

**TOWNSHIP OF RADNOR**  
**Minutes of Public Meeting of May 13, 2013**

*The Radnor Township Board of Commissioners met at approximately 7:00 PM in the Radnorshire Room in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087*

**Commissioners Present**

*Elaine Schaefer, President*  
*John Fisher*  
*John Nagle*  
*William Spingler*

*James C. Higgins, Vice President*  
*Kevin G. Higgins*  
*Donald Curley*

**Also Present:** *Robert A. Zienkowski, Township Manager; John Osborne, Treasurer; John Rice, Township Solicitor; William White, Finance Director; Steve Norcini, Director of Public Works; Kevin Kochanski, Director of Community Development; Roger Phillips, P.E., Township Engineer; and Jennifer DeStefano, Executive Assistant to the Township Manager.*

*President Schaefer called the meeting to order and led the assembly in the Pledge of Allegiance*

Commissioner Schaefer announced that the item under Parks and Recreation in regards to discussion on the Willows was removed and will be discussed on June 10, 2013.

*Public Participation*

Marty Costello – 2013 Radnor Township Memorial Day parade will be May 27th rain or shine. Mr. Turner will be the Grand Marshall for the parade. He will be representing all veterans from all of our nations’ wars. During World War II Corporal Turner was a member of the Montford Point Marines. In the history books they were called colored Marines. In June 2012 the Congress of the United States and President Obama awarded the Montford Point Marines the Congressional Gold Medal the highest civilian award given by our nation. The Memorial Day Parade will start at 9:45 a.m.; there will be a ceremony at the Radnor Memorial South Wayne Avenue across from the middle school. We will remember the 118 Radnor residences who gave their lives for all of us. It is hoped that many will spend a small amount of time for the few who have given so much.

Dan Skolnick – Announced the Carol H. Axelrod Blood Drive that will be held tomorrow, May 14, 2013 from 7:00 AM – 7:00 PM in Radnorshire room of the Radnor Township Building.

*Notice of Executive Session preceding the Board of Commissioners meeting of May 2, 2013 and May 13, 2013*

All commissioners were in attendance at the May 13, 2013 executive session, where matters of personnel, litigation and real estate were discussed.

Commissioner Schaefer that there was an executive session also held on May 2, 2013 where matters of personnel, litigation and real estate were discussed. All Commissioners were in attendance except for Commissioner J. Higgins, Nagle and Fisher.

Approval of minutes for the Board of Commissioners meeting of January 7, 2013 Re-Organization and Regular Meeting

Commissioner Spingler moved to approve the January 7, 2013 minutes, seconded by Commissioner K. Higgins. Motion passed 7-0.

Certificate of Recognition of the Chester Valley Sportsman's Association and the Tredyffrin Police Department for the Annual Youth Trout Derby Event

Commissioner Schaefer presented John DiMaio, Tredyffrin Police and Steve Grabuski, Valley Sportsman's Association with Certificates of Appreciation for their hard work and dedication to the Annual Youth Trout Derby at Saw Mill Park.

Consent Agenda

- Resolution #2013-62 - Gran Turk Equipment - Unit #29 Trash Truck - Hopper blade & channel arm replacement - payment of \$4,637.31
- Resolution #2013-63 - G.L.Sayre International - Unit #27 Trash Truck - Camshaft replacement and push rods – payment of \$6,464.97
- Resolution #2013-64 - Pittsburgh Hydraulics - Unit #51 Dump Truck - Central hydraulic 5 station manifold complete – payment of \$5,000.00
- Resolution #2013-65 – Sale of Surplus Vehicle -Unit #73 - 1996 Chevy 2500 pickup, VIN #1GCGK24R1TE211079, recommended reserve of \$1,500.00
- Resolution #2013-66 – Sale of Surplus Vehicle - Unit #39 1996 Chevy 2500 pickup, VIN #1GCGK24R1TE228867, recommended reserve of \$1,500.00
- Resolution #2013-68 - Authorization for the Purchase of Tires for Front End Loader
- Resolution #2013-70 - Authorization to Engage Egov Strategies for Professional Services relating to updating the Township's web site at a price not to exceed \$6,125.00
- Resolution #2013-67 - Authorization for the Emergency Purchase of a Replacement Security Camera DVR at a price of \$3,690.00

Commissioner Spingler moved to approve the items on the consent agenda above, seconded by Commissioner Fisher. Motion passed 7-0.

