



11TH ANNUAL

# SANTA'S DELIVERY

## Sunday, December 3, 2023

**\*Online Registration & In-person Gift Drop Off October 16th - November 15th\***

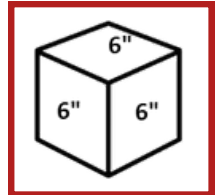
Various Radnor Township Departments, Radnor Fire Company, Bryn Mawr Fire Company, other local fire companies, and the Citizens Police Academy have teamed up with Santa to make an early visit to your neighborhood spreading holiday cheer and bringing a special gift to children of those who pre-register for this event.

Please contact our department if your child has a sensitivity to lights, sounds, and/or sirens to discuss additional options to ensure they have a successful visit with Santa!

**EVENT IS FOR RADNOR TOWNSHIP RESIDENTS ONLY**

### IMPORTANT EVENT INFORMATION:

- Online Registration Required for ALL gifts at [www.radnorrecreation.com](http://www.radnorrecreation.com).
- Gift Size Requirements **NO LARGER THAN 6" Length x 6" Width x 6" Height OR YOUR GIFT WILL NOT BE ACCEPTED!**



#### **NEW FOR 2023:**

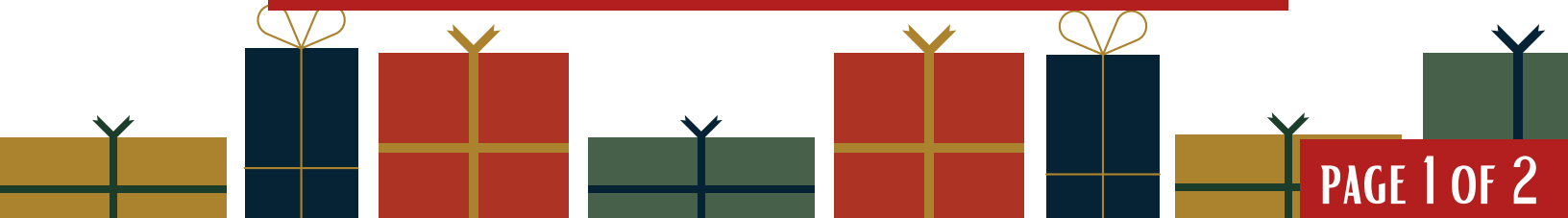
- Online Registration and In-person Gift Drop Off will begin on Monday, Oct 16th and run through Wednesday, Nov 15th. Gifts can be dropped off throughout that time period to the Radnor Township Building (301 Iven Ave., Wayne) during the hours of 8:30 AM to 4:00 PM, Monday-Friday.
- In addition, we will be collecting gifts at the following times:
  - Tuesday, Nov 7th the Radnor Township Building will be open for Election Day with early gift drop off available starting at 7:00 AM through polls closing at 8:00 PM.
  - Wednesday, Nov 15th from 4:30 PM to 8:30 PM at the Radnor Township Building.
- **WEDNESDAY, NOV 15TH WILL BE THE LAST DAY WE ARE ACCEPTING GIFTS. GIFTS WILL NOT BE ACCEPTED AFTER 8:30 PM ON NOV 15TH. NO EXCEPTIONS!**
- This year there **WILL NOT** be a Gift Drop Off taking place on the Saturday after Thanksgiving (11/25) so please plan accordingly.

SPECIAL THANK YOU TO OUR  
SANTA'S DELIVERY EVENT SPONSOR:



QUESTIONS/VOLUNTEER?  
610-688-5600 EXT. 190  
RECREATION@RADNOR.ORG

**- PLEASE SEE PAGE 2 FOR ADDITIONAL EVENT INFORMATION -**





## HOW TO PARTICIPATE IN SANTA'S DELIVERY

### STEP ONE - REGISTER ONLINE:

- Online Registration is open from October 16th - November 15th at [www.radnorrecreation.com](http://www.radnorrecreation.com).
- You must have an existing online account, or you must create one to register.
- Each family **MUST** complete their own online registration, even if you are participating with multiple families at one location on delivery day.
- You must only complete the online registration **ONCE** for your entire family.
  - Please select a Parent/Guardian as the "Registrant" to begin your family's registration.
  - Enter all children in your family who are receiving gifts. **ONE GIFT PER CHILD.**
  - You may not register any other children who are not a part of your family.
- After you complete the online registration, you will need to print your custom form. **ONE PRINTED CUSTOM FORM PER FAMILY** is required when you drop off your gift(s).
- On the last screen of registration 'Thank You!' will appear. Under that 'Order Information' section there will be a link that says 'View/Print Custom Forms'. **THIS IS YOUR CUSTOM FORM.**

### STEP TWO - GIFT DROP OFF:

- Gift(s) **MUST BE NO LARGER THAN 6" Length x 6" Width x 6" Height**
  - **GIFTS THAT EXCEED THESE DIMENSIONS WILL NOT BE ACCEPTED!**
- Child's First and Last Name must be **clearly printed** on each wrapped gift with a Sharpie.
- You **MUST** bring your printed custom form with you when dropping off the gifts.
- Gifts can be dropped off Oct 16th-Nov 15th to the Radnor Township Building (301 Iven Ave., Wayne) during the hours of 8:30 AM to 4:00 PM, Monday-Friday. **DO NOT BAG YOUR GIFT(S)!**
- In addition, we will be collecting gifts at the following times:
  - Tuesday, Nov 7th the Radnor Township Building will be open for Election Day with early gift drop off available starting at 7:00 AM.
  - Wednesday, Nov 15th from 4:30 PM to 8:30 PM at the Radnor Township Building.

### STEP THREE - DELIVERY DAY:

- Delivery times will not be pre-communicated but will take place after 12:00 PM on Dec 3rd.
- Look for lights and listen for sirens. Be ready when the vehicles are approaching.
  - Apartments will have pre-communicated meeting locations.
- If you are not home at delivery, your gift will be left at your home (unless arrangements have been made otherwise).

### MAKE A CONTRIBUTION, MAKE A CONNECTION!

Make a difference in the lives of our Friends and Neighbors. Please see below for items we will be collecting this holiday season. You can drop off all donations to the Radnor Township Building from Oct 16th - Dec 1st.

#### TOY DONATIONS:

We are collecting toys for children in the Radnor community in partnership with the Radnor Township Civic Association as well as with the Toys For Tots campaign. Please leave your new toy donation unwrapped.

#### FOOD DONATIONS:

We are collecting non-perishable food in partnership with Wayne Cares for the Wayne Food Pantry. Items needed: Boxed stuffing or mix, gravy, cranberry sauce, canned pineapple, rice, mac & cheese, canned yams, instant potatoes, pasta, and desserts.