided the engineering services contract to Radnor Township since 2012

**WHEREAS**, staff recommends the reappointment of Gannett Fleming, Incorporated as Township Engineer for the 2015-2017 time period

**NOW, THEREFORE**, be it **RESOLVED** by the Board of Commissioners of Radnor Township does hereby award the Engineering Services Contract to Gannett Fleming in the amount of \$45,000 per year for retainer, in conjunction with the attached rate schedule, for the years of 2015 through 2017, with Roger Phillips, PE, Gannett Fleming Engineers as Township Engineer.

**SO RESOLVED** this 12th day of January, 2015

**RADNOR TOWNSHIP**


By:



Name: William A. Spingler

Title: President

ATTEST:


  
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Robert A. Zienkowski  
Manager/Secretary

**GANNETT FLEMING, INC.**  
**PROPOSED YEAR 2015 EMPLOYEE RATE SCHEDULE FOR**  
**RADNOR TOWNSHIP**

<u>Employee Classification</u>	<u>Hourly Billing Rate</u>
SENIOR PROJECT MANAGER	\$160.00
PROJECT ENGINEER	\$125.00
STAFF ENGINEER	\$110.00
ENGINEERING TECHNICIAN	\$95.00
FIELD INSPECTOR	\$80.00
CLERICAL	\$65.00
SPECIALTY ENGINEERS, SCIENTISTS, AND PLANNERS (AS NEEDED)	TBD

For other general engineering tasks, travel time will be charged. For specific design assignments, a detailed level of effort and scope will be provided for each assignment prior to commencing work. Direct expenses will be billed at cost with no mark-up.

**Radnor Township**  
**PROPOSED LEGISLATION**

DATE: January 6, 2015  
TO: Radnor Township Board of Commissioners  
FROM: Stephen F. Norcini, P.E., Director of Public Works   
CC: Robert A. Zienkowski, Township Manager  
LEGISLATION: Resolution #2015-01 Award of 2015-2017 Engineering Services Contract

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**LEGISLATIVE HISTORY:** At the November 27, 2012 regularly scheduled Board of Commissioners meeting, Gannett Fleming, Incorporated (Roger Phillips, P.E.) was chosen as the Township Engineer for a two year term.

**PURPOSE AND EXPLANATION:** I am requesting the re-appointment of Gannett Fleming, Incorporated, with Roger Phillips P.E., as Township Engineer for the period of 2015 to 2017. Each party has the option to cancel the contract with sixty days written notice. The duties of the Township Engineering Firm are to review Subdivision and Land Development Projects, provide office hours at the Township Building, and provide engineering services for Capital projects as directed by the Board of Commissioners. The Gannett Fleming rate schedule is attached.

**IMPLEMENTATION SCHEDULE:** Since Gannett Fleming with Roger Phillips, P.E. has been the Township Engineer for the last two years, the re-appointment will provide for seamless services.

**FISCAL IMPACT:** Retainer contract funding is in account # 01-429-4364, SALDO; (reimbursable professional services) funds are in account # 01-429-4365, Capital funds are in accounts 05-421-TBD).

**RECOMMENDED ACTION:** *I respectfully request the Board of Commissioners of Radnor Township award the Engineering Services Contract to Gannett Fleming per the attached rate schedule, and the \$45,000 annual retainer fee for office hours, for the years 2015 through 2017, and institute Roger Phillips, PE- Township Engineer.*

**MOVEMENT OF LEGISLATION:** It is being requested that the Board approve the legislation for this project to provide for engineering services and Subdivision and Land Development reviews.