

TOWNSHIP OF RADNOR
Minutes of Public Meeting of November 23, 2015

The Radnor Township Board of Commissioners met at approximately 6:30 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087

Commissioners Present

James C. Higgins, President

Richard F. Booker

Donald Curley

Lucas A. Clark

John Fisher, Vice President

John Nagle

Elaine Schaefer

Also Present: *Robert A. Zienkowski, Township Manager; John Rice, Township Solicitor; William White, Finance Director; William Colarulo, Superintendent of Police; Robert V. Tate, Assistant Finance Director; Amy Kaminski,, Traffic Engineer; Roger Philips, Township Engineer and Jennifer DeStefano, Executive Assistant to the Township Manager.*

President Higgins called the meeting to order and led the assembly in the Pledge of Allegiance

Notice of Executive Session on November 23, 2015

All commissioners were in attendance at the November 23, 2015 executive session; where matters of personnel, litigation and real estate were discussed.

1. *Appointments to various Boards and Commissions*

Commissioner Fisher announced that there will not be any appointments this evening. He also announced vacancies for various Board and Commissions which can be found on the Township website at: <http://radnor.com/154/Boards-Commissions>

2. *Certificate of Recognition - Papal Visit*

Superintendent of Police, William Colarulo presented the Radnor Township School District with a Certificate of Recognition for their efforts during the Papal Visit. Dr. Kelly, Superintendent of Radnor Township School District, thanked the Township and commented in regards to the joint efforts.

3. *Public Participation*

Sara Pilling, Garrett Avenue – She commented in regards to the impact a tax increase would have on residents 65 years and older as well as the proposed trail through Martha Brown’s Woods.

Leslie Morgan, Farm Road – She commented about the tree replacement at 115 Strafford Road and also commented about the budget.

Tom Lowy, N. Wayne Avenue – He commented in regards to researching the cost for rear yard trash pick-up for elderly residents.

4. *Consent Agenda*

a) *Disbursement Review and Approval: 2015-11A, 2015-11B*

b) *Resolution #2015-117 – Amending Resolution 2014-101 by revising the 2015 Minimum Municipal Obligation*

c) *Acceptance of Department Monthly Reports*

d) Resolution #2015-119 – Authorizing the Public Auction of Township Parking Meters

e) Consideration of a Motion to Approve the Certificate of Appropriateness: HARB-2015-19 – 210 Poplar Avenue - Remodel exterior finishes, add master bedroom over existing great room, renovate 1st and 2nd floors, and install new windows and roof.

Commissioner Booker requested for items b & d to be removed from the consent agenda.

Commissioner Nagle made a motion to approve items a, c & e, seconded by Commissioner Clark. Motion passed 7-0.

b) Resolution #2015-117 - Amending Resolution 2014-101 by revising the 2015 Minimum Municipal Obligation
Commissioner Booker requested Mr. White to explain the requirements and the amended items in the resolution. Mr. White gave a brief background on the proposed resolution. There was a discussion amongst Commissioners and staff in regards to the obligations of the Minimum Municipal Obligation.

Commissioner Nagle made a motion to approve, seconded by Commissioner Schaefer. Motion passed 6-0 with Commissioner Booker abstaining.

d) Resolution #2015-119 – Authorizing the Public Auction of Township Parking Meters

Commissioner Nagle made a motion to approve, seconded by Commissioner Clark. Motion passed 7-0.

5. Committee Reports

PUBLIC WORKS & ENGINEERING

A. Resolution #2015-121 - Authorizing Bids To Be Received For The Sale Of Tax Map Parcel No. 36-14-44 Consisting Of 2,500 Square Feet In Accordance With The Township Code

There was a brief discussion amongst Commissioners and Mr. Rice in regards to the parcel as well as whether to table the resolution until the immediate neighbors were notified.

Commissioner Fisher made a motion to approve with it amended to read: *NOW, THEREFORE, be it hereby RESOLVED that the Board of Commissioners of Radnor Township is hereby authorized to advertise for the sale of Tax Map Parcel No. 36-14-44 in accordance with the Township Code with a minimum bid amount value of \$50,000*, seconded by Commissioner Clark.

