



**Villanova CICD CARE Group**  
Radnor Township Building, Radnorshire Room  
September 21, 2016, 6:30 PM  
**Agenda**

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- 1) Pledge of Allegiance
- 2) Adoption of Agenda
- 3) Approval of Minutes
- 4) Chair Report
- 5) Review
  - a. West Lancaster Avenue lot
    - i. Review of buffer night check (re: headlights) (RT/VU)
    - ii. Schedule for guided walk-through of buffer for CARE members
    - iii. [Scheduling WLA light viewing from Aldwyn back yards – TBD Oct. for Nov.]
  - b. Overview of Construction Activity (RT)
  - c. Event handling during construction: traffic, parking, adequate police presence, etc.
- 6) Communication (VU)
  - a. Update on project schedule
  - b. Update on Lancaster Ave sidewalk project
  - c. Pike Parking Structure Update
  - d. Updated construction activity and schedule
    - i. St. Thomas Way
    - ii. Ithan Avene
    - iii. Lancaster Avenue
    - iv. Other
  - e. Overview of roadwork (VU)
  - f. Traffic mitigation on Lancaster Ave. (RT)
  - g. Pedestrian Bridge update & timeline
  - h. Other:
    - i. Daily reports – are they still on the Radnor website?
    - ii. Large plate along path to South Campus – will asphalt be placed around it to avoid tripping hazard?
- 7) Planning
  - a. SEPTA station improvements – any new outreach or information?
- 8) New Business
- 9) Public Comment
- 10) Set Next Meeting Date – proposed: Thursday October 6, 2016

Note: Villanova's latest Phase Update and Information is located at <http://designconceptforlancastravenue.com/news-updates/>

**TOWNSHIP OF RADNOR**  
**Villanova CICD CARE Group**  
**Minutes of the Meeting of August 18, 2016**

*The Villanova CICD CARE Group met at 6:30 PM in the Administration Department located on the 2<sup>nd</sup> Floor in the Radnor Township Municipal Building, 301 Iven Avenue, Wayne, PA 19087*

**Present**

Philip Ahr, Chair  
Stephen Norcini, P.E.  
Marilou Smith  
Jane Galli

Robert Zienkowski, Vice Chair  
Rick Leonardi

**Absent**

Chris Kovolski

**Also Present:** *members of the public, and Leah McVeigh, Administrative Assistant.*

Phil Ahr called the meeting to order and led the assembly in the Pledge of Allegiance

Adoption of Agenda

Jane Galli made a motion to adopt the agenda, amended to move item 7c to the top of the agenda. The motion with amendment was seconded by Rick Leonardi. Motion passed 6-0.

Approval of Minutes

Stephen Norcini made a motion to adopt, seconded by Jane Galli. The motion to approve the minutes was passed 6-0.

Chair Report

No Report.

Planning – Item 7 – moved to top of agenda

c. Televising CARE Group Meetings – Discussion, possible vote for change.

The committee discussed having future VU CARE meetings televised as Roberta Winters from the League of Women Voters had a video camera set up to film this meeting for airing on television. Jane Galli would like to see the meetings televised in the best interest of communication, and for those who can't attend the meetings. The residents at the meeting expressed their views that it was imperative that the meetings be televised for transparency, and for convenience. Bob Zienkowski cautioned the committee regarding his experience and perception that open dialogue changes once meetings are televised. Discussion continued on televising the meetings, disbanding the committee, as well as thoughts on other means to which residents could be informed on what is occurring at the meetings and with the project. Commissioner Ahr asked that the vote to televise the meeting be delayed so that Chris Kovolski would have an opportunity to hear the residents, and vote on the matter. He explained that the committee is a partnership between Radnor, Villanova, and the neighbors, and he feels it is important that Chris be included in this important decision. It was determined that the next meeting would be held in the Radnorshire Room at which time the committee would vote on televising, and the meeting could go live immediately if this is what the committee decided. A motion was made by Steve Norcini and seconded by Jane Galli to have the next meeting on Wednesday, September 21 beginning at 6:30 p.m. in the Radnorshire Room. The motion passed 6-0.

