



**MAGGY MYERS** *Ward 2*  
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**JAMES COATES** *Ward 7*

**RADNOR TOWNSHIP**  
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**WILLIAM M. WHITE**  
*Township Manager*  
*Township Secretary*

**JOHN B. RICE, ESQ.**  
*Solicitor*

**KEN FROHLICH**  
*Treasurer*

*VIA EMAIL (nickcurtis@hobbsandco.com)*

February 28, 2024

Edward Collison, President  
Hobbs & Company, Inc.  
1012 Meetinghouse Road  
Boothwyn, PA 19061

**Re: NOTICE OF INTENT TO AWARD  
EV CHARGING STATION INSTALLATION  
CONTRACT #B-23-013B**

Dear Mr. Collison:

This letter serves as notification to you, that as the apparent low and responsible bidder for the above contract, and to follow the requirements in Radnor Township's ("Township") Ordinance 2022-08 Responsible Contractor Requirements for Township Contracts ("Ordinance"), you are required to complete and return the following:

- **Subcontractor List** - containing the names of subcontractors that will be used for the referenced project, their addresses, and a description of the work each listed subcontractor will perform on the project.
- **Subcontractor Responsibility Certifications** for all listed subcontractors. (Attached)
- Documentation demonstrating that all listed subcontractors participate in a Class A Apprenticeship Program for each separate trade or classification in which it employs craft employees and shall continue to participate in such program or programs for the duration of the project. (Samples Attached)
- If no subcontractors will be utilized on the project, please note "NOT APPLICABLE" on the Subcontractor Responsibility Certificate and Attachment 1.

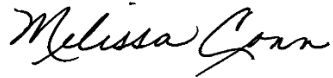
These documents must be returned to the Township (to Melissa Conn, Administrative Services Coordinator, at [mconn@radnor.org](mailto:mconn@radnor.org)) by close of business on **Wednesday, March 13, 2024**.

Bidders are reminded that all craft labor that will be employed by the Contractor for the Improvements have completed the OSHA 10-hour training course for safety established by the U.S. Department of Labor, Occupational Safety & Health Administration. If the Contractor is a prime contractor, it shall also

ensure that at least one person on the Improvements has completed the OSHA 30-hour construction training course established by the U.S. Department of Labor.

This notice of intent to award is conditioned upon a determination that the subcontractors are qualified under the Ordinance and acceptable documentation is provided demonstrating compliance with the requirement for craft labor workers as stated above. Any award for this contract is conditioned on the issuance of a written Contractor Responsibility Determination.

Sincerely,

A handwritten signature in black ink that reads "Melissa Conn". The signature is written in a cursive, flowing style.

Melissa Conn  
Administrative Services Coordinator

Enclosures

cc: Engineering Department  
Nick Curtis, VP of Pre-Construction