

## Citizens Audit Review & Financial Advisory Committee (CARFAC)

November 16, 2016

7:00PM – Radnor Township Municipal Building, 2<sup>nd</sup> Floor, Administration Department

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### Agenda:

1. New Business:
    - a. Discussion with Board of Commissioners regarding the following:
      - i. CARFAC's role with the Board and Staff: What's working? What can be improved?
      - ii. CARFAC projects for 2017, subject to approval by Board of Commissioners at a Board meeting
      - iii. Board Feedback to 2016 Completed Projects:
        1. **Audit program** | Status: Complete/ Delivered
        2. **ERP project / recommendations** | Status: Complete/ Delivered
        3. **Internal Control review** | Status: Complete/ Delivered
        4. **Monetizing assets report** | Status: Complete/ Delivered
        5. **Capital Plan Funding / Pension Funding report** | Status: Complete/ Delivered
        6. **Credit Rating Review** | Status: Board direction needed
  2. Outstanding Project Updates:
    - a. **Staffing Level Review** (15 Min) (Jeff, Mike, Mark) | Update: Report was amended as discussed at the October 19, 2016 meeting and distributed to CARFAC via separate email. The goal will be to have final sign off at the November 16, 2016 meeting for subsequent distribution to the Board of Commissioners.
    - b. **Business Privilege and Mercantile Tax Review** (Mark, Leo, Jeff) (15 Min) | Update: Report was amended as discussed at the October 19, 2016 meeting and distributed to CARFAC via separate email. The goal will be to have final sign off at the November 16, 2016 meeting for subsequent distribution to the Board of Commissioners.
  3. Old Business
  4. Public Participation
  5. Adjourn (the goal will be no later than 8:00PM)
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