Public Comment

Nick Caniglia, representative to an adjacent landowner – He agreed that Commissioner Booker has been in constant contact with the adjacent homeowners.

Commissioner Higgins called the vote, motion passed 6-1 with Commissioner Schaefer opposed.

B. Resolution #2015-122 – (Final Plan Approval) - Cottage at Valley Forge Flowers

Commissioner Fisher made a motion to approve, seconded by Commissioner Schaefer.

June Singh, Kaplan Stewart, representing the applicant stated that they are in agreement with the items in the resolution.

Commissioner Higgins called the vote, motion passed 6-0 with Commissioner Nagle out of the room.

C. Resolution #2015-123 - Authorizing Gannett Fleming, Incorporated to Provide Design, Permitting, and Bidding Documents for Storm Sewer Construction Running From School Lane to West Wayne Avenue, per Recommendation of the Stormwater Management Advisory Committee

Commissioner Higgins made a motion to approve, seconded by Commissioner Clark.

There was a brief discussion amongst the Commissioners and staff in regards to the history behind the storm sewer at School Lane and the capacity of the system at the middle school.

Commissioner Curley made a motion to table the resolution, seconded by Commissioner Booker. Motion failed 3-4 with Commissioner Clark, Fisher, Higgins and Schaefer opposed.

Commissioner Higgins called the vote on the original motion, motion passed 6-0 with Commissioner Booker abstaining.

COMMUNITY DEVELOPMENT

D. Ordinance #2015-19 – (Adoption) - Fire Loss Reimbursement Claims and Procedures - Creating a New Chapter 183 of the Radnor Township Code, Fire Loss Reimbursement Claims and Procedures, that provides for the transfer of fire insurance proceeds to the Township for payment of delinquent taxes and other municipal claims or be held as security

Commissioner Curley made a motion to adopt, seconded by Commissioner Nagle. There was a brief discussion amongst the Commissioners and staff in regards to the proposed ordinance. Commissioner Higgins called the vote, motion passed 6-1 with Commissioner Booker opposed.

FINANCE & AUDIT

E. Resolution #2015-118 – Authorizing the Township Manager to negotiate an agreement with Tyler Technologies for an Enterprise Resource Planning (“ERP”) software solution as recommended by CARFAC and the Township Administration

Commissioner Fisher made a motion to approve, seconded by Commissioner Nagle.

Bill White, Finance Director made a presentation in regards to the proposed Enterprise Resource Planning software. There was an in depth discussion on clarity points of the proposed resolution such as cloud base storage vs. in-house storage; e-commerce; maintenance; disaster recovery and the expected timeline.

Commissioner Booker made a motion to approve with the resolution amended to negotiate with Tyler and Sungard simultaneously, seconded by Commissioner Clark.

Jerry Linden, CARFAC, briefly commented in regards to the cost benefit as well as the need for the upgrade.

Commissioner Higgins called the vote on the amended motion, motion failed 2-5 with Commissioners Nagle, Fisher, Higgins, Curley and Schaefer opposed.

Commissioner Higgins called the vote on the original motion, motion passed 6-1 with Commissioner Booker opposed.

Commissioner Schaefer made a motion to move Public Safety agenda items next on the agenda, seconded by Commissioner Fisher. Motion passed 6-1 with Commissioner Booker opposed.

PUBLIC SAFETY

G. Ordinance #2015-21 (Introduction) - Amending Chapter 262, Towing Ordinance to increase the hooking fee, increase the maximum cost of towing flat fee per hour, add a standard cleanup fee, increase the fee for storage costs, establish a Police Administration fee, revise the requirements and regulations for non-consent towing operators and duty towing operators, increase the yearly towing license fee, provide for penalties for violation of this chapter

Commissioner Schaefer made a motion to approve, seconded by Commissioner Fisher.

Mr. Rice commented that the 3rd line of the ordinance should be deleted. There was an in depth discussion amongst the Commissioners and staff in regards to whether the fees are appropriate.