**PARKS & RECREATION**

Administrations Recommendation of the Willows & Discussion

Commissioner Schaefer announced at the beginning of the meeting that the item under Parks and Recreation in regards to discussion on the Willows was removed and will be discussed on June 10, 2013 at the Board of Commissioners meeting.

Commissioner Nagle discussed that the department had a wonderful Truck Zoo yesterday. A fun time was held by all.

**PERSONNEL & ADMINISTRATION**

Resolution #2013-73 - Amending the 2013 Radnor Township Wage Schedule

Commissioner Fisher moved to approve, seconded by Commissioner Spingler. Motion passed 7-0.

***FINANCE & AUDIT******Disbursement Acceptance and Approval [2013-4C, 2013-4D, 2013-5A]***

Commissioner K. Higgins moved to approve, seconded by Commissioner Spingler. Motion passed 7-0.

***Ordinance #2013-05 - [Adoption] Authorization for the issuance of \$18,600,000 in General Obligation Notes for the payment of the Swap Termination and for the Advance Refunding of the Series 2004 Bonds***

Commissioner K. Higgins moved to adopt, seconded by Commissioner Spingler.

Mr. White stated that on April 8, 2013 via' Resolution 2013-42, the Board of Commissioners entered into a Swap Termination Agreement with the Bankruptcy Trustee (Lehman Brothers Holdings) to completely and unilaterally unwind the Swap agreement. Resolution 2013-42 requires the Township to pay a termination fee on or before July 1, 2013, and also provides the Township with the opportunity to take advantage of the continued historically low borrowing rates, by refunding the 2004 GO Bonds with lower, *fixed* rate bonds. Michael Wolfe, Boenning & Scattergood and Suzanne Mayes, Cozen & O'Connor, Bond Solicitor explained in detail the Ordinance. Some key points discussed were the current Radnor debt portfolio, the amended debt portfolio, sources & uses for the Series A & B bonds. Included with this Ordinance are the following items: Payment of the Termination Fee (Taxable), Refunding of the Township's portion of the 2004 GO Bonds (Tax Exempt), Refunding of the Wayne Art Center's portion of the 2004 GO Bonds (Tax Exempt) and Refunding of the Library I Township's portion of the 2004 GO Bonds (Tax Exempt).

Commissioner K. Higgins stated that the Township has eliminated a huge risk by terminating. Commissioner J. Higgins inquired on a few clarification points of the ordinance. Commissioner Schaefer recognized CARFAC for all of their time and energy into this. The Township is very lucky to have a group of residents with such experienced volunteers.

During public comment Commissioner Schaefer also announced that the Commissioners are also taking comments for the TEFRA hearing.

After a discussion Commissioner Schaefer called the vote, motion passed 7-0.

***Ordinance #2013-06 - [Introduction] Establishing an Other Post-Employment Benefits (OPEB) Trust and Fund***

Commissioner K. Higgins moved to introduce the above ordinance, seconded by Commissioner Spingler.

The purpose of establishing a segregated fund is to separately account for the assets, liabilities, proceeds and expenses associated with the Township's OPEB obligations (in a similar fashion as the pension activity is accounted for). The purpose of establishing a trust to oversee the OPEB accounting is to provide benefit oversight, asset management and a protected funding source. As outlined in the new Chapter 62 of the Administrative Code language, found in the Ordinance, the Trust "is hereby established for the deposit and administration of funds to be used for the exclusive and irrevocable purpose of funding post-employment benefits. The Trust shall be funded annually through the budget appropriation process." Additionally, and more importantly, by establishing the Trust, the assets can be invested in a similar manner as the pension assets, outside of the governmental assets of the Township.

