

TOWNSHIP OF RADNOR
Minutes of the Meeting of January 3, 2017

The Radnor Township Board of Commissioners met at approximately 8:00 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087

Commissioners Present

<i>Elaine Schaefer, President</i>	<i>Phil Ahr, Vice President</i>	<i>Donald Curley</i>	<i>Luke Clark</i>
<i>John Nagle</i>	<i>Richard F. Booker</i>	<i>James C. Higgins</i>	

Also Present: *Robert A. Zienkowski, Township Manager; John Rice, Township Solicitor; William White, Finance Director; Steve Norcini, Director of Public Works; William Colarulo, Superintendent of Police; Tammy Cohen, Director of Community Programming and Recreation; Damon Drummond, Traffic Engineer and Jennifer DeStefano, Executive Assistant to the Township Manager.*

President Schaefer called the meeting to order

Notice of Executive Session on January 3, 2017

All commissioners were in attendance at the January 3, 2017 Executive Session where matters of real estate, personnel and litigation were discussed.

1. Consent Agenda

- a) Approval of Board of Commissioners meeting minutes of December 12, 2016 and December 19, 2016*
- b) Staff Traffic Committee Meeting Minutes - December 21, 2016*
- c) Disbursement Review and Approval: 2016-12B, 2016-12C, 2016-12D, 2016-12E*
- d) Resolution #2017-02 - Binding Workers Compensation insurance coverage for 2017 at a price of \$510,675*

Commissioner Curley requested for item 1a to be removed from the consent agenda.

Commissioner Nagle made a motion to approve, seconded by Commissioner Ahr. Motion passed 7-0.

- a) Approval of Board of Commissioners meeting minutes of December 12, 2016 and December 19, 2016*

Commissioner Curley commented that the motion for Item C of the December 19, 2016 meeting minutes should read *Commissioner Ahr made a motion to reject the above and replace with the following projects: SR30 Sidewalk Improvement Project and N. Wayne Sidewalk Project with no match from the Township and the Maplewood/Odorasio Park Outfall Project with a 50% match from the Township; seconded by Commissioner Schaefer.*

Commissioner Curley made a motion to approve the minutes with the change above to the December 19, 2016 meeting minutes, seconded by Commissioner Clark. Motion passed 7-0.

2. Public Participation

Dan Sherry, Wayne – He commented that if the Board wanted the public participation in the beginning of the meeting to be used only for people that cannot stay for the meeting to pass a resolution. He also inquired if Commissioner Schaefer has stated whether she has a conflict or not with Penn Medicine.

Commissioner Schaefer stated that she does not have a conflict per the State Ethics Commission.

Baron Gemmer, S. Wayne Avenue – He commented in regards to the Planning Commission meeting that is being held concurrently and requested that the Board could have a formal policy of which meetings of Boards and Commissions will be televised as well as not to schedule simultaneous meetings in the future.

Commissioner Booker requested a copy of the State Ethics Ruling from Commissioner Schaefer.

3. Committee Reports

PUBLIC WORKS & ENGINEERING

A. Resolution #2017-01 - Authorizing Gilmore & Associates to Provide Survey, Traffic Design, and Permitting Services for the Poplar, Station, West, and North Wayne Avenues' Pedestrian Improvement Project

Commissioner Higgins made a motion to approve, seconded by Commissioner Curley.

The project entails improvements to the intersections of North Wayne Avenue with Poplar Avenue and Station Road. The improvements include upgrading existing ADA ramps, upgrading pedestrian signal heads and push buttons, and replacement of portions of the existing sidewalk. Gilmore & Associates submitted a cost proposal for the design work in the amount of \$62,000. The Board of Commissioners budgeted \$114,120 for this project with the 2016 Capital Plan. As noted in the table below, the necessary funds are available to proceed with the project (with a positive variance of approximately \$7K).

There was a brief discussion amongst the Commissioners and Staff. Commissioner Schaefer called the vote, motion passed 6-1 with Commissioner Booker opposed.

B. Stormwater Management Advisory Committee Input for the Proposed Stormwater Ordinance Revisions

Paige Maz member of the Stormwater Management Advisory Committee commented that at the December 8, 2016 Stormwater Management Advisory Committee (SWMAC) meeting, SWMAC voted 5-0 on the following recommendations for Radnor Township Stormwater Management Ordinance (SWMO) modifications to achieve the goals of Commissioner Curley's November 2, 2016 memorandum titled, "Stormwater Ordinance":

1. Adopt Gannett Fleming's May 2015 revisions of the SWMO, with minor typographical corrections;
2. Provide credit for removal of existing impervious surfaces and for replacement of existing impervious surfaces, in particular for residential properties;
3. For residential properties, where infiltration is not feasible or is cost prohibitive, provide an option for a fee in lieu of infiltration, with the fee deposited in the stormwater fund; and
4. New MS4 requirements and the five-year plan to be developed by September 2017 may require further revision of the SWMO in order to fully implement the plan and achieve the MS4 goals.