Review

a. West Lancaster Avenue Lot

- i. Expected Opening Time (VU)
  - The West Lancaster Avenue Lot is open.
- ii. Tentative Schedule of Buffer Night check (headlight) and next inspection (VU)
  - John Hosbach and Steve Norcini will be doing their light/buffer night inspection on Wednesday, August 24. There will be a report provided from the inspection.
  - Roberta Winters asked if another inspection would take place after the foliage changes. John Hosbach will take seasonal changes into consideration during the inspection.
  - The intent of the buffer is to defuse the lights from the parking lot. It is not going to block all of the lighting from the site. Steve Norcini explained how the inspection would be performed with the use of a truck so that the beam of light will sit higher on the buffer than with a car. Bob Zienkowski assured the residents in attendance that VU would be required to put in additional plantings if necessary depending upon the results of the buffer inspection.
- iii. Timing of Guided walk-through of buffer for CARE members
  - Will be set up at September meeting.
- iv. Lighting discussion
  - 1. Scheduling light viewing from Aldwyn backyards
    - The doodle poll which had been sent out has since disappeared. There had not been a good response to this poll nor the previous ones.
    - A date in November is going to be selected for the light viewing from the Aldwyn backyards. Once the date is selected, a concerted effort will be made by the Committee Members to contact residents who could potentially be affected by the lights to attend a meeting in the backyards.
    - Rick Leonardi noted that the duct tape on the lights have been very effective in shielding the lights. If the lighting inspection goes well, VU will retrofit the lights with the shields they have ordered and received.

b. Overview of Construction Activity (RT)

- Steve Norcini reported that construction is going well. There are a few glitches as there are on every project, but the contractor is very responsive. The street sweeper is on site every day. Steve checks in with Marilou Smith every morning. The West Lancaster Avenue parking lot is basically finished, and the parking garage is progressing. Villanova has done some nice extras such as the sidewalk along Lancaster Avenue. The curbs are installed on Ithan Avenue and the sidewalk on the east side is done.
- Flagger Force has been put on notice that the Township is unhappy with their performance.

Communication

a. Update on Lancaster Ave sidewalk project

- The sidewalk on the east side is complete with the exception of some plantings which will be done along the walkway. The sidewalk in front of Geraghty to Moriarty Halls still needs to be done.

b. Pike Parking Structure Update

- Marilou Smith gave an update on the timeline of construction activity which is attached. Work on the Pike Parking Structure is progressing and anticipated to be open in January. The sidewalk on the southside of Lancaster Avenue will be finished by August 25. VU cannot move any of the sidewalk closed signs as they are required as part of the Highway Occupancy Permit from PennDOT.

c. Updated construction activity and schedule – see attached

- St. Thomas Way – all curbing is in and utility relocations are complete. Targeted completion – October 17.
- Ithan Avenue Widening-South Side – Work occurring with anticipated completion by September 19.

d. E & S controls (new and improved plan) for SE side of West Main Lot

- There was an issue with washout at the Septa tracks due to recent heavy rains. The issue has been identified and plans made to rectify.

e. Planting plan and schedule for Aldwyn Triangle

- Marilou Smith presented an overview of the plans for the plantings of the Aldwyn Triangle.
- The painted crosswalk from south campus and the Aldwyn triangle is faded and it may be necessary to repaint them until the new pedestrian crossing is installed.

Planning

Share VU move-in plans, note lot changes and signage (VU)

- Marilou Smith told the committee that move in day for freshman is tomorrow, and the contractors will not be working in the street. VU is doing its best to have a smooth move in day.

SEPTA station – discussion of need for improvements

- Bob Zienkowski led the discussion. SEPTA made improvements for the US Open to some of their stations in Lower Merion, and as part of the VU project he wants to see them make upgrades to the Villanova station. VU has spoken to SEPTA, and there are plans to improve and upgrade the Villanova station by putting in a new ramp.
- Lighting improvements at the station were discussed, and Annmarie Hessman mentioned the need for improvements to the bus stops at Villanova as well. VU will talk to SEPTA about needed improvements to their facilities.

New Business

No New Business.