Commissioner Higgins called the vote, motion passed 6-1 with Commissioner Booker opposed.

H. Ordinance #2015-22 – (Introduction) - Authorizing a “No Parking Any Time” sign to be installed on Conestoga Road at South Wayne Avenue

Commissioner Schaefer made a motion to introduce, seconded by Commissioner Fisher. Motion passed 7-0.

I. Ordinance #2015-23 – (Introduction) - Authorizing a new stop sign to be installed on Galer Road at Loudan Lane

Commissioner Schaefer made a motion to introduce, seconded by Commissioner Fisher. Motion passed 7-0.

J. Ordinance #2015-24 - (Introduction) - Rescinding Ordinance #1259 dated April 27, 1965, for the 2 hour parking on Gallagher Road

Commissioner Schaefer made a motion to introduce, seconded by Commissioner Fisher. Motion passed 7-0.

FINANCE & AUDIT

F. Ordinance #2015-20 – (Introduction) - Adoption of the final Comprehensive Budget for 2016 (v2) which includes appropriations for 2016, the Five-Year Capital Plan and Five-Year Forecast, and establishing the Township Real Estate Tax and Sanitary Sewer Rates for 2016

Commissioner Fisher made a motion to introduce, seconded by Commissioner Nagle.

There was an in depth discussion amongst the Commissioners, staff and representatives from Radnor Fire Company in regards to additional funding requested by Radnor Fire Company; the creation of an Ad Hoc committee and the need for a consulting firm to suggest best practices to move forward.

Commissioner Curley made a motion to contribute \$50,000 in additional funding to the Radnor Fire Company to fund the ALS deficit for 2016 conditional upon the fire company reporting back to the Board of Commissioners with a report in March 2016 with a long term solution and that the Township staff review with the Fire Company accountant to make a good faith review of the request, seconded by Commissioner Nagle.

Commissioner Schaefer made a motion to fund the requested deficit this year and it come from a onetime revenue source and that the Fire Company as well as the Township commits to work with a professional consultant to help identify some solutions, seconded by Commissioner Fisher.

Commissioner Fisher made a motion to amend Commissioner Curley's motion to fund Radnor Fire Company for the full ask of the Fire Department in the amount of \$126,000, seconded by Commissioner Higgins. Motion fails 3-4 with Commissioners Clark, Nagle, Booker and Curley opposed.

Commissioner Fisher made a motion to amend Commissioner Curley motion to amend the amount to \$75,000, seconded by Commissioner Schaefer. Motion fails 3-4 with Commissioners Clark, Nagle, Booker and Curley opposed.

Commissioner Higgins called the vote on Commissioner Curley's motion, motion passed 4-3 with Commissioners Fisher, Higgins and Schaefer opposed.

Commissioner Higgins inquired if Commissioner Schaefer wanted to proceed with her motion; she commented that she did not but would urge that the concept of an independent consultant is discussed in the sub-committee meeting.

Commissioner Nagle made a motion to extend the meeting for 30 minutes, seconded by Commissioner Fisher; motion passed 5-2 with Commissioners Clark and Booker opposed.

There was a discussion amongst the Commissioners in regards to the proposed tax increase for the Library renovation, improvements to the Park, tax comparisons in surrounding communities, proposed trails and controlling spending.

Public Comment

Mr. Perrot – He commented in regards to the time of night in which the budget is discussed as well as street lights on Lancaster Avenue between Wayne Jewelers & Wawa and Parks Maintenance budget.

Mr. Zienkowski, Township Manager, thanked the staff for all of the work with the budget as well as discussed the current spending along with historical spending. He also commented that he would urge the Commissioners to meet in their sub-committees.

Commissioner Higgins called the vote, motion passed 4-3 with Commissioners Clark, Booker and Curley opposed.

PARKS & RECREATION

None

PERSONNEL & ADMINISTRATION

None

LIBRARY

None

PUBLIC HEALTH

None

There being no further business, the meeting adjourned on a motion duly made and seconded.

Respectfully submitted,

Jennifer DeStefano