This will provide the Trust with greater return potential, which will help in accumulating assets beyond taxation.

There was a brief discussion between the Commissioners and Staff for clarification purposes in regards to the introduction of the Ordinance. Mr. Zienkowski stated that this is a first step to place money aside to fund Other Post-Employment Benefits. Commissioner Fisher stated that he appreciates that the Township is placing money aside and thanked Mr. White and Mr. Zienkowski.

Commissioner Schaefer called the vote, motion passed 7-0.

*Resolution #2013-69 – Approving the Disposition of Specific Township Records*

Commissioner K. Higgins moved to approve, seconded by Commissioner Spingler.

On July 11, 1988, Radnor Township adopted Resolution 88-18 to follow the PA State approved schedules and procedures for the disposition of records, further revised and updated by the State as the Municipal Records Manual, approved December 16, 2008. Township staff organized a committee in early February, 2013 to develop a plan for the inventorying and cataloguing of all Township records, both active and in storage. Each department had a participating representative and Finance staff worked with each to identify from the inventory of records, those that could be destroyed in accordance with the Municipal Records Manual. The proposed Resolution and accompanying exhibits lists all of the records that are recommended for disposition in accordance with the State and Township's Municipal Records Manual. The Administration, in conjunction with the efforts of a local business, has agreed to host a Township wide shredding event on Saturday, May 18, 2013 from 10:00AM to 12:00PM in the parking lot of the Township's Administration building. The event is open to all Township residents and has been extended to include the Township's records.

Commissioner K. Higgins stated that overall he is fine with the resolution however he wanted to be assured that with the accumulated leave balances and they are tied to payroll and the payroll quarterly journals listed on the disposition list; do we have the proper documentation to confirm and verify the numbers in another form before discarding. Mr. White stated that he believed there was but to be sure he will confirm before disposition of the records.

Public Comment

Jim Schneller – He asked for clarification on some of the files on the disposition list and asked for the resolution to be tabled.

Commissioner Schaefer called the vote, motion passed 7-0.

*Motion approving Business Tax Settlement 2013-05 in the amount of \$26,000.00*

Commissioner K. Higgins moved to approve, seconded by Commissioner Spingler. Motion passed 7-0.

***PUBLIC WORKS & ENGINEERING***

*Resolution #2013-71 - Award of Seed and Fertilizer Bids*

Commissioner J. Higgins moved to approve, seconded by Commissioner Spingler. Motion passed 7-0.

Resolution #2013-72 - Approval of the Sewage Facilities Planning Module for 615 Newtown Road Subdivision

Commissioner J. Higgins moved to approve, seconded by Commissioner Spingler. Steve Norcini explained that is to submit the Planning Module to the Department of Environmental Protection (DEP). The resolution amends the Township's Act 537 Plan to accommodate the flows from this eight lot subdivision. Upon adoption of the resolution by the Board of Commissioners, the Sewage Facility Planning Module will be submitted to the Pennsylvania Department of Environmental Protection for their review and ultimate approval.

Commissioner Schaefer called the vote, motion passed 7-0.

Resolution #2013-74 - Authorize Gilmore & Associates to prepare design, bidding and permit documents for a dedicated left hand turn signal at the intersection of County Line Road and Glenbrook Ave (Five Points)

Commissioner J. Higgins moved to approve, seconded by Commissioner Nagle.

Commissioner Nagle and Mr. Norcini explained that since the time of the five-points intersection construction, residents have voiced their concern over the turning movement at the intersection of County Line Road and Glenbrook Ave (Five Points), noting several near misses and that the situation was dangerous. Westbound motorists turning onto Glenbrook Avenue cannot determine the status of the cars stacked eastbound on County Line/Haverford Avenue at Glenbrook Avenue. This issue has been discussed at Staff Traffic, and determined that a signal of some type should be installed. Ashwin Patel of the Pennsylvania Department of Transportation (Penn DOT) provided a schematic of a traffic signal mast arm for this purpose, in my opinion verifying the need to address the situation.