SWMAC suggests that, going forward, the Stormwater Administrator be a point of contact for development of SWMO revisions. Additionally, SWMAC would like to be involved in the SWMO review and modification process as the staff develops the revisions.

There was a discussion amongst Commissioners in regards to combining the items in the memo from Commissioner Curley as well as the memo from Stormwater Management Advisory Committee and a discussion ensuing from there on an Ordinance Amendment; whether to hold a special sub-committee meeting to discuss the amendments.

FINANCE & AUDIT

C. Ordinance #2016-16 - (Adoption) Adopting the Consolidated Fee Schedule for the Township, Effective January 1, 2017

There was an in depth discussion amongst the Commissioners and Staff in regards to the fees charged for the use of the Radnor Activity Center by Community Groups. Commissioner Nagle requested that the Parks and Recreation fees section of the ordinance be tabled so that the Parks Board could review the proposed changes prior to approval. Representatives of Radnor Basketball, Bob Miccolis, Jim Cunilio, and Gary Rathsmill discussed the gym rental fees for Radnor Activity Center and would like to see them more in line with the fees of the School District.

Commissioner Curley made a motion to adopt ordinance #2016-16 with the removal of the Parks and Recreation section and send it to the Parks Board for review as well as revise the fee for Community Sports Groups using the Radnor Activity Center to be commensurate with the rate established by the School District; seconded by Commissioner Nagle.

There was discussion amongst the Commissioners in regards to fees of Building Permits as well.

Commissioner Schaefer called the vote; motion passed 7-0.

D. Resolution #2017-03 - Establishing the project priorities for CARFAC to work on in 2017

Mr. White explained that this resolution will establish clear direction from the entire Board of Commissioners to CARFAC with regard to what projects the Board would like CARFAC to work on.

Commissioner Ahr made a motion to approve, seconded by Commissioner Higgins.

There was an in depth discussion amongst Commissioners and Staff in regards to software implementation progress, pension funding, PILOT, the best uses for CARFAC, staffing levels, etc.

Commissioner Curley made a motion to amend the resolution to add the following: *Be it further Resolved, to the fullest extent possible, that all recommendations coming from CARFAC should come in the form of independent range of options and include the financial ramifications of these options;* Seconded by Commissioner Nagle. Motion passed 7-0.

Commissioner Booker made a motion to amend the resolution to strike the first sentence in item 1b that reads: *With respect to Payments in Lieu of Taxes (PILOT), research what has been done by other governments, what is possible, and how the Board might meet with more success in negotiating with local non-profits.* Motion failed for lack of a second.

Commissioner Booker made a motion to amend the resolution to eliminate item 1e in the resolution - *Conclude our investigation of the benefits and costs of striving to improve the Township's credit rating with Moody's from Aal currently to Aaa, provided the Board approves the payment for additional*

research by PFM required to do so; report to the Board. Seconded by Commissioner Curley. Motion failed 3-3 with Commissioners Ahr, Schaefer and Nagle opposed and Commissioner Higgins abstaining.

Commissioner Schaefer called the vote on the underlying motion, Motion passed 6-1 with Commissioner Booker opposed.

PUBLIC SAFETY

LT. Flanagan gave a brief update in regards to homes which were burglarized on Meadowbrook Avenue.

PERSONNEL & ADMINISTRATION

None

COMMUNITY DEVELOPMENT

None

PUBLIC HEALTH

None

PARKS & RECREATION

None

LIBRARY

None

Old Business

Commissioner Higgins commented in regards to discussions in regards to the Stormwater Advisory Committee whether to leave the number of members at 6 rather than 7 and revising the charter of the committee. There will be a discussion on a future agenda.

New Business

- ***Discussion of Cameras at Brookside Trail Entrance – Commissioner Luke Clark***

Commissioner Clark commented in regards to a home which was burglarized on Brookside and the actor was assisted by someone watching the homeowner from the Radnor Trail and if surveillance cameras at the Trail could help or prevent future crimes. There was a discussion amongst the Commissioners and staff in regards to the need for cameras at this location as well as other locations throughout the Township. There was a sense of the Board for the Police Department look into pricing and bring that back to the Board.

Commissioner Curley commented that he would like to have an update on the projects that money was borrowed in 2015 to fund to be discussed at a future meeting.

Commissioner Schaefer announced that the Public Safety Sub-Committee will meet next Thursday, January 12th at approximately 7:45 or immediately following the Parks Board meeting to discuss options emergency communications in the Willows Park as well as Police Department initiatives.

Public Participation

Dan Sherry, Wayne – He commented in regards to Commissioner Higgins comment about a discussion in Executive Session which would not fall under any of the parameters of Executive Session. He also commented in regards to the relationship between Penn Medicine and Longstreth.

There being no further business, the meeting adjourned on a motion duly made and seconded.

Respectfully submitted,

Jennifer DeStefano