

**ATTENDEES:** Radnor Township: Steve Norcini  
SWMAC: Heather Gill, Paige Maz, Charles Boschen, Paul Burgmayer,  
Joseph Schanne  
CH2M: Daniel Wible

**PREPARED BY:** CH2M

**MEETING DATE:** April 30, 2015

**SUBJECT:** April 2015 meeting

**YouTube link:** not recorded

#### **Review of Previous Meeting Minutes**

- March 12, 2015 SWMAC meeting minutes – approved
- April 9, 2015 SWMAC meeting minutes - approved

#### **Public Comment**

- No public comment

#### **Ithan Creek Watershed Assessment Discussion**

- CH2M updated its scope of work for this assessment to reflect the comments received at the 4/9/15 SWMAC meeting: structured it into two phases (first phase: flood study/high level solutions; second phase: concept plan development and preparation of RFPs) and eliminated the formal prioritization task (anticipated to be part of a future effort)
- CH2M will report its findings to the SWMAC after each task; CH2M will prepare an update memo to the Board of Commissioners after Task 2 (development of high level flood solutions for highest priority flooding locations) unless results warrant a presentation at a regularly scheduled Board meeting
- Task 3 (concept plan development) results presentation to the Board of Commissioners will likely occur in September or October of this year
- SWMAC approved of the scope revisions and is eager to get the assessment under way ASAP (get CH2M under contract within next 2-3 business days)

#### **SFR Rebate Program**

- CH2M discussed revisions to the SFR rebate application form based on comments by Bill White (Finance); revisions included language clarifying that the rebate is a one-time payment, the addition of a “for administrative use” section, and revisions to the first paragraph on the first page
- SWMAC had some additional minor comments on the SFR rebate application form that will make it more user friendly for applicants (e.g. having the stormwater account # be filled in by the Stormwater Program Administrator (CH2M) rather than the applicant); CH2M will update the form accordingly and distribute to Township staff for final review
- CH2M developed a workflow for processing SFR rebates that reviewed and approved by Steve Norcini and Bill White
- SWMAC requested that CH2M work with the SFR Rebate Program subcommittee to develop a Powerpoint slide about the program; Regina suggested that the slide might include information on the stormwater benefits associated with the proposed rebates
- The goal is that if approved by the Board at the May 18 meeting, the SFR rebate program could “go live” in June 2015

### **SWMAC Subcommittees**

- SFR Rebate Program subcommittee: Joe, Paul, and Heather
- Grant/Partnerships subcommittee: Regina, Charles, and Paige

### **Stormwater Management Ordinance Update**

- Gannett Fleming will discuss its Stormwater Management Ordinance updates at the 5/14/15 SWMAC meeting
- SWMAC would like CH2M to offer input on the updates prior to the 5/14/15 meeting

### **Miscellaneous**

- SWMAC is currently seeking qualified applicants to fill the Ward 4 vacancy; interested applicants are encouraged to contact Commissioners Schaefer or Spingler
- All previous SWMAC meeting minutes, agendas, and information packets will be posted to the new Radnor Township website
- SWMAC expressed interest in having one of the stormwater engineers for the Villanova project on Lancaster Ave present at a future SWMAC meeting (possibly June 2015)
- CH2M scheduled a meeting with Bill White (Finance) to discuss stormwater billing on May 18, 2015
- Joe suggested that art students from the high school or the Wayne Art Center could develop attractive/creative signage to replace more utilitarian construction signage; Regina may know a young artist who can help; alternately, the idea of a bulletin board/poster in the Township building was floated
- GIS implementation: CH2M met with Bob Hale (Township IT lead) to discuss Township's GIS needs, CH2M's GIS scope of work, Township's current technical specs, Township's existing asset data, key Township staff, etc; CH2M currently working on GIS needs assessment and implementation plan

### **New Business**

- No new business

**Next SWMAC meeting:** 5/14/15

### **Action Items**

- **CH2M** to contact Steve ASAP and get approval to release the latest proposal for the Ithan Watershed Engineering Assessment. SWMAC to review ASAP and get any final comments to Steve/CH2M. Goal is to get this under contract in next 2-3 business days.
- **CH2M** to update SFR rebate form based on SWMAC comments
- **CH2M** to provide input on Stormwater Management Ordinance updates prior to the 5/14/15 SWMAC meeting
- **CH2M** to send final meeting minutes for the 4/9/15 SWMAC meeting
- **SWMAC** SFR Rebate Subcommittee to develop Powerpoint slide of SFR rebate program; CH2M to review
- **Leah McVeigh/Radnor** to post all previous SWMAC meeting minutes, agendas, and information packets will be posted to the new Radnor Township website
- **Joe Schanne/SWMAC** to write a summary on the SWMAC accomplishments for the Radnor Township newsletter