Public Comment

Jim Schneller – He commented that there is a lot of pedestrian traffic from pedestrians exiting the route 100 rail line.

Commissioner Schaefer called the vote, motion passed 7-0.

**COMMUNITY DEVELOPMENT**

Consideration of a Motion to approve the Certificate of Appropriateness:

HARB 2013-08 -- 214 East Beechtree Lane – Renovate and expand rear carriage house to allow storage of 2 modern cars and typical garage storage items as well as 2nd floor. Remove a front porch addition.

Commissioner Curley moved to approve, seconded by Commissioner Spingler. Motion passed 7-0.

HARB 2013-09 -- 424 Chestnut Lane – Install new window and door in rear of home. Install new siding. No new building area.

Commissioner Curley moved to approve, seconded by Commissioner Spingler. Motion passed 7-0.

HARB 2013-10 -- 321 St. Davids Road – 1 and 2 story addition and interior/exterior renovations including new hip roof structure. Also includes new patio, covered porches, and new side entry. New conforming 3-car detached garage.

Commissioner Curley moved to approve, seconded by Commissioner Spingler. Motion passed 7-0.

HARB 2013-11 -- 132 East Beechtree Lane - New mud room/family room/breakfast nook addition of approx. 600 sq. ft. Reconstruction of front porch including extension along west side of house of approx. 550 sq. ft; minor window changes; new third floor dormers (2), new Bluestone Terrace.

Commissioner Curley moved to approve, seconded by Commissioner Spingler. Motion passed 7-0.

***PUBLIC SAFETY***

None

***LIBRARY***

None

***PUBLIC HEALTH***

None

*Old Business*

Commissioner J. Higgins requested to receive copies of the minutes from the April Staff Traffic meeting.

Commissioner Fisher asked for someone in the Administration office contact Rep. Greg Vitalli office to inquire if the grant can be used for other funding.

*New Business*

*Main Line Health Campuses serving Radnor Township residents*

Commissioner Curley discussed that he has received questions in regards to Bryn Mawr Hospital moving some of their Cardiology services and he would like the Board of Commissioners to instruct the Board of Health to examine the impact on the community if the services are moved. He would like a venue to made

Commissioner Curley made a motion to task the Board of Health to hold a public meeting and they examine the impact of the removal of Cardiology Services from Bryn Mawr Hospital and reports back to the Board of Commissioners, seconded by Commissioner Spingler. Motion passed 7-0.

*Motion requesting SEPTA to place Security Cameras on Train Station Platforms throughout Radnor Township*

Mr. Zienkowski discussed that after speaking with the Detectives and recent burglaries in the area he would like to request authorization to send a letter to SEPTA to place Security Cameras on Train Station Platforms throughout Radnor Township. This would allow capturing images where there is easy access in and out of the Township.

Commissioner Spingler made a motion to request SEPTA to place security cameras on train station platform throughout Radnor Township, seconded by Commissioner Fisher.

Public Comment

Sara Pilling – She mentioned in regards to the Garrett Hill train station. This station is particularly important in that there is no way to contact anyone if there is an emergency.

Commissioner Schaefer called the vote, motion passed 7-0.

Commissioner Nagle would like for Radnor Township to make a donation to the Delaware County Veterans Memorial. He has requested that it be placed on the agenda for the next meeting for discussion.

Public Participation

John Osborne, Treasurer announced that the Primary Election is on May 21, 2013 and urges everyone to come out and vote on the referendum of Charter changes.

Jim Schneller – He inquired whether the ordinance for outdoor dining has been passed.

Commissioner Nagle welcomed back Kevin Kochanski from his deployment and thanked him for his service.

*There being no further business, the meeting adjourned on a motion duly made and seconded.*

*Respectfully submitted,*

*Jennifer DeStefano*