Public Comment

- Annemarie Hessman asked if the light poles along N. Ithan Avenue are new as there appears to be a lot of glare coming from them. The lights are not new, but Marilou Smith will have them checked.
- VU has worked with the Radnor Police and the Township Traffic Engineer to develop an events plan for football games and other special events at VU.
- Lynn Ellis asked if VU can do anything about the freshman and sophomore students having cars although they are not permitted to have cars on campus. Some of the students still have cars and park them in the neighborhoods. Bob Zienkowski requested the neighbors to report any of these cars to the Community Development Department as the Township is watching for this.
- Roberta Winters thanked Marilou Smith for staying for the meeting, as it was not the intent to make her uncomfortable by video-taping the meeting.

Set Next Meeting Date

The next meeting will be Wednesday, September 21 @ 6:30 p.m.

*There being no further business, the meeting adjourned on a motion duly made and seconded.*

*Respectfully submitted,*

*Leah McVeigh*

**Field Memorandum**

To: Mr. Steve Norcini  
 Cc: Mr. Robert Zienkowski, Mr. Rodger Phillips  
 Date: August 29, 2016  
 Site: VU – Buffer /Parking lot  
 Reference: Vehicular light penetration to adjacent properties.

Dear Mr. Norcini,

Pursuant to our night inspection at the above referenced location, please see my findings.

Steve Norcini and I met on August 24<sup>th</sup> 2016 after the monthly shade tree meeting in order to observe the light penetration/spillage from vehicles that are using the parking lots drive lanes as they enter or exit the parking spaces.

We utilized a full size pick-up truck to obtain the greatest amount of penetration and to obtain the worst case scenario.

I estimated at 90 feet from the buffer curb line, was where we obtained the greatest amount of headlight intrusion. Our field study began at the most westerly end of the parking lot and finished at the proposed new entrance lane. We utilized both high and low beams to obtain both scenarios during a typical evening.

Each drive lane was observed. We broke each section into parcels and measured the light elevation and penetration. Our goal was to see if (A) the light penetration reached above the new buffer (B) penetration through the new buffer was obtained (C) if plants locations and species were adequate for a complete screening.

**From west to east in the parking lot - Gannett Fleming, Inc will locate parcels on drawing when we meet onsite.**

Parcel	Headlight Measurements	Adequacy of Coverage	Management	Notes
VU1	High beam - 79" Low beam – 27"	complete	N/A	Monitor health of Plants

Parcel	Headlight Measurements	Adequacy of Coverage	Management	Notes
VU2	High beam - 76" Low beam – 23"	complete	N/A	Monitor health of Plants

Parcel	Headlight Measurements (height at above road grade)	Adequacy of Coverage	Management	Notes
VU3	High beam - 78" Low beam - 21"	complete	N/A	Monitor health of Plants

Parcel	Headlight Measurements (height at above road grade)	Adequacy of Coverage	Management	Notes
VU4	High beam - 80" Low beam - 25"	complete	N/A	Monitor health of Plants

Parcel	Headlight Measurements (height at above road grade)	Adequacy of Coverage	Management	Notes
VU5	High beam - 78" Low beam - 15"	complete	N/A	Monitor health of Plants

Parcel	Headlight Measurements (height at above road grade)	Adequacy of Coverage	Management	Notes
VU6	High beam - 71" Low beam - 26"	complete	N/A	Monitor health of Plants

Parcel	Headlight Measurements (height at above road grade)	Adequacy of Coverage	Management	Notes
VU7	High beam - 107" Low beam - 30"	complete	N/A	Monitor health of Plants

Parcel	Headlight Measurements (height at above road grade)	Adequacy of Coverage	Management	Notes
VU8	High beam - 96" Low beam - 27"	Inadequate	Add 5 evergreen trees	To be field located by Rockwell

Parcel	Headlight Measurements (height at above road grade)	Adequacy of Coverage	Management	Notes
VU9	High beam - 88" Low beam - 28"	complete	N/A	Monitor health of Plants

Parcel	Headlight Measurements (height at above road grade)	Adequacy of Coverage	Management	Notes
VU10	High beam - 89" Low beam - 45"	Inadequate	Transplant shrubs and add 5 new evergreen trees	Monitor health of Plants

**Conclusion**

It was evident that most of the planting buffer is satisfactory at its immature state. However, adjustments are required at parcels 8 and 10 which are located at the east end of this buffer near the new entrance route. These will require additional trees.

It is imperative that both the adjacent residents and Villanova understand that the design was implemented for future growth and screening.

I will be happy to answer any questions.

Best regards,



John Rockwell Hosbach Jr., Urban Forester